



Community Development Department
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

For the Meeting of June 17, 2025

☒ Consent Item; ☐ Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director

A handwritten signature in blue ink, appearing to be "K Caldwell", enclosed in a blue circular mark.

Through: Kyle Knopp, City Manager

Date: June 9, 2025

Subject: Adoption of the 2025-2026 Master Fee Schedule.

Recommendation:

That the City Council:

1. Adopt Resolution No. 1640-2025 establishing a \$25.00 security alarm registration fee and adopting the 2025-2026 Master Fee Schedule.

Discussion

As the Council is aware the City charges fees for certain services provided by staff. The 2025-2026 Master Fee Schedule incorporates City's 2025-2026 burdened rates which were adopted at your meeting on June 3, 2025. The attached Resolution incorporates the burden rates into the Mater Fee Schedule.

A new fee staff is recommending is a registration fee for the Police Department's False Alarm regulations, Chapter 9.20 of the Rio Dell Municipal Code. The Police Department administrative clerk reported that it takes about 20 minutes to review the application and process the registration. This task will now be assumed by the City's Community Services Officers. Based on the adopted 2025-2026 billable rates for staff, the recommended fee is \$25.00.

The Police Department is also recommending increasing the Vehicle Release fee from \$75.00 to \$150.00. The Police Chief reports that the average time spent on scene of a stop for a vehicle tow is 1 hour with additional time spend mailing off legal notices of storage (15 min). The form must then be reviewed by a supervisor (15 min) to ensure its accuracy. More time must be spent when the vehicle is released reviewing the form, ensuring legal mandates have been met, the person is legally allowed to possess the vehicle being released and process payment (30 min). Total of 2 hours. Based on the Department's current burdened rates, the recommended new fee is \$150.00.

The City's Water Superintendent noticed that the Fire Hydrant bulk water connection fee is not identified on the Master Fee Schedule. A \$25.00 fee has historically been charged. However, it takes the Water Superintendent about 30 minutes to retrieve the fitting and connect and disconnect it and return it to the plant. Based on the Department's current burdened rates, the recommended fee is \$50.00.

Attachments

Attachment 1: 2025-2026 Master Fee Schedule.

Attachment 2: Resolution No. 1640-2025 establishing a \$25.00 security alarm registration fee and adopting the 2025-2026 Master Fee Schedule.



City of Rio Dell

Master Fee Schedule 2025/2026

Adopted August 15, 2023
Resolution No. 1588-2023
Amended November 7, 2023
Resolution No. 1593-2023
Amended June 4, 2024
Resolution No. 1603-2024
Resolution No. 1635-2025
Resolution No. 1640-2025

The Master Fee Schedule is a compilation of current fees charged by the City. This publication contains staff's hourly burdened rates, Finance Department, Community Development Department, including Planning and Building, Police Department fees, Business License rates, Water and Sewer Service rates and various fines for traffic and other municipal code violations.

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BILLABLE RATES FOR STAFF TIME FOR FISCAL YEAR 2025-26

Resolution No. 1635-2025

FY 2025-2026				
Billable Burdened Rates				
TITLE	HOURLY RATE	AVERAGE OH COST %	BENEFITS %	HOURLY RATE CHARGE
City Clerk	36.60	26%	77%	74.30
City Manager	65.17	26%	60%	121.22
Community Development Director	52.98	26%	77%	107.55
Finance Director	56.41	26%	44%	95.90
Accountant II	36.52	26%	57%	66.83
Senior Fiscal Assistant	27.69	26%	60%	51.50
Senior Fiscal Assistant	26.88	26%	61%	50.27
Chief of Police	53.80	26%	97%	119.97
Police Sergeant	42.25	26%	115%	101.82
Police Corporal	37.38	26%	115%	90.09
Police Officer	27.55	26%	88%	58.96
Community Service Officer	27.50	26%	105%	63.53
Community Service Officer	31.21	26%	100%	70.53
Wastewater Superintendent	39.88	26%	99%	89.73
Water/Roads Superintendent	47.33	26%	73%	94.19
Wastewater Treatment Operator I	25.85	26%	103%	59.20
Operator in Training	26.91	26%	115%	64.85
Utility Worker III	27.73	26%	109%	65.17
Utility Worker II	24.16	26%	109%	56.78
Water Operator I	24.72	26%	120%	60.81

