



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: 05 December 2025

PROJECTS/EFFORTS

2022 Water System Improvements:

- Preconstruction Kickoff meeting next Wednesday.
- NCDEQ & DWI approved bidding documents. Final contracts being sent for legal review.

DEPARTMENT REPORTS

1. ADMINISTRATIVE

- a. Permitting, plat certifications, and staff assistance meetings for land use.
- b. EMR adding more fill dirt for Old Water Plant.
- c. NCLM meeting on cyber-portion of AIM program and hardware testing complete.
- d. Submitted CVB One Time Project Grant Presentation.
- e. Continuing support of Robbins Theater plan development. (easements)
- f. Economic Landscape Seminar with UNC.
- g. Moore 100 meeting. (BHAWK)
- h. NCLM AIM mentor meeting.
- i. New trial security cameras are installed at Millikin Ballfield.
- j. Bear Creek apartments assistance; Public Sewer and Water Main extension applications completed and submitted.
- k. Annual UAL training.
- l. Weekly payroll changeover and integration meetings. (1st payroll in JAN)
- m. Master Clerk training.
- n. GIS/ARGIS certification training.
- o. Christmas Parade setup and execution.
- p. Staff work on Historic Districts and Solar Farm tax updates.
- q. Hazard Mitigation Development and Floodplain Actions meetings and agreements.



2. FIRE

- a. See report.
- b. Christmas parade and décor support.

3. POLICE

- a. See report.
- b. Grant training and final contracts submitted.

4. PUBLIC WORKS

- a. 13 Work orders completed.
- b. WWTP spill cleanup invoice received at >\$23,000.00 submitting insurance claim for faulty value. If denied, we'll have to pay invoice via emergency payment from fund balance.
- c. One PW employee on extended family medical leave.
- d. Parade support and cleanup.

CLINT E. MACK
Town Manager
Robbins, NC.



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