



March 3, 2025

Lorraine See
 Tri-Town Contract Administrator
 One JFK Memorial Dr.
 Braintree, MA 02184

RE: Braintree Fire Department – February 10, 2025 to February 20, 2025

Dear Lorraine:

As Owner’s Project Manager for the Tri-Town Regional Water Treatment Plant (WTP) Project, we have reviewed the Town of Braintree Fire Department invoice for February 28, 2025. The invoice covers costs associated with fire details requested by the Braintree Fire Department for February 10, 2025 to February 20, 2025. The Braintree Fire Department indicated they require fire details any time there is confined space entry work occurring at the Tri-Town WTP Project. For this invoice, a fire detail, consisting of one to two fire personnel were on site the following dates:

Table 1 - Summary of Work

Date	Number of Fire Personnel on Site	Time on Site (hours)	Confined Space Entry Work*
02/10/2025	2	8	Non-Permit
02/11/2025	2	8	Non-Permit
02/12/2025	2	8	Non-Permit
02/13/2025	2	8	Non-Permit
02/14/2025	1	8	Non-Permit
02/19/2025	1	8	Non-Permit
02/20/2025	2	4	Non-Permit

* Confined space work is classified at permit required and non-permit required confined space work under OSHA regulations. Permit required confined spaces are spaces where hazards to workers are controlled but still present.

Non-Permit = Non-permit required confined space work.

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The following table provides a summary of payment due by the Town’s of Braintree, Randolph, and Holbrook:

Table 2 - Payment Summary

Invoice No.	Total Amount	Braintree Portion (50%)	Randolph Portion (34%)	Holbrook Portion (16%)
0225-018	\$7,137.77	\$3,568.89	\$2,426.84	\$1,142.04

We recommend processing and payment of this invoice.

Sincerely,

A handwritten signature in cursive script that reads "Helen T. Gordon".

Apex Companies, LLC
Helen Gordon, PE, MCPPO
Principal
O: 617.657.0954
E: Helen.Gordon@apexcos.com



Braintree Fire Department

1 Union Place - Braintree MA 02184

Acting Chief Frederick Viola

Emergency (781-843-3600)

Business (781-843-3601)

(781-843-2395 x4001)

Fax (781-356-4362)

Date: 02/28/25

Invoice # 0225 - 018

Bill To: Tri Town
300 King Hill Rd
Braintree, MA 02184

DATE	FIREFIGHTER	LOCATION	RATE	HRS	LABOR	ADM FEE	TOTAL
02/10/25	M. Daiute	300 King Hill Rd	\$81.28	8	\$650.24	\$65.02	\$715.26
02/10/25	B. Sylvester	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/11/25	J. Regan	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/11/25	T. Sullivan	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/12/25	J. Regan	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/12/25	A. Venuti	300 King Hill Rd	\$90.71	8	\$725.68	\$72.57	\$798.25
02/13/25	C. Brady	300 King Hill Rd	\$72.68	8	\$581.44	\$58.14	\$639.58
02/13/25	J. Zanca	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/14/25	T. Sullivan	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/19/25	T. Sullivan	300 King Hill Rd	\$70.68	8	\$565.44	\$56.54	\$621.98
02/20/25	B. Sylvester	300 King Hill Rd	\$70.68	4	\$282.72	\$28.27	\$310.99
02/20/25	J. Zanca	300 King Hill Rd	\$72.68	4	\$290.72	\$29.07	\$319.79
AMOUNT DUE							\$7,137.77

Payment terms net 30 days; payments made after 30 days might be subject to a 1.5% late fee

Please include invoice # and remit payment to:

Braintree Fire Department
1 Union Place
Braintree, MA 02184