



Staff Highlights – 2024-06-18

City Council

City Manager

A preconstruction meeting for the Eel River Trail was held with Mobley Construction. Work on the trail is slated to begin June 24th pending a required bird survey that must occur within one week prior to the start of construction. Also required before construction are an amphibian survey and a bumblebee survey.

A new series of advertisements are out for Police Officer – Lateral and Chief of Police.

At noon on Thursday the 20th, the City of Fortuna will be opening their new Police Department at the intersection of Rohnerville and Newburg Roads in Fortuna. The building also houses dispatch, for which the City of Rio Dell contributes to the cost of the operation and receives 24/7 dispatch services. Councilmembers are welcome to attend.

City Clerk

Processed Eight (8) Building Permit Applications:

296 Center St. – Brace & Bolt Foundation Work
471 Third Ave. – 100 Amp Service Panel Upgrade
154 Painter St. – 24' X 24' Metal Garage
99 Wildwood Ave.- Exhaust Fan
1351 Eeloa Ave. – Service Panel Upgrade
108 Cedar St. – Re-Roof Residence
673 Rigby Ave. #3 – Mini-Split
673 Rigby Ave. #2 – Mini-Split

Processed Two (2) Business License Applications:

Paki Stand, LLC – Indian & Mediterranean Food to go – 99 Wildwood Ave.
North South Staffing, LLC – 220 Wildwood Ave. (Employment Agency)

Misc:

Submitted CHF/CIRB Building Permit Report for May

Submitted letters to County Elections and Board of Supervisors – Election Consolidation



Submitted Employment Data to the US Census Bureau for June

Replied to Public Records Request – Elm St. Water Line Replacement

Submitted Quarterly Building Permit Report to County Assessor

City Attorney

Human Resources, Risk & Training

Finance Department

Working with RCAC on financing package for bridge loan for CIP Water Project

Resolution 1604-2024 Adopting List of SB1 Priorities filed with State of CA - added project in CalSMART and uploaded the signed resolution for a full review deeming the City compliant for FY 2024-25 RMRA funds.

Meeting with Clean CA stakeholders discussing progress on both Clean CA grant funded projects.

Updated Master Fee Schedule to include updated Billable Rates.

Mayor Pro-Tem Carter and I handed out Façade Improvement Program packets and applications to local business' informing them about the program.

Working with Sewer Department processing invoices for the Hypochlorite generator (Earthquake item #11 on List of Projects)

Processed County Revenue Distribution

Assisted Assessor's Office with franchise fee questions in City of Rio Dell

Administered ABC reimbursements for RDPD expenses

Continuing to encourage CDAA/CalOES to process Rio Dell's Earthquake work/claim requests.

Working with HCD to accurately report the City's CDBG PI

Working with HCD, County, and City staff to discuss CDBG program and dispersal of PI funds to qualified applicants

Public Works Water

PG&E Construction meeting and planning

General maintenance at Water Building

Working on Cross connection Plan – backflow devices



Lead and Copper rule planning and testing strategy

Meetings with Freshwater Environmental for Cross Connection and Lead and Copper plans

Monthly water testing

USAs

1208 Monument 2" steel main leak repair

Edwards and Bridge service water line leak repair

548 2nd Ave, renew water service

Vinegar spray wildwood and Davis St.

Side walk crack cleaning on North gateway

Weed and feed South and North gateway

Grounds maintenance at Wells and Water Storage tanks

Water meter maintenance (ongoing)

Public Works Wastewater

Complete Semi-Annual Monitoring Well sampling.

Sewer Crew continues to inspect Lower Laterals for I&I issues.

Collection system checked weekly, system is much dryer.

Belt Press Screw Conveyor Assembly shaft broke, removed.

Cleaned North Contact Basin.

GIS training.

Broken Lateral Repair at 572 2nd Ave.

Public Works Streets, Buildings and Grounds

Mowing all parks including side streets along Pacific, Belleview, Riverside, Painter and Davis St.

Mow and weedeat roadways throughout city

Clean up end of Davis St. trails



Mowed, weeded north gate

Install Flag pole holders on North Gateway center Islands.

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of May 29, 2024 to June 11, 2024. The summation of Calls for Service may greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	49	4	1
Beauchaine	30	3	2
Landry	64	10	5
Sierra	0	0	0
Fielder	26	1	0
Clark	14	2	N/A
Totals	202	20	8
Averages	14.4 per day	10.0 per week	4.0 per week
2023 Yearly Average	13.7 per day	10.9 per week	3.6 per week

Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
594	06/05/2024	17:16:15	355 CENTER ST	6A1	
WARRANTS	06/05/2024	19:28:40	355 CENTER ST	6S2	24-0000205

594 – Vandalism

WARRANTS – Service of a search or arrest warrant

6S2 – Corporal Crystal Landry

6A1 – Chief Jeff Conner

During the period of May 29 to June 11, 2024, there were fourteen calls for service relating to animal control. One puppy was transported to Miranda's Rescue where it was reunited with its litter mates. Three calls for service were for the disposal of deceased animals with Chief Conner disturbing a wake of vultures who were feasting on a squashed possum. Another call was for a coyote that howling strangely on the riverbar. Chief Conner was able to locate a dog that looked a bit like a plump coyote in the company of its humans. The humans did tell me that the dog had been howling shortly before my arrival.



