

Council Order: 2025-003

**Introduced By: Town Manager Brian Howard
January 27, 2025**

Transfer of General Fund Free Cash to FY25 Operating Budget

To see if the Randolph Town Council will vote to transfer \$189,733 from the certified General Fund free cash to the FY25 operating budget listed below:

| Department | Budget | Amount |
|-----------------------------|---------|---------------|
| Community Programs | Expense | \$ 63,416.00 |
| Library | Salary | \$ 52,745.00 |
| Library | Expense | \$ 10,224.00 |
| Health | Salary | \$ 50,000.00 |
| Systems Administration (IT) | Expense | \$ 13,348.00 |
| Total | | \$ 189,733.00 |

Explanation:

Community Programs - These funds will cover the costs of emergency repairs at the ice arena. These items include: a compressor replacement as well as a Zamboni repair and amp panel replacement. In addition, there has also been HVAC issues including boiler repair, flow switch and electrical boards for the mini-split system.

Library – There were costs associated with the state compliance calibration and mini-HVAC system repairs in the boiler room. The salary funds are needed to replenish the budget for the buyback amounts paid out to a long-term employee that retired and SEIU rate additions that were done after the adoption of the FY25 budget.

Health – The position of Code Enforcement Officer was relocated to the Health Department but was not reflected in the FY 25 budget document in the BOH.

System Administration (IT) – These costs were not anticipated and include the purchase of document research software needed by the Town Attorney, addition of email addresses for all DPW workers, and the internet wiring for the new ATM office in Town Hall.