**CITY OF RIO DELL
ADMINISTRATION/FINANCE DEPARTMENT**

Description	Reference	Current Fee
General Fees		
Return Check	Res. 1211	\$25.00 for 1 st \$35.00 for 2 nd
Transient Occupancy Tax	Ord. 199	8% 10% for first month after delinquent date plus an additional 10% for the second month delinquent plus .5% each additional month or fraction thereof.
Copy/Document Fees		
8 ½" x 11" Black & White	Res. 1249	\$.10 each
8 ½" x 11" Color	Res. 1249	\$.25 each
8 ½" x 14" Black & White	Res. 1249	\$.15 each
8 ½" x 14" Color	Res. 1249	\$.35 each
11" x 17" Black & White	Res. 1249	\$.25 each
11" x 17" Color	Res. 1249	\$.50 each
Fax	Res. 1249	\$1.00 up to 5 pages
Notary Public Acknowledgement	Res. 1249	\$15.00 per signature
Business License Fees		
SB 1186 State Mandated Disability Access Fee	SB 1186	\$1.00 per license
Class A – Yearly Gross Receipts of \$500 - \$30,000	Res. 1029	\$30.00
Class B – Yearly Gross Receipts in Excess of \$30,000	Res. 1029	\$60.00
Late Fee Penalty If Paid Between 8/31 and 9/30 If Paid Between 10/1 and 10/31 If Paid Between 11/1 and 11/30 If Paid After 11/30	Ord. 259	25% 50% 75% 100%
Residential Rentals (two or more units)	Res. 1029	\$4.00 per unit
Mobilehome or Travel Trailer Space	Res. 1029	\$2.00 per space
Change in Address	Res. 1029	\$10.00

CITY OF RIO DELL
ADMINISTRATION/FINANCE DEPARTMENT

Business License Fees Continued

Description	Reference	Current Fee
Duplicate License	Res. 1029	\$10.00
Citation Fee	Res. 1029	\$30.00
Violation of Business License Ordinance	Res. 1029	\$500.00
Motel or Hotel Accommodations	Res. 1029	\$28.00 annually plus \$2.00 per unit
Non-Residential Contractors	Res. 1029	\$5.00 per day
Carnivals	Res. 1029	\$75.00 per day plus \$5.00 per day for each separate show.
One Ring Circus	Res. 1029	\$50.00 per day
Two or More Ring Circus	Res. 1029	\$100.00 per day
Card Tables for Card Games	Res. 1029	\$200.00 per table in addition to regular business license.
Public Dance	Res. 1029	\$20.00 per day
Special Events	Res. 1588	\$45.00
Garage, Yard or Rummage Sale if More Than Two in One Year.	Res. 1029	\$5.00 per day
Solicitors	Res. 1029	\$10.00 per day per person
Mobile Vendors	Res. 1029	\$10.00 per day per location change

**CITY OF RIO DELL
WATER AND SEWER FEES**

Water Utility Fees		
Water Connection Fee	Res. 1217	\$2,500.00 Buy-In \$200.00 Connection or Actual Cost
Residential Base Rate Within City Limits Each Unit (750 gallons)	Res. 1281	\$48.98 \$3.46
Base Rate Dinsmore Zone (Outside City Limits) Each Unit (750 gallons) Maintenance Surcharge	Res. 1281	\$73.90 <i>*Note: Water rates are adjusted annually. Contact City Hall for additional information.</i>
Late Payment Fee	Res. 1281	10%
Water Shut-Off Fee	Res. 1281	\$50.00
Vacation Lock	Res. 1281	\$40.00
Water Meter Tampering Fee	Res. 1282	\$400.00
After Hours Reconnection Fee	Res. 1281	\$75.00
Fire Hydrant Connection Fee – Bulk Water	Res. 1640	\$50.00
Sewer Utility Fees		
Sewer Connection Fee	Res. 1253	\$5,220.00
Sewer Base Rate – Equivalent Dwelling Units (EDU's). All customers plus one of the following classes with winter (Dec-Feb) average water consumption. Class – Domestic Strength (cap at 15 units) Class – Low Strength Class – Medium Strength Class – High Strength	Res. 1253	\$67.39 <i>*Note: Sewer rates are adjusted annually. Contact City Hall for additional information.</i>
New Customer – Fixed Rate (No winter month's history to average).	Res. 1253	\$99.99
Vacant Premises – Fixed Rate	Res. 1253	\$67.39
Sewer Lateral Testing		No Charge

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Preliminary Review

Description	Reference	Current Fee
Pre-Application Review	Res. 1219	Actual Cost \$75.00 Deposit
Pre-Development Agreement	Res. 1219	Actual Cost \$350.00 Deposit

