



To: Robbins Board of Commissioners

From: Clint Mack, Town Manager

Subject: Manager Report

Date: March 7, 2024

### **PROJECTS/EFFORTS**

1. FEMA Hurricane Florence Recovery Projects- Awaiting final payouts.(1)
2. 2022 Water System Improvements Grant- Wooten survey team projecting pipeline design and staff water meter location reports.
3. 2022 Sewer AIA- Wooten is completing the final reports.

### **DEPARTMENT REPORTS**

#### **1. ADMINISTRATIVE**

- a. Old Police Station rehab project complete and payment issued.
- b. Carolina Roofing contracted to fix the police garage roof.
- c. Longitude Planning producing downtown revitalization plan.
- d. Permitting and staff assistance meetings for land use.
- e. Reservoir project funding was received in full. Working on scope of work and contract with engineering firm.
- f. Water system analysis; attended DEQ annual funding seminar.
- g. MUNBIT is preparing to integrate and manage the town website.
- h. Finance Officer attending Moore County Leadership Institute.
- i. Attended seminar with Commerce Department about ADA accessible park funding.
- j. Attorney Nick Herman aided in serving three "administrative reviews" before filing for litigation.
- k. Department budget meetings and planning.
- l. Attended the library anniversary.
- m. Attended 1<sup>st</sup> Annual Central Pines Regional Council of Government (COG) managers meeting on the economic impacts of the US Open in Moore County.
- n. Department of Water Infrastructure project grant manager in-brief.
- o. Attended Moore County Land Use Plan Forum



- p. Grant management progress and quarterly reports. (15)
- q. Nick Wicker and our CPA may have solved the issue from last year's audit report on capital/fixed asset values.
- r. Working on RFQ for new Lead and Copper Inventory requirements.

## 2. FIRE

- a. See report.
- b. Supported NC primary elections.

## 3. POLICE

- a. See report.

## 4. PUBLIC WORKS

- a. 21 work orders completed.
- b. Library repairs completed.
- c. WWTP annual inspection went well, no noted immediate deficiencies. Awaiting final report.
- d. Elm St. culvert project design phase.
- e. Certified mechanic replaced the backhoe's electric transmission switch (\$1,200) and seems to be working well.

### **FOLLOW UP:**

- Manager attending NC Main Street Conference March 12-14<sup>th</sup>
- Manager vacation March 25<sup>th</sup> to April 1<sup>st</sup>.

CLINT E. MACK  
Town Manager  
Robbins, NC.