



Agenda Item : New Business A
Meeting Date:7/11/24

MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 7/11/2024

SUBJECT: RFQ for Architect Firm to design Restrooms and Concession Stand at Greenspace

PRESENTER: Clint Mack

REQUEST:

Approve Adams & Associates to design services for Greenspace Restrooms and Concession Stand.

BACKGROUND:

Town of Robbins submitted RFQ for qualified architect firm to renovate white building beside of Greenspace stage to be able to utilize for public bathrooms and potential concession stand.

IMPLEMENTATION PLAN:

To enter in a contract with Adams & Associates to submit a design for the desired location and bring back to board for a vote on feasibility.

FINANCIAL IMPACT STATEMENT:

With design and cost analysis in hand, the Board of Commissioners can review the current Budget FY 24-25 and determine a direction for this project.

RECOMMENDATION SUMMARY:

To make a motion to move forward to hire Adams & Associates to design for Town of Robbins desired project at the Greenspace.

SUPPORTING ATTACHMENTS:

Statement of Qualifications from Architect