



REQUEST FOR RESERVE FUND TRANSFER

The undersigned requests a transfer from the reserve fund in accordance with M.G.L. c.40 S6.

Amount Requested: \$25,000

Name of appropriation to receive the transfer: Library Expenses - Repair and Maintenance

Appropriation account number: 1610002- 525010 Current balance: \$0.00

Specific purpose of transfer: Fan assembly replacements, cooling tower

This expenditure is unforeseen or extraordinary for the following reason(s):

Severe corrosion of the cooling tower fans was discovered during the
seasonal changeover to air conditioning. The library's air conditioning
system cannot function at present.

5/17/2023

Date

Sharon Partridge Wright

Requester Signature

Turner Free Library Director

Requester Title

5/17/23

Date

Janice Smith

Finance Director Approval

Date

Town Manager Approval