



Regular Town Council Meeting Minutes

April 01, 2025 at 6:00 PM

Ranchester Town Hall

Call to Order 6:00PM

Pledge of Allegiance

Roll Call

PRESENT

Mayor Peter Clark

Council Member Randy Sundquist

Council Member Jessica Weaver

Council Member Amber Miles-Smith

Council Member Bryan Helferich

STAFF

Clerk/Treasurer Barbara Brackeen-Kepley

Marshal Spencer Kukuchka

Maintenance Foreman Tim Brewer

Parks & Rec Manager Bob Miller

GUEST

See Attached

Approval of Current Agenda

1. Approval of Current Agenda

Motion made by Council Member Sundquist to approve the current agenda, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Approval of Prior Meeting Minutes

2. Approval of minutes from March 4, 2025

Motion made by Council Member Weaver to approve the March 4, 2025, minutes, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.



Public Comment/Guest

The Hub on Smith Street- See attached

Old Business

New Business

3. Request for temporary variance at 1084 Railway St

Motion made by Council Member Weaver to approve the temporary variance allowing 1084 Railway St to have 4 4H pigs until after the livestock sale in August 2025.
Seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

4. 1st Reading on Budget Ordinance 86-2026

Motion made by Council Member Sundquist to approve Budget Ordinance 86-2026 on first reading, seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich

The motion passed.

We will have another Budget Workshop on April 22, 2025, at 4PM.

Mayor's Report

Mayor Clark read a Proclamation declaring April as Child Abuse Prevention Month.
WY DEQ and the Conservation District will be monitoring water on the Tongue River.
Summer WAM Cheyenne June 11-13, 2025.

Report on Projects (Engineer - Will Newbold)

5. Engineer's Report- See attached.

Report on Parks & Rec (Manager – Bob Miller)

6. Parks & Recreation Update - See attached



Marshal's Report (Marshal - Spencer Kukuchka)

7. Marshal's Report - See attached.

Special Committee Reports

The next TRVJPB meeting will be Thursday, April 17, 2025, at 4PM, at the Ranchester Town Hall.

The Fire Department is up to 25 volunteers and recently created a new logo.

Most calls received are for medical emergencies.

Fire Chief Barron is working on an ordinance for the council to consider regarding abandoned propane tanks.

Be smart and don't cause unnecessary fires.

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

8. Treasurer's Report

Motion made by Council Member Weaver to approve Treasurer's Report, Seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Approval of Bills & Payroll

9. Approval of Bills in the amount of \$92,595.49

Motion made by Council Member Weaver to approve the bills, seconded by Council Member Miles-Smith.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich

The motion passed.

10. Approval of Payroll in the amount of \$38,896.22

Motion made by Council Member Sundquist to approve payroll, seconded by Council Member Weaver.



Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Future Agenda

Adjournment 6:35 PM

Motion made by Council Member Sundquist to adjourn, seconded by Council Member Helferich.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

The motion passed.

Council Members

Amber Miles-Smith

Bryan Helferich

Jessica Weaver

Randy Sundquist

The meeting was then adjourned on motion regularly made and seconded and carried.

Peter Clark / Mayor

Barbara Brackeen-Kepley/Town Clerk