



December 13, 2022

Mr. Tony Plizga, Chair
Randolph Planning Board
41 South Main Street
Randolph, MA 02368

**Re: Trim Way Definitive Subdivision Plan
358 & 360 North Street
Randolph, MA 02368**

Dear Chairman Plizga:

Tetra Tech Inc. is pleased to submit this Definitive Subdivision Plan package to the Randolph Planning Board for consideration at their next available public hearing. The Project scope includes development of a paper street (permanent private way) serving the properties at 358 & 360 North Street in Randolph, MA. Existing conditions will be maintained as part of the Project and no work is proposed. As you may recall, the Preliminary Plan for this Project was approved by the Board at the October 11, 2022 hearing.

The submission includes the following items:

- One (1) copy of *Form C Application for a Definitive Subdivision Plan*
- Ten (10) copies of the Definitive Subdivision Plans
- Two (2) copies of the Project Narrative
- A Certified List of Abutters for 358 and 360 North Street
- Ten (10) copies of *Form D Request for Waivers in a Definitive Subdivision Plan and Form D Attachment*
- One (1) copy of *Form E Designer's Certificate*
- A Check in the amount of \$9,500 (\$4,000 + \$1,000 [\$500/lot] + \$4,500 peer review)
- Electronic copies of all items listed above sent via email to Michelle Tyler, Director of Planning.

Please review the attached documents and let us know if you require any further documentation. We look forward to working with you and the Board to achieve a successful Project.

Very truly yours,

A handwritten signature in blue ink that reads 'Steven Bouley'.

Steven M. Bouley, PE
Project Manager

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