



## **Town Council**

### **Meeting Minutes**

**Monday, January 31, 2022 6:00 p.m. via Zoom**

*The public is invited to attend this meeting remotely only, via phone or computer. In order to maintain safe social distancing guidelines, no physical presence will be allowed at this time. The Town website will be updated on the day of the meeting with the phone and computer access instructions.*

**Call to Order – Roll Call – Pledge of Allegiance:** President W. Alexopoulos called the meeting to order.

**Roll Call - Members Present:** Christos Alexopoulos, William Alexopoulos, James Burgess, Richard Brewer, Natacha Clerger, Kenrick Clifton, Ryan Egan, Jesse Gordon and Katrina Huff-Larmond

Pledge of Allegiance: Councillor Gordon led the pledge of allegiance.

**Moment of Silent Prayer:** In honor of Councillor Clerger's Father, Jean Adrien Goin.

#### **Old/Unfinished Business**

##### **1. Update on Assessor and Treasurer/Collector Offices**

Finance Director Janine Smith provided an update on the Assessor and Treasurer/Collector Offices.

**Assessor's Office:** This year begins the 5-year reevaluation process, which will be a major task for the New Assessor. In the absence of an Assessor, the staff has been extremely helpful on the day-to-day processing of work. Ms. Smith prepared an RFP for the residential valuation work, which will be available for pickup beginning Monday, February 7. She is working on a similar RFP for Personal Property once she is able to speak to the Bureau of Local Assessment. Abatement applications are due by February 1, and she will work with Nate Kramer, who will physically be in the office on February 11 for review and recommendations.

**Collector/Treasurer's Office:** The office is extremely behind, according to Jean McNamara. Her assessment is that in the four months since her retirement, the office has gone back to working as separate offices, so Jean has implemented many changes with Ms. Smith's support. Ms. Smith wants things to continue with those changes in place going forward when the new Treasurer/Collector begins.

Town Manager Howard recommended that Janet Teal be appointed as Principal Assessor. For the last 14 years, Ms. Teal has worked at Town Hall; the last 9 of which she has worked as the Assistant Town Accountant. She has her real estate license and is getting her appraisal recertification. She is an expert user of our financial software (Munis), and serves on the Stoughton Finance Committee.

Town Manager Howard recommended that Tanya Holland be appointed as the Treasurer/Collector. Ms. Holland has 18 years of experience with the Town of Randolph, first as the Assistant Town Accountant

and most recently with the Randolph Public Schools serving as the Finance Dept. Manager. She currently serves as the Business Administrator for the Plainville Public Schools.

Councillor Burgess made a motion to ratify the appointments of Janet Teal to Principal Assessor and Tanya Holland to Treasurer Collector. Seconded by Councillor C. Alexopoulos. Roll Call Vote: 9-0-0.

2. Update and Discussion ARPA - American Rescue Plan – Presentation by consultants Anser Advisory, attached for the record.

## **New Business**

Council Order 2022-08: Authorization for execution of documents relating to the MSP Project for the new Lyons School to be located at the Devine School Site.

Attorney Griffin gave the council a brief overview. The MSBA requires the Town to sign this agreement agreeing to accept the funds, that the amount they will reimburse is no more than 80% of the eligible project costs, and we agree that we will comply with any requirements they have. Because the contract may last longer than three years, it requires a Council vote in order to authorize the Town Manager to sign. She stated that there will be separate discussions and votes about transferring the ownership of the Lyons School site at some point, however this agreement has no effect on those. It just gives the Town Manager signing authority for documents related to the project. Councillor Egan made a motion to approve Council Order 2022-08. Seconded by Councillor Gordon. Roll Call Vote: 9-0-0.

## **Adjournment**

Motion to adjourn made by Councillor C. Alexopoulos. Seconded by Councillor Clerger. Roll Call Vote: 9-0-0.