Administrative Review

Address of Convenience	Res. 1219	\$40.00
Certificate of Compliance	Res. 1219	Actual Cost \$250.00 Deposit
Cottage Industry Permit	Res. 1219	\$40.00
Home Occupation Permit	Res. 1219	\$40.00
Parcel Merger	Res. 1219	Actual Cost \$200.00 Deposit

Public Hearing Items

Lot Line Adjustment	Res. 1219	Actual Cost \$500.00 Deposit
Conditional Use Permit	Res. 1219	Actual Cost \$500.00 Deposit
Design Review	Res. 1219	Actual Cost \$500.00 Deposit
General Plan Amendment	Res. 1219	Actual Cost \$1,200.00 Deposit
Reversion to Acreage	Res. 1219	Actual Cost \$500.00 Deposit
Subdivision Major (More than 4 parcels)	Res. 1219	Actual Cost \$2,000.00 Deposit
Subdivision Minor (4 parcels or less)	Res. 1219	Actual Cost \$1,200.00 Deposit
Variance	Res. 1219	Actual Cost \$500.00 Deposit
Zone Reclassification/Text Amendment	Res. 1219	Actual Cost \$1,200.00 Deposit

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Cannabis Activity Permit Fees

Description	Reference	Current Fee
Initial Application Fee	Res. 1311	\$2,500.00
Annual Operating Fee	Res. 1311	\$4,000.00
Renewal Application Fee	Res. 1311	\$300.00
Transfer of Ownership	Res. 1311	\$100.00
Change in Ownership Structure	Res. 1311	\$100.00
Police Department Review of Background Check	Res. 1311	\$100.00
Change of Location	Res. 1311	\$50.00
Change in Mailing Address	Res. 1311	\$50.00
Change in Trade Name	Res. 1311	\$50.00
Modification of Premises	Res. 1311	\$50.00

Environmental Review

Environmental Impact Report Preparation	Res. 1219	Actual Cost \$2,000.00 Deposit
Environmental Impact Report Review	Res. 1219	Actual Cost \$500.00 Deposit
Initial Study Preparation	Res. 1219	Actual Cost \$750.00 Deposit
Initial Study Review	Res. 1219	Actual Cost \$350.00 Deposit

Other Review Fees

Annexation/Detachment	Res. 1219	Actual Cost \$1,200.00 Deposit
Inspection of Project Improvements	Res. 1219	Actual Cost \$100.00 Deposit
Road Abandonment/Vacation	Res. 1219	Actual Cost \$700.00 Deposit

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Miscellaneous Fees		
Appeal – Administrative	Res. 1219	\$100.00
Appeal – Public Hearing	Res. 1219	\$250.00
Extension – Administrative	Res. 1219	Actual Cost \$100.00 Deposit
Extension – Public Hearing	Res. 1219	Actual Cost \$250.00 Deposit
Information Request	Res. 1219	\$75.00
Life-Safety Inspection	Res. 1219	\$75.00
Map Checking (Final Map, Parcel Map and Record of Surveys)	Res. 1219	Actual Cost \$750.00 Deposit
Modification – Administrative	Res. 1219	Actual Cost \$100.00 Deposit
Modification – Public Hearing	Res. 1219	Actual Cost \$200.00 Deposit
Parkland Dedication Fees (per parcel)	Res. 1219	\$1,500.00
Substantial Conformance Review	Res. 1219	Actual Cost \$100.00 Deposit
Code Enforcement		
Abatement	Ord. 303 & 311 CGC 38773.5	Actual Cost
Administrative Citations	Ord. 329	\$100.00; \$200.00 and \$500.00
Penalties	Ord. 303 & 311	Up to \$1,000.00 per day
Rental Housing Inspection Program	Res. 1606	Registration \$15.00 per parcel. City Inspections \$55.00 per unit Self-Inspections \$30.00 per unit

