



Staff Highlights – 2024-11-05

City Council

City Manager

Discussions over strategy for the wet winter season and likely Sanitary Sewer Overflows

Attended Solid Waste Local Task Force meeting in Eureka. Rio Dell is likely (not all jurisdictions were present at the meeting) the only jurisdiction in Humboldt County expected to be in compliance with procurement requirements under SB 1383 for 2024, and the City was given special mention by regulators with CalRecycle during the meeting which can be viewed on the City of Eureka's Youtube page.

Worked with the Wastewater Superintendent on issues related to the Sludge Dryer.

Coordinated a call with CalTrans District 1 executives and the City's engineering firm to problem solve issues related to the Bridge Replacement project on northbound 101.

Agreements for pavement repairs are out to the contractors.

The City is beginning development on the 2025 slurry sealing project.

Discussions underway with CalOES related to the difficult financing scenarios facing the City related to infrastructure repairs needed following the 2022 Earthquakes.

City Clerk

Processed Ten (10) Building Permit Applications:

965 Webb Lane – Reset Manufactured Home on Foundation
1580 Eeloa Ave. – Reset Manufactured Home on Foundation & Water Heater
174 First Ave. – Plumbing, Wiring, Sheetrock and Water Heater
378 Wildwood Ave. – Seismic Retopfit under Brace & Bolt Program
378 Wildwood Ave. – Misc. Earthquake Repairs
371 Berkeley St. – Fire Alarm System at PG&E Substation
715 & 725 Rigby Ave. – Repair 4 decks and Replace Handrail
790 Ireland Ave. – Pellet Stove
190 Cedar St. – Foundation Repair
859 Rio Dell Ave. – Re-Roof Residence

Processed Two (2) Business License Applications:



Will Power – Non-Resident Electrical Contractor
Patmore Appraisals – Appraisal Service

Processed Two (2) Encroachment Permit Applications:

PG&E - Replacing pole at 999 Riverside Dr.
PG&E – Paving Restoration – 150 Davis St.

Misc:

Submitted Employment Data Report for October

Attended California Health Plan Compliance (Keenan) Webinar on 10/23/24

Attended SCORE Board of Directors meeting in Anderson on 10/25/24

City Attorney

Human Resources, Risk & Training

Finance Department

Completed Year End Report for upcoming City Council Meeting

Submitted quarterly reporting for CalOES Eel River Crossing Pipeline Seismic Retrofit Project

City was awarded McLean Foundation Grant to assist with funding of newly formed Spay and Neuter Voucher program.

Compensation Study: Submitted all requested information to Gallagher for the City's comprehensive compensation study.

Worked with the Wastewater Superintendent to amend the current FY budget(Res. 1626-2024) to account for the OM Industries Sludge Dryer work approved in the previous fiscal year.

Working with RCAC to process invoices for the construction component of the CIP Water Project.

Completed Quarterly reporting and invoicing the Clean California Gateway Eel River Trail Grant

Worked with Humboldt Senior Resource Center processing initial Senior Home Repair program invoice.

Worked with Cannabis business' ensuring taxes are paid.

Worked with Community Development Director on CDBG NOFA application

Answered questions from parties interested in the cities Façade Improvement Program.



Working with State Waterboards gathering financial information and required documentation for Water Infrastructure Improvement project

CDBG Optimization: Collaborated with the California Department of Housing and Community

Development to maximize CDBG fund utilization through effective program income reporting and strategic planning.

Earthquake Recovery Support: Actively coordinated with the California Office of Emergency Services to expedite the processing of earthquake-related claims and projects.

Assist cannabis business' with tax related questions.

Traffic Study Planning: Discussed potential funding options, such as Caltrans Sustainable Transportation

Planning Grants and Local Highway Safety Improvement Program (HSIP), to support future roadway projects.

Public Works Water

Completion of Infiltration Gallery Pump replacement

Completion of Water Treatment Filter building booster pump repairs and installation (under warranty).

