



Agenda Item : D
Meeting Date:3/14/24

MEMORANDUM TO THE BOARD OF COMMISSIONERS

FROM: Clint Mack

DATE: 3/14/2024

SUBJECT: BUDGET AMENDMENT 6

PRESENTER: Clint Mack

REQUEST:

Budget Amendment 6 to transfer funds from Fund 30 to approve the proposal of Culvert Repair.

BACKGROUND:

Requested proposal to repair Culvert under Elm Street due to aging infrastructure. Scope of work attached.

IMPLEMENTATION PLAN:

Governing board to approve Town Manager to execute contract documents for needed repair.

FINANCIAL IMPACT STATEMENT:

Transfer \$50,000 from Fund 30 and track costs in Contract Services.

RECOMMENDATION SUMMARY:

The recommendation is to approve authorization of Town Manager to execute documents.

SUPPORTING ATTACHMENTS:

Budget Amendment 6