



Regular Town Council Meeting Minutes

July 01, 2025 at 6:00 PM

Ranchester Town Hall

Call to Order

Pledge of Allegiance

Roll Call 6:00 PM

PRESENT

Mayor Peter Clark

Council Member Randy Sundquist

Council Member Jessica Weaver

Council Member Amber Miles-Smith

Council Member Bryan Helferich

STAFF

Clerk/Treasurer Barbara Brackeen-Kepley

Assistant Clerk Marlene Madden

Engineer Will Newbold

Marshal Spencer Kukuchka

Maintenance Tim Brewer

Parks & Rec Bob Miller

GUEST

See attached

Approval of Current Agenda

1. Approve the current Agenda

Motion made by Council Member Weaver, seconded by Council Member Sundquist to amend the agenda to include 6. Fishing Derby under the new business.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Approval of Prior Meeting Minutes

2. Approve Minutes from June 3, 2025, Regular Council Meeting and June 24, 2025, Special Council Meeting

Motion made by Council Member Weaver, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith,



Voting Nay: Council Member Helferich

Motion passed.

Public Comment/Guest

Jessica Weaver gave a statement

Planning Commission Recommendations/Updates

Commission Member Maze briefed the council that they are still reviewing the ordinances and are currently in Chapter 15. The committee also reviewed the variance request for 526 H Street to allow him to keep his 19 chickens. The Planning Commission voted to recommend to get the number of chickens down to 12 throughout the year and be able to stay at 12 chickens for the 2 lots.

Old Business

New Business

3. Resolution 03-2025 TAP Grant application for TR Pathway - Phase 2

Motion made by Council Member Sundquist to approve Resolution 03-2025, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith,

Voting Nay: Council Member Helferich

Motion passed.

4. Appointment for Planning Commission vacancies

Motion made by Council Member Weaver to accept Drew Homola and Ben Osmun to fill the Planning Commission vacancies, seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

5. Variance Request for 526 H Street

Council Member Helferich made a motion to grant a variance for 526 H Street for 19 chickens. No second.

Motion failed for lack of second.

6. Fishing Derby



Council Member Sundquist made a motion to purchase education materials for the Rotary Fishing Derby not to exceed \$400, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Mayor's Report

Report on Projects (Engineer - Will Newbold)

7. Engineer's Report - See attached.

Marshal's Report (Marshal - Spencer Kukuchka)

8. Marshal's Report - See attached.

Special Committee Reports

The next TRVJPB for Natural Gas meeting will be held on July 17th at 4 PM at the Ranchester Town Hall.

Fire Chief Barron provided a statement and then provided the council with information on the new fire truck.

The Fire Department will host its first annual Pancake Breakfast that will start at 8 AM behind the Town Hall on July 4th.

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

9. Approval of Treasurer's Report

Motion made by Council Member Sundquist to approve the Treasurer's Report, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Approval of Bills & Payroll

10. Approval of Bills in the amount of \$303,866.04

Motion made by Council Member Weaver to approve the bills, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich



Motion passed.

11. Approval of Payroll in the amount of \$63,606.03

Motion made by Council Member Sundquist to approve payroll, Seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Future Agenda

Jessica Weaver gave a statement of appreciation for the Town Staff and Crew.

Adjournment 6:44 PM

Motion made by Council Member Sundquist to adjourn, seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Motion passed.

Council Members

Amber Miles-Smith

Bryan Helferich

Jessica Weaver

Randy Sundquist

The meeting was then adjourned on motion regularly made and seconded and carried.

Peter Clark / Mayor

Barbara Brackeen-Kepley/Town Clerk