



# PLANNING BOARD MEETING

Tuesday, February 22, 2022 at 6:00 PM

Town Hall - 41 South Main Street Randolph, MA 02368

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## MINUTES

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In accordance with Governor Baker's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, relating to the 2020 COVID 19 emergency, the Planning Board shall meet remotely to avoid group congregation.

### A. Call to Order - Roll Call

#### PRESENT

Alexandra Alexopoulos

Tony Plizga

Peter Taveira

#### ABSENT

Steve Monteiro

### B. Chairperson Comments

Chairman Plizga announced that member Sarah Bergman has resigned from the Planning Board due to an impending relocation. Thanks to Sarah for 2 plus years of service to the Town through the Planning Board. Given that Sarah was vice chair, the seat is vacant. Plizga recommends that Pete Taveira take on the role of vice chair until the Board has full membership and then revisit.

Motion made by Plizga to appoint Pete Taveria as vice chair. Seconded by Alexopoulos.

Voting Yea: Alexopoulos, Plizga, Taveira

### C. Approval of Minutes

#### 1. Minutes of 2/8/22

Minutes were not provided for the Board to review. Tabled until the meeting of 3/8/22

### D. Public Speaks

None

## **E. New Business**

### **1. Goals and objectives of the 2017 Comprehensive Master Plan**

the Planner provided an overview of the Master Plan last completed in 2017, discussed the Community Wellness Plan and the connection between the overlapping goals of both. The Town Manager has appointed a Master Plan Implementation Committee to serve in an advisory capacity to him keeping him updated on the progress toward meeting the goals in the plan. The MPIC will likely make a visit to each department/board to understand their work.

Plizga - Sarah served as the Planning Board representative on the MPIC. Want to wait until the Board has full membership before asking for a new representative.

Board members outlined a plan to review the goals in the plan assigned to them. There are 18 short term goals, 22 medium term goals, 0 long term goals and 11 ongoing goals. Need to discuss what those time frames mean to the board and, further, how to prioritize them.

The Board will review Master Plan goals at upcoming meetings.

3/22 - discussion of ONGOING goals

4/26 - discussion of SHORT TERM goals

5/24 - discussion of MEDIUM TERM goals

6/28 - discussion of LONG TERM goals.

## **F. Staff Report**

Planner announced that the Town was awarded a Community Development Block Grant for \$800,000. The funding will support housing repairs and childcare subsidies for moderate to low income eligible families. Pre-applications were provided to Randolph residents in the spring/summer of 2021; we provided them in 3 languages. We received about 140 preapps for housing repairs. Awards would be in low-interest loans forgivable after 10 years as long as the grantee remains in their home. Those who responded will be the first to receive full applications to complete. The Town will hire a Grants Administrator to manage the CDBG funds and processes; it won't be Town staff.

Alexopoulos asks if local contractors/providers will be doing the work. Planner indicates that's part of the goal of CDBG is to keep the money in the community. The consultant collected lists of local providers as part of the research conducted before the grant request was submitted.

The goal is to go out for RFP in March to hire a grant administrator and be able to make awards to residents this spring.

Subdivision updates - received response from Ed Daly, notes from Todd Sandler/Mike Kmito only.

19 Highland Avenue - conducted a site visit early February with the Planning Board chair and project owner. Reminded the owner to submit a plan for some type of wall around the raised manhole, discussed the possibility of a change to the landscape plan.

33 Mazzeo Drive - Decision submitted to them. They are awaiting a stormwater permit.

259 Allen - They have submitted requests for demolition.

Next meeting is 3/8/22 and there is a public hearing for Perry Estates (297 Chestnut Street). There is an extensive list of waivers requested. Plans were submitted to Nitsch for review; awaiting their reports.

Planner advised the Board that a potential new member has been recommended to the Town Manager. She has project management experience, uses AutoCAD and can review plans.

## **G. Board Comments**

## **H. Adjournment**

Notification of Upcoming Meeting Dates

Adjourned at 6:53pm

Motion made by Alexopoulos, Seconded by Taveira.

Voting Yea: Alexopoulos, Plizga, Taveira

### **1. Upcoming Meeting Dates**

3/8/22, 3/22/22

4/12/22 and 4/26/22

5/10/22 and 5/24/22