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Building Permits

Description	Reference	Current Fee
Administrative Fee	Res. 1218	66% of Building Permit Fee
Continuing Education & Certification Fee	Ord. 315	.04 of Total Permit Fee
Technology (i.e. equipment and materials)	Ord. 315	.09 of Total Permit Fee
Certificate of Occupancy, Residential	Ord. 315	\$66.00
Certificate of Occupancy, Commercial	Ord. 315	\$133.00
HCD Form 433A – Processing and Filing	Ord. 315	\$102.00
State Seismic Fee		.01 of Total Permit Fee
California Building Standards Commission Fee		.01 of Total Permit Fee
Plan Check	Ord. 315	65% of Building Permit Fee
Residential Sprinkler Plan Check and Inspection	Ord. 315	\$179.00
Commercial Sprinkler Plan Check and Inspection	Ord. 315	\$3.60 sq. ft.
Permit or Plan Check Renewal Fee (Fee to renew an expired permit or plan review when the same construction codes remain in effect)	Ord. 315	50% of Original Permit Fees
Plan Check – Major Subdivisions (% of initial plan check/multiple permits for identical building taken out within 180 days of taking out the original permit, provided that the same edition of the Code is still in effect.)	Ord. 315	20%
Residential Energy Plan Check (amount added to original plan check fee)	Ord. 315	\$66.00
Commercial Energy Plan Check (amount added to original plan check fee)	Ord. 315	\$133.00
Soils Report Compliance Review Fee	Ord. 315	\$65.00
Flood Plain Compliance Review Fee	Ord. 315	\$107.50
Flood Plain Determination Review	Ord. 315	\$59.75

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Erosion and Sediment Control Inspection (Small Project)	Ord. 315	\$93.75
Erosion and Sediment Control Inspection (Designed Project)	Ord. 315	\$127.50
Code Enforcement Assessment	Ord. 315	Actual Cost of Billable Burdened Rate
Code Compliance Mitigation Fee	Ord. 315	Double Permit Fee
Special Investigation Fee	Ord. 315	Double Permit Fee
Description	Reference	Current Fee
Demolition Residential (Per Structure)	Ord. 315	\$99.45
Demolition Commercial (Based on Contract Price)	Ord. 315	\$99.45 Minimum Fee
Signs and Billboards (Based on Contract Price)	Ord. 315	\$99.45 Minimum Fee
Unit Valuation Schedule		
No Permit to be Issued with Total Fee Less than \$85.00		
Description	Reference	Amount Per Square Foot
Residence or Residential Addition	Ord. 315	\$167.37
Garage (Residential Accessory)	Ord. 315	\$66.48
Carport (Residential Accessory)	Ord. 315	\$32.00
Enclosed Porch (Residential)		
Interior Finished	Ord. 315	\$25.00
Interior Unfinished	Ord. 315	\$15.00
Sunroom/Solarium		
Attached to Residence, Floor and Open to Residence	Ord. 315	\$167.37
Attached to Residence, Floor and Door between Rooms	Ord. 315	\$167.37
Basement (Semi-Finished)	Ord. 315	\$18.80
Roof-Line Change (Residential)	Ord. 315	\$8.00
Interior Remodel (Residential)		
Kitchen or Bath	Ord. 315	\$58.00

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Building Permit Fees Continued

All Other Areas	Ord. 315	\$43.00
Pre-Assembled Housing (Per Unit(s) Square Footage)	Ord. 315	\$22.00
Foundation Only for Existing Manufactured Home (Per Unit(s) Square Footage)	Ord. 315	\$15.00
Setup Only (For New Manufactured Home not place on a Foundation System)	Ord. 315	\$7.00
Cabana for Manufactured Home	Ord. 315	\$111.00
Decks, Patios or Porches		
Open and Uncovered	Ord. 315	\$10.00
Covered	Ord. 315	\$14.00
Storage Building or Barn (Private)	Ord. 315	\$60.00
Fences (Greater than Seven (7) feet in height)	Ord. 315	\$12.00 LF.
Pole Buildings		
Exterior Walls and Floor	Ord. 315	\$14.00
Exterior Walls and No Floor	Ord. 315	\$10.00
No Exterior Walls and No Floor	Ord. 315	\$8.00
Greenhouses		
Private, Detached and No Floor	Ord. 315	\$4.50
Attached to Residence, No Floor, with or without Doors	Ord. 315	\$6.50
Commercial (Minimum)	Ord. 315	\$6.85
Foundation Only	Ord. 315	\$11.25 LF.
Swimming Pool	Ord. 315	\$5.00 cf.
Fuel and Water Storage Tanks (Above Ground)	Ord. 315	\$6.00 cf.
Retaining Walls		
Wood	Ord. 315	\$6.00
Concrete or Block	Ord. 315	\$8.00
Hilfiker	Ord. 315	\$30.00
Gabion Walls	Ord. 315	\$100.00 cyd.