On June 2, 2024, a woman called the station to report that her boyfriend had stolen her car. Chief Conner responded and took the report. He was aware that the boyfriend had stolen other vehicles in the past, including this same car. The victim claimed that the boyfriend had taken her keys and phone and would not give them back. He then wanted her to go with him and used force to try and get her to accompany him. He fled in her car when the struggle came to blows. Sergeant Beauchaine arrived and began to look for the car. He found it about an hour later, parked in front of the victim's residence. The boyfriend was coming out the door as Sergeant Beauchaine was approaching it. He was taken into custody without issue. He was booked on charges of vehicle theft, kidnapping, domestic violence, and petty theft. However, the victim did not want to assist with prosecution and the District Attorney's Office declined to press charges.

On June 5, 2024, Corporal Landry received several calls about a man acting strangely. She contacted him on more than one occasion and eventually gave him a ride home. A short time later, Chief Conner received a call that this same man had thrown a rock through a neighbor's window. Concurrently, Corporal Landry was talking to a woman who had been threatened by the same man over the phone. Chief Conner also spoke with another woman who had been threatened with harm while the man was holding the rock that eventually went through the window. The man refused to answer the door or speak to either officer. Corporal Landry returned to the station and obtained an arrest warrant for the man. Both officers then returned to his residence to serve it. After knocking and providing notice of the warrant, the officers tried to make entry with a key provided by the property manager. The suspect was holding the deadbolt on the inside and the door could not be unlocked. Corporal Landry drew the suspect's attention by knocking on a nearby window and telling the suspect she was going to enter through the window. This allowed Chief Conner to open the door. The suspect then submitted to arrest after getting dressed. He was booked on two counts of criminal threats, vandalism, and violating a court order. He is still in custody.

Also, on June 5, 2024, Corporal Landry received information from a mother who had left her son at his father's house for the night. The mother claimed that the two-year-old boy was acting strangely. She took him to the Emergency Room where it was determined that he was under the influence of methamphetamine and fentanyl. Corporal Landry authored a search warrant for the father's residence that was served with the assistance of the Fortuna and Ferndale Police Departments. In the father's bedroom, Corporal Landry located a flat piece of marble that had a small mixture of substances that Corporal Landry believed was methamphetamine cut with fentanyl. She collected the drugs for further analysis. An arrest warrant is being sought for the father who was not home at the time of the search warrant.

Community Development Department

Complete Sexual Harassment Training

Electrical Inspection 406 Wildwood Ave

Prepare Community Comment for Mayor and email to Governor Newsom – Cal Fire Facility

Review school property sale procedures and deed to school



Email to Dinsmore Farms re: cannabis declaration, transfer of Permit, surety bond for taxes

Begin review of CAP measures

Email to County and email to Ryan Huessler re: Steve Saunders CDBG loan

Final Inspection 130 Webster Lane – Addition

Roof Inspections 620 Davis Street

Roof Inspections 207 Cherry Lane

Prepare Resolution No. 1603-2024 re: RHIP Fees

Footing Inspection 444 Davis Street

Meet with Glenn White on project/property status

Meeting with operators of Dinsmore Plateau Farms

Plan Check review for garage at 175 Davis Street, corrections required

Roof Inspection 449 First Ave

Cargo container letter, 711 Ireland Ave (Code Enforcement)

Insulation inspection 148 Douglas

Solar Inspections 113 First Ave

Work with County on Traffic Survey quote

Traffic Committee meeting

Follow-up email PRA request DGS re: Cal Fire

Review Northwestern Ave title information, R/W maps, etc.

Follow up with Caltrans regarding fence along Bellevue Ave, pedestrians crossing Highway 101

Meeting w/Brain Riley (Savage Drafting) regarding RV Park on old Summers Property

Respond to RWQCB inquiry regarding 255 Wildwood Ave

Nuisance Committee meeting



Drywall inspection 148 Douglas

Gas line inspection 745 B Ireland Ave

Foundation Inspection 379 Sequoia Ave

Electrical Inspection 471 Third Ave

Roof Inspections 1109 Tyme Court

Rough Electrical, Plumbing, Mechanical, Gas Line, top floor framing Inspections 127 Berkeley Street.

Foundation inspection 55 Belleview Ave

Foundation inspections 227 Ogle Ave

Electrical inspections 745 B Ireland

Email w/scope to W-Trans TIS in Avenues neighborhood.

Intergovernmental

Humboldt-Rio Dell Business Park