



MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack
DATE: 12/31/2024
SUBJECT: Budget Amendment 6 (old business).
PRESENTER: Clint Mack

REQUEST:

Adopt the previously tabled Budget Amendment 6 in its entirety.

BACKGROUND:

The manager requests to appropriate funds from *Fund 85* to purchase a vehicle for administration, staff, public works director, and zoning inspection employees, to reduce legal liability and discretionary costs to employees by using their privately owned vehicles for the purpose of official local government business.

IMPLEMENTATION PLAN:

Managed by town hall daily duties and SOP.

FINANCIAL IMPACT STATEMENT:

-As reported in October's meeting; this request does NOT stem from FEMA reimbursements directly; it's funded by the unbudgeted \$108,000.000 in interest earned on the money market project account initiated by the staff throughout the FEMA project management process.

-The alleged reimbursement funds for project manager salary referenced in November by the BOC can be more accurately categorized as completely "unrestricted" due to the reimbursement rate being 29.59% higher than the town manager's contracted salary, resulting in a net unrestricted gain of \$58,000.00 to the town.

-The annual cost of fuel and insurance will fall within the blanket insurance plan and public works fuel line and do not foresee increases to overall budget.

-The town staff has thus far collected \$0 in reimbursements for milage/fuel throughout the projects even though authorized by personnel/finance policy.

RECOMMENDATION SUMMARY:

Request motion to fully adopt Budget Amendment #6

SUPPORTING ATTACHMENTS:

NC Fleet vehicle pricing sheet available upon request.