



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 16 July 2026

PROJECTS/EFFORTS

2022 Water System Improvements:

- **Schedule Completion:** 55% of the total contract time has expired as of today.
- **Pipe Footage Completion:** 65%
- **Service Completion:** 51%,

Work Last 30 days:

- **0+40 to STA 1+00)→need the test result of chlorination to be certified.**
- **162 LF of 6" PVC waterlines were installed on Middleton St. (from STA 51+00 to STA 52+62).**
- **725 LF of 6" PVC waterlines were installed on Hemp St. (from STA 1+00 to STA 8+25**
- **7 services were installed on Middleton St.**

Next 30 days:

- **Middleton St. Intersection completion.**
- **Working on Hemp St. up to Green St., past to ST. 20+00.**
- **Meter installation**

2026 Sewer Project

- **RFQ Published with 22 July 2026 Deadline.**

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting (15), plat certifications (1), and appointments for land use (2).
- b. Continuing support of Robbins Theater.; 2 meetings this month.
- c. Planning Board conducted. (See Memorandum)
- d. Finalizing 2022 Audit Submission. 70% of staff's time this month has been spent on this. Specifically reconciling Pension Funds from 2018 forward and Brownfield Grant Journal Entries. Additionally, AP and



project accounts for sampling for Yellow Book Single Federal Audit for FEMA funds. (Our software does not help provide this info needed for audit, it all has to be found, scanned, logged, and uploaded manually.

- e. Legal Tasks currently working on with law firm: Project Bravo “intent to buy agreement” and closing documents, Chicken Ordinance, Trash Can Ordinance, Property Handover Agreement for Moore County Schools for Public WIFI Grant, Text Amendment for Trailer Ordinance (if approved) and legal compliance review for 2022 Lawsuit for Annual Audit (completed after making it their top priority.)
- f. Budget successfully changed over to 2026 and certified.
- g. Working on EOY 2025 checklist from CPA firm.
- h. 285 water meters have been integrated into software system thus far.
- i. Daily problem solving with water System Project such as leaks, potholes, and inspecting damage inquiries.
- j. Requested \$100k from State Appropriations for Project Bravo building renovations and slated to receive in the late fall.

2. FIRE

- a. See report.
- b. Provided Water Recovery Team for US Army Parachute jump into Lake Auman, Seven Lakes.
- c. Farmers Day planning

3. POLICE

- a. See report.
- b. Overtime for Civil Ordinance Enforcement.
- c. Community Micro-Grant Package Submission.

4. PUBLIC WORKS

- a. 14 work orders completed.
- b. Project assistance with multiple service line leaks.

CLINT E. MACK
Town Manager

Post Office Box 296 | 101 N. Middleton Street | Robbins | North Carolina | 27325
Phone: 910.948.2431 | Fax: 910. 948.3981



Robbins, NC.