



## Staff Highlights – 2023-09-05

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### City Council

#### City Manager

Applied for two additional grants to support the Rio Dell Gateway Project as discussed in tonight's related agenda item.

Attended interviews with HWMA for the Organics Recycling processor RFP.

Last week's Northcoast Journal contained an article regarding the recovery from the 2022 Earthquakes.

Attended a Small Cities Organized Risk Effort (SCORE) Board of Directors meeting.

Attended a Redwood Region RISE meeting which is in a planning phase for economic resiliency funding in Del Norte, Humboldt, Mendocino and Lake Counties.

Attended a meeting with Water Board staff to discuss brownfields in Rio Dell.

#### City Clerk

Processed Nineteen (19) Building Permit Applications:

- 66-88 Columbus St. – Re-Roof Residence(s)
- 470 Fourth Ave. – Sewer Cleanout
- 296 Center St. – Re-Roof Residence
- 233 Cherry Lane – Re-Roof Residence
- 140 River St. – Earthquake Repairs
- 300 A. Center St. – 3 Windows & Misc. Earthquake Repairs
- 297 First Ave. – Sewer Cleanout
- 371-375 Wildwood Ave. – Windows & Siding
- 20 Belleview Ave. – Re-Roof Residence
- 106 Painter St. – 13 Windows
- 390 - Third Ave. – Foundation Repair
- 1017 Riverside Dr. – Replace Windows
- 121 S. Cherry Lane – Replace Waterline
- 423 Painter St. – 2 Sewer Cleanouts
- 156 Grayland Heights Dr. – Replace Gas Furnace with Heat Pump & AC
- 150 Butcher St. – 200 Amp Service Panel Upgrade
- 268 Ogle Ave. Apts. A & B – Earthquake Damage Repairs
- 150 Butcher St. – PV Solar



390 Monument Road – Re-Roof Residence

Processed Two (2) Business License Applications:  
Keller Construction – General Contractor – 250 Stream St.  
Scurfield Solar & Heating – Non-Resident Contractor

Processed One (1) Encroachment Permit Application:  
Dennis Katri/DCI Builders – Installation of new water/sewer service at 278 Belleview

Misc.

Submitted Bureau of Census Statistics Employment Report for August

Submitted CHF/CIRB Building Permit Report for August

Attended a Beautification, Walkability & Pride Committee meeting on 8/11/23

Prepared a Draft Farmer’s Market Interest Survey for the Beautification Committee

Attended a SCORE/Alliant AAATraq Demo Re: ADA Website Compliance

Attended PACE Board Meeting on August 23, 2023 (Employee Medical)

Submitted LAWCX Renewal Survey for SCORE

Attended a Beautification, Walkability, and Pride Committee meeting on 8/25/23

Submitted City Hall Building Valuation Update to SCORE/Alliant

Submitted Address Verification Letter for 245, 245 ½, & 229 Berkeley St.

Submitted U.S. Department of Commerce Building/Zoning Report for August

Submitted Substitution of Trustee and Full Reconveyance forms for CDBG loan

Attended a Website Compliance Demo on 8/31

**City Attorney**

**Human Resources, Risk & Training**

**Finance Department**

Submitted Claim for Item #3 – Building Inspection costs post-earthquake to CalOES

Met with Caltrans reps and provided signed and approved Project Authorization requests for Earthquake Road damage

Created CRRSAA Allocation Request Form / Finance Letter for Rio Dell Road Work



Established Grant Management Budget for prospective HMGP Solar Array project

Met with GHD to discuss the extent and scope of work for earthquake-damaged areas.

Attended monthly Redwood Region RISE (Resilient, Inclusive, Sustainable Economy) webinar- a Community Economic Resilience Fund (CERF) initiative in California. The initiative aims to create a regenerative, inclusive, and sustainable economy.

Coding revenues received from the County

Completed LAIF transfer – updated City/State documents

Submitted RSTP Claim to County

Prepared and submitted an invoice for Clean Ca sponsored Tire Recycling Event

City website enhancement meetings with staff and vendors

Working to update the City of Rio Dell Agency QAP Renewal per Caltrans guidelines with GHD

Work on PES (preliminary environmental study) to determine the types of technical studies needed for Caltrans road damage projects due to earthquake

Assist cannabis businesses' with tax questions

Assist City Engineers to continue to work on Rio Dell Pedestrian Connectivity Project

Provide updates to CleanCA reps updating progress on grants

### **Public Works Water**

Repaired leak by 85 East Bridge St

Repaired leak on 220 Cherry Ln

Replaced 200 Ft of 2-inch water pipe on North St

Replaced water service line on 529 Third Ave

Work on water leaks at old part of Wastewater treatment Plant

Monthly report to SWRCB

Monthly drought report to SWRCB SAFER Clearinghouse



Preparation for Infiltration Gallery 6" Pump replacement

Work on Water treatment plant analyzers

Work on equipment – maintenance

### **Public Works Wastewater**

Scheduling CAT for generator start up at Fern St. Lift station.

Installed plant #2 water (service water) at plant.

Continuing Chloramine trial Run. Tested effluent is meeting permit limits.

Submitted first quarter progress report to state for MMP Compliance project.

Routine Sewer collection system cleaning.

Repairs to Belt press and Dryer.

Scheduling Biosolids annual testing.

Contacting neighbor for Right of entry to properties for Biological and Historic surveys. Painter st upsizing project.

Routine Plant maintenance.

Wet weather preparation.

