

Ordinance Subcommittee
Communication To the Full Town Council

To: Randolph Town Council

From: Katrina Huff-Larmond, Chair
Ordinance Subcommittee

Date: August 20, 2025

cc: Richard Brewer, Subcommittee Member
Brandon Thompson, Subcommittee Member
Jesse Gordon, Town Councilor

Re: **Communication from the Subcommittee**

The Ordinance Subcommittee met on Monday, August 18, 2025 to consider the provisions contained in the Randolph Town Charter relating to the scheduling of the annual budget process. A draft Council Order on this topic had been referred to the Subcommittee by the Town Council. Subcommittee members Katrina Huff-Larmond, Richard Brewer and Brandon Thompson were in attendance. Councilor Jesse Gordon, who was the proponent of the draft Council Order, was also present. The Town Manager and the Town Attorney also attended the meeting.

After a thorough discussion, the Subcommittee voted unanimously to send a communication from the Subcommittee to the full Town Council recommending that the following schedule be incorporated into this year's annual budget process:

- 1. At a Town Council Meeting in Mid-November** - Council has a conversation about scheduling and sets a schedule for budget discussions for the upcoming budget season, as described below.
- 2. At a Town Council Meeting in January** - Town Manager and Finance Director provide a status update on the current year's budget and a preview of thoughts for the FY 2027 budget. Includes discussion with the Council about budget priorities and goals.
- 3. At a Council Meeting in February** - The School Committee should be invited for a Joint Meeting with the Council to provide a status update on the current year's School budget and a preview of thoughts for the FY 2027 School budget request.

In addition, the Council should endeavor to schedule Joint Meetings with the School Committee every four months, or thereabouts, to talk about topics of common interest, such as the budget.