



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 04 SEP 2024

### **PROJECTS/EFFORTS**

1. FEMA Hurricane Florence Recovery Projects: Conducting internal audit and final reconciliation.

### **2022 Water System Improvements/Sewer AIA Grant:**

1. Sewer AIA
  - CIP and AMP draft is complete, agenda item in the near future.
  - Rate study draft is completed, final recommendation to be published.
2. Water System
  - Final design plans at State. (3–4-month turnaround)
  - Permit forms executed and awaiting approval.
  - Preparing mapping for easements agreements .

### **DEPARTMENT REPORTS**

#### **1. ADMINISTRATIVE**

- a. Dredging dates with Estate Management scheduled for 16 September.
- b. Permitting and staff assistance meetings for land use.
- c. Water meter/lead and copper project begins this month.
- d. Multiple meetings with Adams Ass. for Greenspace restroom, awaiting price estimate.
- e. Met with UNC-School of Government for Brownfields Options and proposal.
- f. Authorized the Green St. lot clearing.
- g. Carpet in Town Hall being replaced Sep 19-20.
- h. LGC staff assistance visit.
- i. Regional Central Pines RPO meeting.
- j. The clerk attended annual training.
- k. Attended regional managers meeting in Durham.
- l. Playground vender site visit.



m. Meetings with Christian Area Ministry and Coalition for Human Care about resources and drop off locations.

2. FIRE

a. See report.

3. POLICE

a. See report.

4. PUBLIC WORKS

- a. 12 work orders completed.
- b. Hired full time technician and firing one employee for under-performing and multiple driving safety violations.
- c. Skimmer to be replaced.
- d. #1 blower repair beginning this month.
- e. Side by side purchased and working great.

**FOLLOW UP:**

CLINT E. MACK  
Town Manager  
Robbins, NC.