



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 5 February 2026

PROJECTS/EFFORTS

2022 Water System Improvements:

- Notice to Proceed was issued for January 5, 2026. Substantial Completion (270 days) date is October 2, 2026. Final Comp (300 days) is November 1, 2026.
- The Contract Value is \$3,561,106.51
- Pay Request 1 from ELJ- \$441,205.60 – Under review
- Amount completed and stored to date \$464,426.95 representing 13% completion (6% w/o mat on hand)
- Schedule Completion: 10% of the total contract time has expired as of today.
- Pipe Footage Completion: 18%

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting, plat certifications, and staff assistance meetings for land use.
- b. Continuing state of emergency and sever weather support. Plan to apply for FEMA reimbursement for overtime and equipment usage.
- c. Continuing support of Robbins Theater plan development. (road access and plat reviews)
- d. Survey for annexation project completed (\$1,800), annexation recorded, GIS updated and Census boundary map updated. Annexation now considered complete.
- e. Awarded Digital Navigators Grant through Moore County Schools. Gathering quotes for their review and partnership agreement.
- f. Monthly NCLM AIM mentor meeting.
- g. Payroll vender changeover successful. Weekly update meetings ongoing.
- h. Coordinated meeting with state Office of Interior on historical districts.
- i. Analysis of security company proposals.



- j. Met with vender for Millikin upgrades (\$65k), proposal sent to Commissioner Bradshaw
- k. Auditor file upload and CPA coordination.
- l. Server updates and integration by Partners IT.
- m. AML meter installation kickoff meeting and introduction to software integration. Extensive staff work compiling data for account changeover.
- n. Streetlights repaired on Salisbury St. Commercial upgrade will cost \$49.00 a month per pole.
- o. Salisbury St. Storm drain and culvert repaired. (see images)
- p. Civil Affairs training event starting 30 March 2026 at Town Hall.
- q. Signed closing documents for Old Police Station, finalizing survey and paper deed to be recorded.
- r. Coordinated North Moore OCS student mentorship program consisting on the job training and mentorship in each department along with other skills such as landscaping and park rehab.

2. FIRE

- a. See report.
- b. State of emergency and Moore County EMS support.

3. POLICE

- a. See report.
- b. State of emergency and Moore County EMS support.
- c. Procurement of community outreach items began through awarded grant; requires community action committee to be formed.

4. PUBLIC WORKS

- a. 15 Work orders completed.
- b. Two major water leaks on Hemp St. repaired after snowstorm.
- c. One PW employee on extended family medical leave.
- d. Annual Water Distribution System Inspection (passed)



- e. Scheduling training for Montgomery County Water chloramine changeover.

CLINT E. MACK
Town Manager
Robbins, NC.



Salisbury St. storm drain repair



Culvert Repair



Hemp St. water main