### **Public Works Streets, Buildings and Grounds**

Repaired sinkhole in front of 313 Orchard St

Cleared Old ranch Rd of brush to expose water line

Mowed North and South Gateway

Cold Patched Belleview from prior water leak

Mowed City Hall, Memorial, Blue Star and Davis Park

General Roadside mowing

### **Public Works City Engineer**

### **Public Works Capital Projects**



## Police Department

The Department had the following statistics for the period of August 9 to August 29, 2023. The summation of Calls for Service may be greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Allen	15	2	0
Conner	3	0	0
Beauchaine	47	3	0
Landry	72	9	7
Burns	59	6	2
Johnson	46	4	0
House	63	8	4
Fielder	14	0	0
Clark	31	1	N/A
Totals	285	33	13
Averages	13.6 per day	11.0 per week	4.3 per week
2022 Yearly Average	14.1 per day	12.7 per week	5.7 per week

### Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
CITIZEN	08/15/2023	21:27:51	355 CENTER ST	6S1	
RECK	08/20/2023	16:15:24	355 CENTER ST	6S2	
FOOT	08/22/2023	22:29:36	355 CENTER ST	R619	

CITIZEN – Citizen contact

RECK – Reckless driving

FOOT – Foot patrol

6S1 – Sergeant John Beauchaine

6S2 – Corporal Crystal Landry

R619 – Officer Aimee House

During the period of August 9 to August 29, 2023, there were sixteen calls for service relating to animal control. Two dogs were taken to Miranda's rescue. Two additional dogs were turned over to the Sheriff's Department as they were placed under citizen's arrest in that agency's jurisdiction.

Chief Allen recently taught a block of Crisis Intervention to law enforcement and service providers in Del Norte County. CIT is a community partnership of law enforcement, mental health, and addiction professionals, and other partners to improve community response to mental health crisis. Humboldt County will be offering this 40 hr. course in October of 2023.



Chief Allen then boarded a plane to Detroit with several members of the Humboldt County Crisis Intervention Team and attended the National Conference for CIT.

Officer Russell "Conan" Johnson's last work day with the Department was August 28, 2023.

Agustin Sierra has been hired as a Police Officer and will begin on September 5, 2023.

Another candidate is expected to be hired shortly as we are expecting another officer to resign and take the same position at Arcata PD.

Officer Aimee House has completed approximately two-thirds of her field training and will soon be able to patrol by herself.

Two cases from 2021 have worked their way through the court system. One suspect was found guilty of 6 felony charges including two counts of continuous sexual abuse of a child against different victims. This defendant faces a maximum sentence of 15 years to life. In the other case, the defendant recently pled guilty to numerous sexual assault charges and faces a maximum of 55 years in prison. These two cases were investigated by Former Chief of Police J. Conner, Sgt Beauchaine, and Corporal Landry with additional assistance from the Humboldt County District Attorney's Office, Victim Witness and Northcoast Rape Crisis.

On August 22, 2023, Sergeant Beauchaine and Officer House responded to an argument at an apartment complex. They learned that a couple who live in the County had come to Rio Dell in order to confront a person that they believe stole some of their property. When the alleged thief denied and taking their property and was therefore, unable to return it, the male half of the couple broke out the rear window of the alleged thief's car. He then poured gasoline in and on the car and threatened to light it on fire if his property was not returned. It was at this point that the officers arrived and the man making the threats walked off. The officers spoke with his girlfriend and with the alleged thief. They then watched as the girlfriend parked at the gas station. A few moments later, her partner climbed into her truck. The officers were able to take him into custody without further incident. He was booked into the jail for vandalism and making criminal threats.

### **Community Development Department**

Meeting with Mayor City Manager, Senator McGuire CalFire and DGS Team regarding Humboldt Del Norte Unit Headquarters.

Gas inspection and final inspection for new foundation 169 Belleview Ave

Final foundation inspection 745 Ireland Unit D.

Rough electrical and plumbing inspection, interior framing inspection 745 Ireland Unit A.

Review CalFire/DGS RFQ responses.



Attend Nuisance Committee meeting.

Roof inspections 565 Gunnerson.

Prepare Kim Jones Plan Check Agreement and route to all. Send Plans to BPR.

Roof inspections 20 Belleview Ave.

Mediation meeting with owners/contractor 11281 Blue Slide Road.

Review ownership property status of 129 and 255 Belleview Ave. Discuss 255 Belleview with Heidi Bauer of the RWQCB.

Forward plans for preliminary review 132 Wildwood Avenue (laundromat).

Continue work on Rental Housing Inspection program.

Respond to a complaint regarding the removal of potential asbestos roof shingle at 510 Painter Street. Conduct site visit, work being done by certified company, Infinity Abatement out of Redding. Meet Lloyd Green with the NCAQMD on-site.

Inspection siding repair 1010 Pine Street.

Email to Mark Teague (Placeworks) regarding help with obtaining a Prohousing designation.

Inspection 390 Third Ave – Foundation improvements.

Attend two day Energy Code webinar regarding single-family requirements.

Solar Plan check 150 Butcher, corrections needed.

Correspondence w/Blue Star gas regarding new propane tank. Required setbacks.  
Inspection 168 Ogle Avenue, unit C, earthquake repairs.

Zoom meeting with the RWQCB regarding 255 Wildwood Avenue.

Roof Inspections 510 Painter Street

New 200 amp electrical panel inspection 150 Butcher Street.

Inspection 390 Monument, Roof replacement with no Permit.

Window replacement inspection 1017 Riverside Drive, verify U factor.

### **Intergovernmental**