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Wharf or Dock (Non-Commercial)	Ord. 315	\$14.00
Wharf or Dock (Commercial)	Ord. 315	Based on Contract Price
Walls (Framing)	Ord. 315	\$6.00 LF.
Siding	Ord. 315	\$2.50
Drywall	Ord. 315	\$.75
Insulation	Ord. 315	\$.50
Roofing Residential (Based on Contract Price or Based on Roof Area)	Ord. 315	\$2.80
Roofing Commercial	Ord. 315	Based on Contract Price
CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Electrical Permit Fees		
Description	Reference	Amount
Permit Issuance – For the issuance of each electrical permit.	Ord. 315	\$26.00
Supplemental Permit Issuance – For the issuance of each supplemental permit for which the original permit has not expired, been canceled or finalized.	Ord. 315	\$10.00
System Fee Schedule		
<i>The following fees shall include all wiring and electrical equipment in or on each building.</i>		
Residential Single, Two Family & Multifamily – For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of the garages, carports, and accessory buildings.	Ord. 315	\$.10 sq. ft.
Private Swimming Pools – For new private in-ground swimming pools for single and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool.	Ord. 315	\$82.00 per pool

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Electrical Permit Fees		
Description	Reference	Amount
Unit Fee Schedule		
Temporary Power Source – For a temporary service pole or pedestal including all pole or pedestal mounted receptacle outlets and appurtenances.	Ord. 315	\$50.00
Temporary Power Source – For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc.	Ord. 315	\$35.00
Receptacle, Switch and Light Outlets – For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters.	Ord. 315	\$2.00 each for first 20 fixtures \$1.00 for each additional fixture
Lighting Fixtures – For lighting fixtures, sockets or other lamp-holding devices. Pole, platform or theatrical type lighting fixtures	Ord. 315	\$2.00 each for first 20 fixtures \$1.00 for each additional fixture \$2.00 each
Residential Appliances – For fixed residential appliances or receptacle outlets for same, including wall mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room, console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers or other motor operated appliances not exceeding one horsepower.	Ord. 315	\$6.00 each

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Electrical Permit Fees		
Description	Reference	Amount
Unit Fee Schedule		
Non-Residential Appliances – For non-residential appliances and self-contained factory wired, non-residential appliances not exceeding one horsepower, kilowatt (kW) or kilovolt-ampere (kVA) in rating including medical and dental devices, food, beverage and ice cream cabinets, illuminated show cases, drinking fountains, vending machines, laundry machines or other similar types of equipment.	Ord. 315	\$8.00 each
Power Apparatus – For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus. <i>Fees based on rating in horsepower (hp), kilowatt (kW) or kilovolt-ampere (kVA) or kilovolt-amperes-reactive (kVAR).</i> <i>Note: (1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.</i> <i>(2) These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.</i>	Ord. 315	\$6.00 Up to and including 1. \$17.00 1 to 9 \$28.00 10 to 49 \$68.00 50 to 99 \$104.00 Over 100
Signs, Outline Lighting and Marquees – For signs, outline lighting systems or marquees supplied from one branch circuit. For additional branch circuits within the same sign, outline lighting system or marquee.	Ord. 315	\$41.00 each \$8.00 each
Photovoltaic Systems – For each private photovoltaic system. See Section 66015 CGC.	Ord. 315	\$104.00

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Electrical Permit Fees		
Description	Reference	Amount
Unit Fee Schedule		
Services and Panel Boards For services of 600 volts or less and not over 200 amperes For services of 600 volts or less and over 200 to 1000 amperes For services over 600 volts or over 1000 amperes For subpanels or panel-boards	Ord. 315	\$50.00 each \$102.00 each \$205.00 each \$26.00 each
Miscellaneous Apparatus, Conduits and Conductors – For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	Ord. 315	\$26.00
Carnivals and Circuses – Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions. For electrical generators and electrically driven rides. For mechanically driven rides and walk-through attractions or displays having electric lighting. For a system of area and booth lighting.	Ord. 315	\$41.00 each \$12.00 each \$12.00 each
Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	Hourly Burdened Rate

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Mechanical Permit Fees

Unit Fee Schedule

Permit Issuance – For the issuance of each mechanical permit.	Ord. 315	\$26.00
Permit Issuance – For the issuance of each supplemental permit for which the original permit has not expired, been canceled or finalized.	Ord. 315	\$10.00
Appliance Vents – For the installation, relocation or replacement of each appliance vent installed and not included in the appliance permit.	Ord. 315	\$10.00
Repairs or Additions – For the repair of, alteration of or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including the installation of controls regulated by the Mechanical Code.	Ord. 315	\$21.00
Furnaces – For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h. For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, over 100,000 Btu/h. For the installation or relocation of each floor furnace, including vent. For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	Ord. 315	\$21.00 \$26.00

