



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 02 July 2024

PROJECTS/EFFORTS

- 1. FEMA Hurricane Florence Recovery Projects:** Awaiting final closeout certificates.

2022 Water System Improvements/Sewer AIA Grant:

1. Sewer AIA

- CIP draft is complete and sent to Town
- Rate study is underway – complete mid-July
- Complete AMP will be submitted to Town and DWI after rate study is completed

2. Water System

- Final internal review and markups are being made.
- Permit forms sent to Town for execution and to provide the permit fee checks.
- We are going to show all meters in the system being replaced using the suggestions provided by Scottie Wilkens.
- Will need some easements. Preparing list of easements for mapping and for Town's reference.
- Deleted replacing 4" line through woods. If bid comes in under budget, we will add replacing line on Ross. We will prepare the cost opinion based on what we have designed. If there appears to be enough money, we will approach DWI with the switch out of the lines.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Old Police Station and Greenspace restrooms RFPs and staff reviews.
- b. End of the year finance closeouts.
- c. Permitting and staff assistance meetings for land use.
- d. Estate Management down payment paid and project date TBD.
- e. Regional Planning meeting for DOT projects.
- f. Utility rate analysis meetings.



- g. Piedmont Health grant meeting.
- h. Freedom Fest prep and execution.
- i. Multiple meetings with Timmons Engineering for utility service at *AutoPort*.

2. FIRE

- a. See report.

3. Police

- a. See report.

1. PUBLIC WORKS

- a. 12 work orders completed.
- b. Hired a Part time/Weekend Technician.
- c. Primary RAS pump ordered.
- d. Major service line replaced on Virginia St.
- e. 2 commercial mowers in shop for repair.

FOLLOW UP:

-We are now #5 in the que for Brownfields Project Closeout. Staff work on RFPs and collaboration with UNC-School of Government on possible high payoff approaches to development opportunity.

-DMV will reopen in town on July 10th Mon-Fri (8:00 am-5:00 pm)

CLINT E. MACK
Town Manager
Robbins, NC.