



## **Staff Highlights – 2023-11-07**

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### **City Council**

#### **City Manager**

Debrief meetings with the California Seismic Safety Commission.

Attended 10/27/23 SCORE Board meeting in Anderson, CA.

Discussed establishment of various Street and Sidewalk Project Study Reports for future grant funding submission with GHD.

Researched possible organic waste procurement requirements for the City, including potential deductions associated with the Wastewater Treatment Plant biosolids product.

Attended 10/17 Board of Supervisors Meeting to discuss Habitat for Humanity.

USDA has released its “one-page” information sheet that includes grant and loan opportunities for the victims of the 2022 Ferndale Earthquake. (Attached)

Multiple meetings on various grant related projects, including the Water CIP, Gateway Project, Dog Park.

#### **City Clerk**

Processed Ten (10) Building Permit Applications:

515 Hilltop Dr. – Earthquake Repairs

171 Monument Road – Foundation Seismic Retrofit

218 Ogle Ave. – Foundation Seismic Retrofit

165-165 ½ S. Sequoia Ave. – Water Service

192 Belleview Ave. – Rebuild Fire Damaged Residence

1340 Eeloa Ave. – Misc. Earthquake Damage Repairs

153 Meadowbridge Dr. – Re-Roof Residence

985 Bluff Place – Re-Roof Residence

160 River St. – Foundation Repair (Earthquake Damage)

483 Fourth Ave. – Repair Gas Line

Processed Three (3) Business License Applications:

Jaymes Refrigeration Service - Mobile Repair Service

Bareroot Beauty – Homemade Natural Bath Products

Scharnberg Construction – Non-Resident Contractor



Processed Three (3) Encroachment Permit Applications  
PG&E – Trench to Deactivate Gas Service at 229 Belleview Ave.  
Gordon Johnson, 165 S. Sequoia Ave. – Install New Water Service  
Mobley Construction – 330 Berkeley St. - Install Driveway, Curb & Gutter

Misc.

Sent Letter Re: Business License/Home Occupation Permit at 420 First Ave.

Attended Beautification, Walkability & Pride Committee meeting on October 19, 2023

Submitted 3<sup>rd</sup> Quarter Building Permit Report to County Assessor

Submitted U.S. Department of Census Building Permit Activity Report for October

Submitted Prism Environmental Insurance Renewal Application to Alliant

### **City Attorney**

### **Human Resources, Risk & Training**

### **Finance Department**

Begin work on TDA Audit

Submitted quarterly reporting/invoicing for Water Distribution CIP Project / Clean CA grants /Eel River Crossing Pipeline Seismic Retrofit Project /CHP Police Grant / ABC Reimbursement

Updated annual contacts with Caltrans

Collected 1<sup>st</sup> Quarter Cannabis taxes

Work with CDAA on earthquake claims/reimbursements

STIP Resolution for Neighborhood Connectivity Project

Fixed Asset updates and depreciation

Submit CDBG documents for PI grant

Discuss Eel River Trail and Gateway Beautification grant projects with engineers and state stakeholders

### **Public Works Water**

Electronic Valve troubleshooting at Water Treatment Facility

Work on Filter 4 Electrical sensor issues causing a Filter shutdown



Maintenance on pH / Temp analyzers

Work on monthly report to SWRCB

Maintenance at Rio Dell Metro Wells and winter preparations

Trouble shoot Water treatment final effluent pump vibrations issues

Winter preparations at Infiltration Gallery and Water Treatment Facility

Meter reading

Leak checks and zero consumptions

Repaired leak in front of 1118 Monument Rd

Repaired leaks on the driveway entrance of Redwood Ave

Refilled winter time polymer hydrofloc container

### **Public Works Wastewater**

Sunshine started Nov 1. New wastewater Superintendent.

Plant walk through and collection system Tour.

Installation of new Chlorine dosing/ holding tanks

Sewer collection system monitoring and routine Cleaning

Clean contact basin preparing for wet season discharge.

Repaired a sewer Check valve.

Wet season preparation

Envie sewer chopper pumps came to the yard for a demonstration.

Wendt installed lower laterals at River St and Belleview Ave.

Deragged pump 1 at Fern St liftstation.

Permit review with Sunshine and Denise from Larry Walker and Associates.

Also updating Daily rounds and SOPs for WWTP

Submitted quarterly report to CWIQS



Installed new chlorine tanks for chlorine generator room.

Utility crew assisted Derek in sewer jetting around town.

Helped unload two new tanks for chlorine generator room

Repaired/replace sewer cleanout/check valve on Eel point Rd.

Sewer jetted hot spots around town.

### **Public Works Streets, Buildings and Grounds**

Weed sprayed Wildwood Ave, Davis St, City hall with vinegar.

Assisted in loading up old police truck for new owner.

Cleaned leaves on Wildwood/Elko

Weeded ditches on Monument, Eeloa Ave, Ogle Ave and May/Painter St.

Picked up trash around town.

Cleaned storm drains.

Removed blackberry vines by painter lift station.

Marked weekly USA's

Cleaned up City parking lot and Davis St tennis court.

Asphalt patching around town.

Storm preparation. Mowed North and South Gateway

Mowed overpasses and entrance to town

Mowed Belleview/pacific lot

Weeded Orchard/Pacific hill side

Mowed hillside by North Gateway

Weeded areas around town that the mower could not reach

Weed sprayed City hall and south bound lane of Wildwood Ave with vinegar solution



Weeded city owned open ditches

Mowed and weeded corp yard

**Public Works City Engineer**

**Public Works Capital Projects**

**Police Department**

**Community Development Department**

**Intergovernmental**

**Humboldt-Rio Dell Business Park**