



Staff Highlights – 2026-10-20

City Council

City Manager

City Clerk

Business Licenses: 10/13: Traffic Data Service LLC

Public Records Act Requests Processed: 2

City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Public Works Wastewater

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

Patrol Statistics:

During Sept 30th – Oct. 15 2026, the Rio Dell Police Department handled 297 total incidents of which 148 were calls for service and 149 were proactive contacts/stops. 4 arrests were made. A total of 6 citations were issued for traffic offenses or other miscellaneous criminal violations. 18 total cases requiring investigation were taken.

Staffing:

- FULL STAFF.

Community Events / Notable Cases:



- E&J was searched during a joint operation with FOPD where numerous stores in Fortuna and Rio Dell were checked pursuant to their licenses for illegal tobacco sales. E&J was issued their 2nd citation for selling flavored tobacco.
- David Adams and Donald Butterfield dumped a washing machine at the city dumpsters behind city hall. They were identified by video and charges sent to the DA's office for illegal dumping.

CSO Total calls for service: 71

Abatement Projects:

Residential Abatement:

- 129 Active Cases
- 112 of those cases for dog licenses
- Large progress in clearing violations at 289 Berkeley Street
- 3 cases closed for voluntary compliance
- Appeal hearing for 790 Ireland Avenue

Vehicular Abatement:

- 10 active cases
- 8 vehicles towed
- 3 vehicles moved, voluntary compliance

Animals

- 23 animal-related calls for service
- 2 dogs were transported to FOPD kennels. One dog was transported to Sequoia Humane Society and rehomed. 1 dog remains at the FOPD kennels under quarantine.
- 6 cats spayed/neutered under the voucher program

Community Development Department

Review and approve Arcadian Infracom Business License.

Work on Dog Kennel alternative site plan and materials list/cost.

Review revised plans for ESS 560 Gunnerson Lane, request additional information.

Roof Inspections 53 W. Center Street

Work with the NCAQMD re: encapsulating asbestos cement siding.

Review Olea Jr. ADU and ADU plans, prepare Plan Check Agreement, refer.

Review and respond to Energy Commission request re: permits, staff levels.



Attend Energy Commission meeting in Arcata regarding enforcement, local concerns, Compliance Rate Study and upcoming Compliance Initiative Workshop in Sacramento.

Review and summarize Housing Element Surveys received.

Prepare Planning Commission/City Council Staff Reports and PowerPoint presentation for September 22nd meeting. Attend meetings.

Roof Inspections 406 Wildwood Ave

Prepare HOME application Staff Report, Resolution and designation letter.

Review E&J FIP file, reimbursement for design work, respond to applicant requesting information.

Prepare Minutes for September 22 PC Meeting.

Review older Building Permit files, reach out to applicants on updates.

Prepare Climate Action Plan MOU Staff report.

Review and comment on Grand Jury response.

Sheetrock/Drywall inspection 441/443 Dixie Street.

Attend Energy Code lighting webinar.

Sent out 12-15 reminders of needed RHIP inspections.

Framing, rough electrical, roof tear-off, deck inspection 550 Painter Street

Framing, rough electrical 770 Walnut Ave

Prepare letter to local organizations requesting comments/suggestions on the 7th Cycle Housing Element.

Review PV/ESS plans for 145 Columbus Ave, request additional information.

Attend SVABO monthly Inspector roundtable.

Electrical panel upgrade inspection 1017 Riverside Drive

Receive, Review and Process Building Permit Applications for

Plumbing Sewer Later Permit – 680 Gunnerson Lane
Roof Permit – 917 Martin Drive



Plumbing Sewer Lateral Permit – 104 Ogle Ave
Plumbing Sewer Lateral Permit – 1112 Pacific Ave
Roof Permit – 246 Tolman Place
PV/ESS Permit – 11715 Blue Slide Road
Roof Permit – 177 Bellevue Ave
Roof Permit – 240 Stream Ave
Plumbing Sewer Lateral Permit – 305 Bellevue Ave
PV/ESS Permit – 145 Columbus Ave
Plumbing Sewer Lateral Permit – 471 Hilltop Drive

Meeting with Glenn White re: potential uses at the HRDBP

Attend APA/ICC Shear Wall Panel requirements webinar

Final inspection earthquake repairs 118 First Ave

Email to Caltrans re: Northwestern Ave – impacts from bridge project

Continued work on Housing Element

Intergovernmental

Humboldt-Rio Dell Business Park