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Mechanical Permit Fees		
Description	Reference	Amount
Unit Fee Schedule		
Air Handlers – For each air-handling unit to and including 10,000 cubic feet per minute (cfm), including ducts attached thereto. For each air-handling unit over 10,000 cfm. <i>Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i>	Ord. 315	\$15.00 \$26.00
Evaporative Coolers – For each evaporative cooler other than portable type.	Ord. 315	\$15.00
Ventilation and Exhaust – For each ventilation fan connected to a single duct. For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit. For the installation of each hood which is served by mechanical exhaust, including the ducts for each hood.	Ord. 315	\$10.00 \$15.00 \$15.00
Incinerators – For the installation or relocation of each domestic-type incinerator. For the installation or relocation of each commercial or industrial-type incinerator.	Ord. 315	\$30.00 \$122.00

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Mechanical Permit Fees Continued

Description	Reference	Amount
Boilers, Compressors and Absorption Systems – For the installation or relocation of each boiler or compressor to and including three horsepower, or each absorption system to and including 100,000 Btu/h. For the installation or relocation of each boiler or compressor over three horsepower to and including 15 horsepower, or each absorption system over 100,000 Btu/h to and including 500,000 Btu/h. For the installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h. For the installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h. For the installation or relocations of each boiler or compressor over 50 horsepower or each absorption system over 1,750,000.	Ord. 315	\$21.00 \$38.00 \$51.00 \$77.00 \$129.00
Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	Hourly Burdened Rate

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
Building Permit Fees Continued		
Plumbing Permit Fees		
Description	Reference	Amount
Permit Issuance – For the issuance of each plumbing permit.	Ord. 315	\$26.00
Permit Issuance – For the issuance of each supplemental permit for which the original permit has not expired, been canceled or finalized.	Ord. 315	\$10.00
Unit Fee Schedule		
Fixture and Vents – For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof).	Ord. 315	\$14.00
For repair or alteration of drainage or vent piping, each fixture.		\$6.00
Sewers, Disposal Systems and Interceptors – For each building sewer and each trailer park sewer.	Ord. 315	\$35.00
For each cesspool.		
For each private sewage disposal system.		\$62.00
		\$122.00
For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps.		\$32.00
Rainwater systems, per drain (inside building).		\$16.00
Water Piping and Water Heaters – For installation, alteration or repair of water piping or water treating equipment or both.	Ord. 315	\$6.00 each
For each water heater, including vent.		\$17.00
<i>Note: For vents only, see Appliance Vents under Mechanical Permit Fees.</i>		

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Plumbing Permit Fees		
Description	Reference	Amount
Gas Piping Systems – For each gas piping system of one to five outlets.	Ord. 315	\$8.00
For additional each outlet over five.		\$2.00
Hydronic Heating Systems – For each hydronic heating system, including floor, wall and baseboard systems.	Ord. 315	\$41.00
Lawn Sprinklers, Vacuum Breakers and Backflow Devices – For each lawn sprinkler system on any one meter, including backflow protection devices.	Ord. 315	\$25.00
For each atmospheric-type vacuum breakers or backflow protection devices not included above, one to five devices.		\$17.00
For each additional device above five.		\$4.00
For backflow prevention device other than atmospheric-type vacuum breakers, 2 inches and smaller.		\$17.00
For backflow prevention device other than atmospheric-type vacuum breakers, over 2 inches.		\$35.00
Swimming Pool – For each swimming pool or spa.	Ord. 315	
Public Pool		\$150.00
Public Spa		\$101.00
Private Pool		\$101.00
Private Spa		\$50.00

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Plumbing Permit Fees

Description	Reference	Amount
Miscellaneous – For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in the table.	Ord. 315	\$16.00
Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	Hourly Burdened Rate