Preparations for using Rio Dell Metro Wells for the near future

Calibration of Turbidity and pH analyzers at Water Filter Plant

Eel River Trail meeting on Water lines located at end of Edwards Drive under new parking lot

Maintenance on valves at Water Filter Building

Work on Water Rights Reporting for SWRCB

Work on Monthly Water report

Plan for Rio Dell Metro Wells Water testing with Freshwater Environmental

Public Works Wastewater

Collection system checked weekly during October; several large plugs due to F.O.G.

Weekly Jetting occurs on Thursdays.



The Sewer Crew was called out on Wednesday 10/23/24 to a check sewer plug at 75 Fern Street to 1187 Riverside.

The Sewer Crew was called out on Thursday 10/24/24 to a check sewer plug at 1st Columbus Street.

The Sewer Crew was called out on Monday 10/28/24 to a check sewer plug behind the US Post Office.

Two new lower laterals were installed by Wendt Construction; 448 First Ave. and 353 First Avenue. These were areas of two shared laterals that are being separated and prepared for lateral test inspections.

3rd Quarterly Report submitted to the state on time.

Stipulated Order No. R1-2023-0025 Task #10 Completion for Chloramine Project Design submitted to the State on time.

Hung door hangers on homes in areas where the CCTV-ing work will start Nov.4th. Will hang door hangers every week on the next set of proposed areas to clean and camera.

Public Works Streets, Buildings and Grounds

Vactor storm drains on 3rd Ave.

Install new bark on South Islands and City Hall

Refill Dog station dog bags

Edge parks.

Mowed City Hall, Gateways and parks.

City and PGE meeting on completion of restoration paving and vault lids.

Public Works City Engineer

Public Works Capital Projects

Police Department

Community Development Department

Electrical Inspections 98 & 100 Painter Street



Foundation, framing inspections 186 Ogle Ave

Plan Review PG&E Fire Alarm, refer to RDVFD

Complete Eel River Trail NEPA document

Review and respond to email from Surety/Bond Company re: Cortazar improvements.

Review and approve remodel plans for Tommy Norton Rio Dell Ave project

Review BPR Plan Check comments for 192 Bellevue Ave, forward to applicant and Whitchurch Engineering.

Team meeting with HCD regarding OOR program and NOFA.

Correspondence with Kash Bodjeh and John and Davina Gray regarding laundromat remodel and Façade Improvement program

Respond to Clearwater Consulting re: Northwestern Flower Company CEQA review

Respond to inquiry from Six Rivers Development re: Marathon 101 Permit status

Respond to inquiry from Whitchurch Engineering regarding grading at 795 Pacific Ave

Attend Nuisance Committee meeting

Review Park Survey results, discuss w/Council member Carter

Respond to inquiry from Rick Randall re: parking requirements for retail uses

View all 2024 CDBG NOFA Webinars, meeting with CDBG staff regarding Phase II eligibility

Review and respond to GHD inquiry re: GIS help/services

Electrical Panel Inspection 560 Rigby Ave

Complete and Submit 2024 CDBG Main Application

Final Inspection 127 Berkeley Street – Corrections required

Review Saunders Change Orders

Review Ortiz approved plans, forward information to the applicant and agent.

Hold CDBG NOFA Special meeting October 22, 2024



Council Special Meeting CDBG NOFA October 28, 2024

Respond to Post Office fence inquiry

Find RFP template for Police Department improvements, forward to PD

Reach out to PG&E regarding power for water tank and booster pump

Contact GHD regarding the need for a scope for Second Ave and Pacific Ave PTA

Prepare Staff Report for potential changes to the Industrial Commercial zone, attend the October 22, 2024 PC meeting, and discuss. Continue discussion to the November meeting.

Dinsmore Plateau (Cortazar) Performance Bond site visit with the Surety consultant and Randy Jensen

Final inspection 420 Sequoia Ave – AT&T building

Intergovernmental

Humboldt-Rio Dell Business Park