



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 05 March 2025

PROJECTS/EFFORTS

2022 Water System Improvements:

- Easement mapping drafts to be completed this month. Preparing bidding documents. Awaiting state permits approval. Completed progress meeting for February.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting, plat certifications, and staff assistance meetings for land use. (see presentations)
- b. Awaiting a contract from Terracon engineering once the state publishes the scope of work needed on Brownfield site.
- c. Productive meeting with LGC explaining our audit situation. We will follow up after they meet with our auditor in 10 days.
- d. Playscape Design submitted a price quote of \$200,000 for Elle Jean Park.
- e. Met with Wooten to work on an estimated \$6.5 million wastewater funding packet for Fall 2025 round of grants based off the completed sewer AIA.
- f. Several FEMA representative meetings and signed full project submission. Expecting \$27,000.00 in reimbursements for TS Debby work and clean-up conducted.
- g. Meetings with Robbins Theater architect and Moore County Planning.
- h. Facilitated community meetings after hours at Town Hall for rezoning applicants (2).
- i. US Army Civil Affairs will be conducting exercises on the weekend of 30 March-2 April from Town Hall.
- j. Attended Moore 100 Housing Study debrief at Sandhills Community College.



- k. Attended Moore County Manager/Mayor Meeting to discuss downzoning legislation and its potential effects on municipalities.
- l. The reservoir dredging landscaping project began. Now that it rained on 5 March, another week is required to complete.
- m. Initial budget planning guidance issued to departments and started initial annual budget process.
- n. Horner paving reconnoitered Lindel Rd. for speed bumps, pothole filling near/around Pinehurst and Colonial St. along with resurfacing Millikin courts. (\$20k)
- o. Met with two contractors to get estimates for “Old Water Plant” demolition quotes. Staff are working with contractors to provide blueprints and research on DEQ and EPA regulations.
- p. A HWY 705 resident cited for rubbish; reinspection planned for this week.
- q. Ordered fire suppression meter and interconnect for *Reeder Pallets* (\$4k); we will assist with the project in hopes of streamlining their grand opening.
- r. Fiberoptic digging crews damaged a pressured release valve on Spies Road the night of 3 March. We contracted SKS Construction to repair it. We will seek reimbursement as soon as possible.
- s. Contacted HDZ digging with invoice for over \$12k in supplies and water after Virginia Street incident. If we are not paid this month, I will refer the case to legal counsel.
- t. Admin vehicle purchased under budget from Cooper Ford.
- u. Unforecasted hard and software updates are needed for Town Hall and Police Department. The state government standard will be Windows 11 by July 2025 however, 12 of our computers aren't compatible due to RAM requirements along with both server stacks. We completed the purchase order for over \$40k from capital outlay and contingency funds.
- v. Chamber of Commerce MCLI Briefing generated several follow-up meetings with non-profit organizations and the class volunteered to complete a community service project in Robbins before November.



2. FIRE

- a. See report.
- b. Please support the Spaghetti Dinner Fundraiser.

3. POLICE

- a. See report.

4. PUBLIC WORKS

- a. 12 Work orders completed.
- b. Roger was on vacation for 1 week.
- c. Quarterly sewer/manhole inspections.

FOLLOW UP:

We worked to get multiple quotes for a code enforcement company based on commissioner's recommendations; however, no decision has been made. If we are NOT moving forward with a contract, I recommend purchasing "code enforcement" software that can track complaints, provide links to public, and prepare initial court documents. This will ensure enforcement is primarily complaint driven (as stated in our UDO) utilizing our town website. The software will ensure each complaint will become public record therefore, actions and follow up can be recorded and briefed more accurately rather than word of mouth, voicemails, etc. I've already attended one company's sales pitch, and it will cost \$4,500 annually for licensing and usage. I've also discussed additional incentives for RPD Officers who diligently enforce the Town's Code of Ordinances along with daily law enforcement.

CLINT E. MACK
Town Manager
Robbins, NC.