

Council Order: 2024-026

**Introduced by: Council President Alexopoulos
May 13, 2024**

Transfer of ARPA Revenue Loss Funds to Various FY24 Budgets

To see if the Randolph Town Council will vote to transfer \$125,000 from the ARPA Coronavirus State and Local Fiscal Recovery Funds Revenue Loss to the various FY24 General Fund Operating Budgets, as shown below:

Department	Expense
Accounting	\$ 1,000
Town Clerk	\$ 5,000
Library	\$ 50,000
Community Programs	\$ 69,000
Total	\$ 125,000

Explanation:

ACCOUNTING: The accounting office did not budget for the costs associated with mailing employee issued W2 forms for calendar year 2023. The cost of this was roughly \$1,000. This obligation has been built into the FY25 budget request and will continue to be included in future budgets.

TOWN CLERK: The Town Clerk expenses included unanticipated regular maintenance on the electronic poll books purchased this past December. These tabulators also created a need for additional office supplies and hand trucks to transport the equipment on Election Day. The remainder is for costs associated with the Clerk to maintain her certification by attending required conferences that have increased registration fees.

TURNER FREE LIBRARY - The library encountered several unforeseen maintenance issues that require immediate attention. Last year, we experienced significant mechanical issues with our HVAC system, prompting us to switch vendors. Furthermore, our alarm system recently required repair, and we are currently dealing with a large building-wide plumbing issue.

COMMUNITY PROGRAMMING - Over the past months, our RICC facility has encountered several unforeseen challenges that necessitate immediate attention and repair. Many of these issues were caused by the unpredictable weather this past year with lots of water and strong wind storms. These include:

- HVAC Vendor Changeover: We underwent a transition in HVAC vendors to align with the services provided at the library. Cox Engineering, a local company, was selected as the new vendor.
- Pest Control Issues: During the summer, we experienced several pest control issues, including wasps infestations at our camp facilities and pickleball courts.
- Greenhouse Rebuilding: A windstorm caused damage to our greenhouse, requiring rebuilding and restoration efforts.
- Splash Pad Repair: Following a lightening storm, our splash pad sustained damage and required repair to ensure safe usage by our community members.
- Plumbing Issue: We identified a plumbing issue involving water drainage into the building from the roof, necessitating immediate attention to prevent further damage.
- Fire Panel Maintenance: Our fire panel system experienced a disruption in communication, prompting the need for new batteries and a new cellular connection due to changes in phone lines.
- Rink Repairs: The rink facilities also required unexpected repairs, including maintenance for an aging Zamboni, updating emergency lights to meet code requirements, and repairing the water heater.