CITY OF RIO DELL COMMUNITY DEVELOPMENT DEPARTMENT		
<i>Building Permit Fees Continued</i>		
Grading Plan Review Fees		
Grading Plan Review Fees –	Ord. 315	65% of Grading Permit Fee
Other Fees – Additional plan review required by changes, additions or revisions to plans for which an initial review has been completed or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	Hourly Burdened Rate
Grading Permit Fees		
Description	Reference	Amount
50 cubic yards or less.	Ord. 315	\$41.00
51 to 100 cubic yards.		\$61.00
101 to 1000 cubic yards.		
First 100 cubic yards.		\$61.00
For each additional 100 cubic yards.		\$26.25
1,001 to 10,000 cubic yards.		
First 1,000 cubic yards.		\$317.00
For each additional 1,000 cubic yards.		\$23.00
10,001 to 100,000 cubic yards.		
First 10,000 cubic yards.		\$536.00
For each additional 10,000 cubic yards.		\$100.00
100,001 cubic yards or more.	Ord. 315	
First 100,000 cubic yards.		\$1513.00
For each additional 10,00 cubic yards		\$55.00
Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	Hourly Burdened Rate

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Elevator Fees

<p>Passenger or Freight Elevator, Escalator, Moving Walk Up to and including \$40,000.00 of valuation. For each \$1,000.00 or fraction thereof over \$40,000.00 of valuation.</p> <p>Dumbwaiter or Private Residence Elevator Up to and including \$10,000.00 of valuation. For each \$1,000.00 or fraction thereof over \$10,000.00 of valuation.</p>	Ord. 315	<p>\$148.00 \$3.00</p> <p>\$41.00 \$3.00</p>
<p>Major Alterations – Fees for major alterations shall be as set forth for Building Permit fees. Installation fees include charges for the first year's annual inspection fee and charges for the electrical equipment on the conveyance side of the disconnect switch.</p>	Ord. 315	Hourly Burdened Rate
<p>Elevator Annual Certificates of Inspection Fees For each elevator. For each escalator or moving walk. For each commercial dumbwaiter. <i>Note: Each escalator or moving walk unit powered by one motor shall be considered as a separate escalator or moving walk.</i></p>	Ord. 315	<p>\$68.00 \$41.00 \$28.00</p>
Rental Housing Inspection Program		
Annual Registration Fee per Unit	Res.	\$15.00
City Inspection Fee per Unit (once every 3 years)	1603-2024	\$55.00
Self-Inspection Fee Annually		\$30.00

CITY OF RIO DELL POLICE DEPARTMENT		
Description	Reference	Amount
Citation Sign-Off	Res. 362	\$5.00
Emergency Response Related to DUI Activities	GC 53150	Actual Cost
Parking - Exceeding Time Limit	Res. 1591	\$35.00
Parking Outside a Marked Parking Spot	Res. 1591	\$35.00
Parking in Violation of Colored Curb	CVC 21458(a)	\$35.00
Parking in an Intersection	CVC 22500(a)	\$45.00
Parking in a Crosswalk	CVC 22500(b)	\$45.00
Parking in Front of a Driveway	CVC 22500(c)	\$45.00
Parking on a Sidewalk	CVC22500(f)	\$45.00
Parking in a Bus Stop	CVC22500(i)	\$50.00
Parking More Than 18" from Right Curb	CVC 22502(a)	\$45.00
Parking in an Area Posted as No Parking	CVC 22505(b)	\$45.00
Parking in a Marked Disabled Spot Without a Placard/Plate	CVC 22507.8(a)	\$330.00
Parking Within 15' of a Fire Hydrant	CVC 22514	\$50.00
Parking Within 3' of a Disabled Person Sidewalk Ramp	CVC 22522	\$330.00
Report Copy	Res. 362	\$15.00
Vehicle Release	Res. 1640	\$50.00
VIN Identification	Res. 362	\$10.00
<i>Resolution No. 362 was Amended by Motion Only by the City Council</i>		
Animal Control		
Dog License (Altered Dog)	Res. 1145	\$12.00
Dog License (Unaltered Dog)	Res. 1145	\$25.00
Replacement Dog License Tag	Res. 1145	\$6.00
Kennel License Fee	Res. 1560	\$75.00
Redemption/Impound Fee	Res. 1560	\$75.00
2 nd Redemption/Impound Fee within 3 Years	Res. 1560	\$100.00
3 rd Redemption/Impound Fee within 3 Years	Res. 1560	\$125.00
Redemption/Impound Fee (Unaltered Male)	Res. 1560	\$130.00
2 nd Redemption/Impound Fee (Unaltered Male)	Res. 1560	\$185.00
3 rd Redemption/Impound Fee (Unaltered Male)	Res. 1560	\$240.00

