



Regular Town Council Meeting Minutes

January 07, 2025 at 6:00 PM

Ranchester Town Hall

Call to Order

Pledge of Allegiance

Roll Call

PRESENT

Mayor Peter Clark

Council Member Randy Sundquist

Council Member Jessica Weaver

Council Member Amber Miles-Smith

Council Member Bryan Helferich

STAFF

Clerk/Treasurer Barbara Brackeen-Kepley

Assistant Clerk Marlene Madden

Engineer Will Newbold

Marshal Spencer Kukuchka

GUEST

See attached.

Swear in of new council members

Approval of Current Agenda

1. Approval of the Current Agenda

The motion was made by Council Member Weaver and seconded by Council Member Sundquist to approve the current agenda.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Approval of Prior Meeting Minutes

2. Approval of minutes from December 3, 2024 Regular Council Meeting

A motion was made by Council Member Weaver and seconded by Council Member Sundquist to approve the minutes.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Public Comment/Guest

Old Business

3. Third Reading of Ordinance 305 Amendment to Ranchester Code 9-5-130; 9-5-150; 9-5-140



Council Member Weaver motioned to approve the third reading, seconded by Council Member Sundquist.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith

Voting Nay: Council Member Helferich

New Business

4. Declare the depositories of public funds; First Federal Bank & Trust, Cowboy State Bank; WY Class

A motion was made by Council Member Sundquist and seconded by Council Member Weaver to Declare the depositories of public funds as First Federal Bank & Trust, Cowboy State Bank, WY Class Investments

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

5. Remove Council Member Barron from all accounts and add Council Member Weaver as an additional signer.

The motion was made by Council Member Sundquist and seconded by Council Member Miles-Smith to remove Former Council Member Barron from all accounts and add Council Member Weaver as a signer. .

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Mayor's Report

Connor Park had a counter that recorded 52,110 visitor's last season.

Mayor Clark recommends that Council Member Weaver act as Council Chair in his absence.

Report on Projects (Engineer - Will Newbold)

6. Engineer's Report-See attached.

Marshal's Report (Marshal - Spencer Kukuchka)

7. Marshal's Report-See attached.

Special Committee Reports

The TRVJPB Meeting will be on January 9, 2025, at 4:00 PM at the Ranchester Town Hall.

TR Fire District: Chief Barron, see the attached overview from the 2024

Approval of Treasurer's Report (Treasurer - Barbara Brackeen-Kepley)

8. Treasurer's Report & Updates

The motion was made by Council Member Weaver and seconded by Council Member Sundquist to approve the Treasurer's Report.



Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Approval of Bills & Payroll

9. Approval of Bills in the amount of \$88,612.43

The motion was made by Council Member Weaver and seconded by Council Member Sundquist to approve bills.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

10. Approval of Payroll in the amount of \$47,286.81

The motion was made by Council Member Sundquist and seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Future Agenda

Adjournment at 6:30 PM

Motion made by Council Member Sundquist, Seconded by Council Member Weaver.

Voting Yea: Mayor Clark, Council Member Sundquist, Council Member Weaver, Council Member Miles-Smith, Council Member Helferich

Council Members

Amber Miles-Smith

Bryan Helferich

Jessica Weaver

Randy Sundquist

The meeting was then adjourned on motion regularly made and seconded and carried.

Peter Clark / Mayor

Barbara Brackeen-Kepley/Town Clerk