



Staff Highlights – 2023-06-06

City Council

City Manager

Participated in an episode of the “Thursday Night Talk” radio/television program to discuss earthquake recovery.

Discussion with RCEA over new DC Fast Charging grant and potential Rio Dell locations.

Multiple meetings with the Eel River Long Term Recovery Group / County OES and other earthquake partners.

Attended and helped facilitate a meeting of the California Seismic Safety Commission.

Met with representatives of PG&E to discuss their progress towards additional electrical capacity by the end of 2024. All appears to be on target.

The City has been fielding several questions related to the Painter Street Wastewater Line Upsize project. This is good news as it appears likely to receive funding.

City Clerk

Processed Sixteen (16) Building Permit Applications

1270 Eeloa Ave. – Detached Garage
220 Cherry Lane – Earthquake Damage Repairs – Replace wall & window
980 Wildwood Ave. – Earthquake Repairs – Siding, window, stairs
925 Martin Dr. – Sewer Lateral & Cleanout
412 First Ave. – Re-Roof Residence
273 Bellevue Ave. – Misc. Earthquake Repairs
250 Monument Rd. – Misc. Earthquake Repairs
510 Gunnerson Lane – Re-Roof Residence
307 Cherry Lane – In-Ground Pool
190 Bellevue Ave. – Earthquake Repairs – Foundation
460 Second Ave. – Earthquake Repairs – Siding
550 Painter St. – Earthquake Repairs – Foundation & Siding
551 Pacific Ave. – Sewer Cleanout
600 Dinsmore Ranch Rd. – Upgrade to Cell Tower
582 Wildwood Ave. – 500 gal. Propane Tank
1271 Eeloa Ave. – Replace Damaged Siding & Posts



Misc.

Prepared Agenda for 6/2 Beautification, Walkability and Pride Com. Meeting

Submitted CHF/CIRB Building Permit Report for May

Attended Long Term Recovery Group (LTRG) Zoom meeting on 5/18, 5/25 & 6/1

Posted Notice of Vacancy on Planning Commission

Sent Certified Letter to Dept. of Industrial Relations Re: DJ'S Burger Bar

City Attorney

Human Resources, Risk & Training

Finance Department

Fiscal Year 2023-24 Budget, Staffing Projections, Capital Projects

Completed Local Road Safety Plan for Rio Dell opening up HSIP grant opportunities for future projects

Assist State Waterboard with financial questions surrounding the Painter Street sewer project funding application

Submit draft resolution of SB1 projects to state with positive feedback

Worked with a local cannabis business on Dinsmore Plateau to reestablish operability.

Updated State of California with RFP for prospective Dog Park

Submit the ROW Certificate for Gateway Project

Assist with the Façade Improvement Program application for 70 Wildwood Avenue

Submitted claims for reimbursable expenses related to Earthquake Damage

Provide updates to CleanCA reps updating progress on grants

Coordinate with RDPD and City Hall phone system

Coordinating engagement letter for Audit Services for the upcoming Fiscal Year

Continue work on CDBG grant opportunity for Owner and Tenant Occupied Rehab

Public Works Water

Leak repair at 51 East Bridge St



Installed new Finished water booster pumps at Treatment Plant

Complete monthly reports for April

Meetings with GHD and Dept of Drinking Water to go over details on the Water CIP Project

General maintenance in Treatment Plant and Grounds

Public Works Wastewater

Mowing the irrigation fields.

Repairs to Chlorine generator.

Lower lateral installation at 113 1st Ave

Stand by generator installed and ready for CAT start up procedure.

Contact basin cleaned and preliminary inspection with GHD. GHD is modifying the damage report to reflect what is believe to be the earth quake related damages.

Discussion with GHD about the Chloramine system bugs and developing a plan for trail run to irrigation field testing some time this summer.

Scheduling Sewer cleaning and CCTV inspection for this dry season.

Responding to Painter St upsize Grant questions from state.

NPDES permit renewal questions. First Draft is being review by City and Larry Walker and associates.

Updated submission of SSMP to CWIQS. Updated Spill Emergency Response plan for June 5th deadline.

Compliance project order approved by State enforcement department.

Switch discharge locations to the irrigation fields.

Public Works Streets, Buildings and Grounds

Mowed and weeded all the parks, North and South Gateway.

Mowed Painter and Davis overpass.

Weeded city owned lots and grass areas throughout town.

Maintenance on mowing equipment.

Maintenance on John Deere WWTP Tractor



Public Works City Engineer

Public Works Capital Projects

Police Department

Community Development Department

Window replacement Inspection 409 Davis Street

Solar – Trench Inspection 163 Grayland Heights

US Cellular Fiberoptic Trench inspection and connection to communications panel.

Electrical Inspection 1271 Eeloa Ave

Cripple Wall shear – Earthquake repairs Inspection 13 Center Street

Rigby Apartments – Sheetrock Inspections Units 26, 27 & 29; Bottom Plate/Anchor Bolt Inspections Units 39, 41, 43 & 45.

Review Solar Plans 157 Grayland Heights – Corrections Required.

Review Detached Garage Plans, - 225 Smither Court - Additional information required.

Complete Dog Park RFP – City Manager to review.

Framing Inspection 329 Douglas, chimney chase.

Rigby Apartments – Sheetrock Inspection Unit 43.

Rigby Apartments – Sheetrock Inspection Unit 39.

Publish RFP, send to local contractors.

Inspection 780 Wildwood Avenue

Solar –Inspection 163 Grayland Heights - Final

Framing Inspection porch/breezeway 13 Center Street.

Footing/Forms Inspection 467 Sequoia Avenue.

Work on Billboard potential amendments.

Framing Inspection 1165 Eeloa



Timmerman Gas Line Inspection – 223 Ogle Ave

Antenna, Electrical Inspection US Cellular 600 Dinsmore Ranch Road.

Electrical Inspection – Panel Upgrade 975 Webb Lane

Battery Storage Inspection 230 Smither Court.

Stairs/steps Inspection 297 First Avenue

Wood Stove – Chimney and wainscoting removal Inspection 948 Rio Dell Avenue

222 Bellevue Avenue, foundation repairs certification by Baird. Review and approve.

Siding Inspection 113 First Ave

Review and approve T-Mobile plans for antenna swap.

Complete recommended changes to CDBG OOR guidelines to include rental properties.

Review Arcata's Rental Housing Inspection Program regulations.

Meeting regarding potential subdivision on Rio Vista.

Review Sauers Notice of Merger application, open file.

Sheetrock Inspection #41 Rio Dell Apartments

Footings Inspection 780 Wildwood Avenue

Roof (Deck) Inspection 412 First Avenue

Sheetrock Inspection #45 Rio Dell Apartments

Rough Plumbing Inspection 1165 Eeloa

Meeting with potential buyer of Marathon 2 project

Intergovernmental

Humboldt-Rio Dell Business Park