Redemption/Impound Fee (Unaltered Feale)	Res. 1560	\$140.00
2 nd Redemption/Impound Fee (Unaltered Female)	Res. 1560	\$195.00
3 rd Redemption/Impound Fee (Unaltered Female)	Res. 1560	\$250.00
Quarantine at Alternate Facility	Res. 1145	Actual Cost
Dog/Cat Relinquish Fee	Res. 1560	\$75.00
Security Alarms		
New Alarm Permits - Registration	Res.1640-2025	\$25.00
Renewal Fee (Every 2 years)	Ord. 402-2024	\$20.00
Late application fee	Ord. 402-2024	\$50.00
Permit reinstatement fee	Ord. 402-2024	\$100.00
False Alarms – 2 free per 12-month period	Ord. 402-2024	
Third false alarm in 12-month period	Ord. 402-2024	\$75.00
Fourth false alarm in 12-month period	Ord. 402-2024	\$100.00
Fifth false alarm in 12-month period	Ord. 402-2024	\$150.00
Alarm permit violation – 1 st offense	Ord. 402-2024	\$50.00
Alarm permit violation – 2 nd offense	Ord. 402-2024	\$100.00
Alarm permit violation – 3 rd offense	Ord. 402-2024	\$150.00
Alarm permit violation – 4 th offense	Ord. 402-2024	Permit revoked
Alarm fees 30-day late payment penalty	Ord. 402-2024	\$5.00
Alarm fees 60-day late payment penalty	Ord. 402-2024	\$10.00
Alarm fees 90-day late payment penalty	Ord. 402-2024	\$25.00

RESOLUTION NO. 1640-2025



RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL ESTABLISHING A SECURITY ALARM REGISTRATION FEE AND ADOPTING THE 2025-2026 MASTER FEE SCHEDULE:

WHEREAS the City of Rio Dell is authorized by Article XIII of the California Constitution and the California Government Code to charge fees and impose fines and penalties for certain violations; and

WHEREAS the City initially adopted a Master Fee Schedule in 2015; and

WHEREAS the intent was to have all the City fees identified in one document; and

WHEREAS the 2025-2026 Master Fee Schedule incorporates City's 2025-2026 burdened rates which were adopted at your meeting on June 3, 2025

WHEREAS the City Council recently adopted Ordinance No. 402-2024 establishing False Alarm Regulations, Chapter 9.20 of the Rio Dell Municipal Code; and

WHEREAS this staff is recommending a registration fee for the Police Department's False Alarm regulations; and

WHEREAS the Police Department administrative clerk reported that it takes about 20 minutes to review the application and process the registration; and

WHEREAS this task will now be assumed by the City's Community Services Officers; and

WHEREAS based on the City's current hourly burden rate, staff is recommending that the City establish a \$25.00 registration fee; and

WHEREAS the Police Department is also recommending increasing the Vehicle Release fee from \$75.00 to \$150.00; and

WHEREAS the Police Chief reports that the average time spent on scene of a stop for a vehicle tow is 1 hour with additional 15 minutes spent preparing and mailing legal notices; and

WHEREAS the form must then be reviewed by a supervisor (15 minutes) to ensure its accuracy. Additional time must be spent when the vehicle is released reviewing the form, ensuring legal mandates have been met, the person is legally allowed to possess the vehicle being released and to process the payment (30 min); and

WHEREAS the Police Chief reports the total staff time spent on processing and releasing a vehicle tow is about 2 hours. Based on the Department's current burdened rates, the recommended new fee is \$150.00; and

WHEREAS the City's Water Superintendent noticed that the Fire Hydrant bulk water connection fee is not identified on the Master Fee Schedule; and

WHEREAS a \$25.00 fee has historically been charged. However, it takes the Water Superintendent about 30 minutes to retrieve the fitting and connect and disconnect it and return it to the plant; and

WHEREAS based on the Department's current burdened rates, the recommended fee is \$50.00; and

WHEREAS the adoption of fees and charges for development projects are statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Section 21080(b)(8) of the Public Resources Code; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approves and adopts the registration fee for the Police Department's False Alarm regulations and amending the Master Fee Schedule to reflect the new fee and 2025-2026 adopted burden rates for staff.

I HEREBY CERTIFY that the foregoing Resolution was PASSED, APPROVED, and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on June 17, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and the foregoing to be a full, true, and correct copy of Resolution No. 1640 - 2025 adopted by the City Council of the City of Rio Dell on June 17, 2025.

Karen Dunham, City Clerk, City of Rio Dell