

**Council Order: 2023-055**

**Introduced by: Town Manager Brian Howard  
October 16, 2023**

**Amendment of Section 18-3 of the  
General Ordinances of the Town of Randolph  
Concerning Department Revolving Funds**

To see if the Randolph Town Council will vote to amend section 18-3 of the general ordinances of the Town of Randolph concerning department revolving funds as follows:

**In section 18-3(F), the Table of Revolving Funds, under the following headings:**

<b>Revolving Fund</b>	<b>Department Authorized to Spend from Fund</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Restrictions or Conditions on Expenses</b>	<b>Other Requirements/ Reports</b>	<b>Fiscal Years</b>
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**Add the following:**

Recreation/Senior Trips &Tours	Director of Community Programs	Fees and Donations Related to this program	All expenses to support running the programs and transfer to General Fund	None	None	Fiscal Year 2024 and subsequent years
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**Explanation:** This is to expand offerings in Community Programs for both the Recreation Department and Senior Department. This account will be used to run trips and tours for Randolph residents. In the past, we used a tour company that would take the payments directly from those attending and run the trip but they are no longer in business. This Council Order will allow us to take in the funds that will be used to pay for transportation, tickets, tour guides, etc.