

26-27 Budget Session Timeline

*Denotes BOC Meeting

- February 2nd** **Issue Initial Planning Guidance to Department Chiefs**
- Initial budget guidance to Department Chiefs
 - Start budget resourcing and data collection (TM & FO)
 - February 27th Deadline for list of major proposed expenditures in FY 2027
- February 27th** **Deadline for list of major proposed expenditures in FY 2027**
- *March 26th** **Budget Kickoff RFD Board Room 6:00-8:00 (BOC)**
- Strategic Town Goals Review
 - Previous year review
 - Debt schedule
 - Grant money revenue
 - Debate and discussion for FY 2026-27 Fiscal Goals
- April 1st** **Department Work Session (Police Chief @ 10:00am/ Fire @ 1:00pm)**
- Subscriptions
 - Any other not budgeted 2027 items
- April 2nd** **Department Work Session (Street @ 10:00am/Public Works @ 11:00am)**
- Roger/Daniel -Chemical/Subscriptions
 - Roger -Maintenance needs
- April 10th** **All Department Budgets Due to Town Manager!**
- April 17th** **Department Work Session (if needed)**
- Department update online: email the Manager before the 17th your status of progress
- *April 23rd** **Budget Work Session RFD Board Room 6:00pm-8:00pm (BOC)**
- Tax projection brief (pending them issued from county)
 - Analysis of tax projection
 - Proposed FY2026-27 Utility Rates table presentation
 - Tentative draft presentation/initial review
- May 1st** **Last Day for Department FY 2025-26 Purchase Order Requests**
- *May 14th** **May BOC Regular Meeting 6:00pm (BOC)**
- Draft Budget Presentation @ Board Meeting
- June 1st** **FY 2025-26 Finance books locked, no new purchases without authorization**
- *June 11th** **June BOC Regular Meeting 6:00pm (BOC)**
- Public Hearing for Budget FY 2026-2027
 - Regular Board Meeting to follow
- *June 18th** **Budget Work Session (if Budget not approved)**

26-27 Budget Session Timeline

Board of Commissioners

- *March 26th** **Budget Kickoff RFD Board Room 6:00-8:00 (BOC)**

- April 23rd** **Budget Work Session RFD Board Room 6:00pm-8:00pm (BOC)**

- May 14th** **May BOC Regular Meeting 6:00pm (BOC)/Draft presentation to Public**

- *June 11th** **June BOC Regular Meeting 6:00pm (BOC)/Proposed budget adoption**

- *June 18th** **Budget Work Session (if Budget not approved)/Fall back budget approval**