

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)



DATE: August 20, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Travis Sanborn, Finance Director

THROUGH: Kyle Knopp, City Manager

SUBJECT: Spay and Neuter Voucher Program

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Review the presented information and either approve the program as proposed or suggest modifications for staff to incorporate.

BACKGROUND AND DISCUSSION:

City staff has developed a proposal to utilize funds from Fund 093, the Spay and Neuter Fund, to implement a spay and neuter voucher program for Rio Dell residents. This report outlines the program's details, including funding, partnerships, and operational procedures.

Fund 093 was historically funded through Animal License and Control fees but has recently relied solely on interest earned on City investments. The current fund balance is \$3,400. Staff proposes to re-establish funding through Animal License and Control fees, anticipating annual contributions of approximately \$2,500 based on historical averages.

Proposed Program

The spay and neuter voucher program aims to reduce the pet population in Rio Dell by providing financial assistance to residents for sterilizing their animals. The program will be coordinated with the Rio Dell Community Resource Center to distribute vouchers to Rio Dell residents.

The program will partner with the Rio Dell Community Resource Center to distribute spay and neuter vouchers to residents. Vouchers can be redeemed at *Critters Without Litters*, set up through the non-profit Humboldt Humane program offering low-cost sterilization services at 307A Fernbridge Drive. The City will directly reimburse Critters Without Litters for voucher redemptions. Voucher values vary by animal type and size, ranging from \$75 for male cats to \$350 for female dogs (under 65 pounds). Critters Without Litters is open from 8 a.m. to 4 p.m.

Monday through Thursday and can typically accommodate up to 35 procedures daily. The program will utilize the \$3,400 balance in Fund 093 and subsequently rely on approximately \$2,500 in annual revenue from Animal License and Control fees. The number of vouchers issued will be determined by available funding.

Recommendation

Staff recommends that the City Council approve implementing the spay and neuter voucher program outlined in this report. This program will reduce the pet population and address related issues, contributing to the community's overall well-being.

Attachments:

-Sample Voucher

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APPLICATION FOR SPAY/NEUTER VOUCHER

Please Print Legibly and fill out the info for the person applying for the voucher

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Have you ever gotten spay/neuter vouchers through the City of Rio Dell before? YES NO

If yes, when? _____

Voucher(s) you are applying for:

DOG or CAT

MALE or FEMALE

Age: _____

Weight: _____

I confirm that the information provided above is true and accurate.

Applicant Signature

Date

Rio Dell Community Resource Center Employee Signature

Date

Once the Application has been completed, schedule your appointment with:

Critters without Litters

307A Fernbridge Dr, Fortuna, CA 95540

(707) 682-6366

Hours of Operation: Monday – Thursday 8:00am-4:00pm

Please bring a copy of the completed and signed voucher with you to your appointment