

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)



DATE: October 15, 2024

TO: Honorable Mayor and Members of the City Council

FROM: Travis Sanborn, Finance Director

THROUGH: Kyle Knopp, City Manager

SUBJECT: Resolution 1623-2024 - Spay and Neuter Fund Budget Adjustment

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Review the presented information and either approve Resolution 1623-2024 – Spay and Neuter Fund Budget Adjustment as proposed or suggest modifications for staff to incorporate.

BACKGROUND AND DISCUSSION:

This staff report provides a detailed overview of the Spay and Neuter Voucher Program, which the City Council approved at its meeting on August 20, 2024. The program aims to reduce the pet population in Rio Dell by providing financial assistance to residents to sterilize their animals.

Program Overview

- **Purpose:** To reduce the pet population in Rio Dell and address related issues.
- **Funding:** The program will be funded primarily through Animal License and Control fees, with an initial funding of \$3,275 from the balance in Fund 093.
- **Partnerships:** The City will partner with the Rio Dell Community Resource Center and Critters Without Litters to distribute and redeem vouchers.
- **Voucher Redemption:** Vouchers can be redeemed at Critters Without Litters at 307A Fernbridge Drive.
- **Voucher Values:** Vary by animal type and size, ranging from \$75 for male cats to \$350 for female dogs (under 65 pounds).

Budget Considerations

The following budget considerations should be considered for the upcoming fiscal year:

- **Annual Revenue:** Based on historical averages, the program is expected to generate approximately \$2,500 in annual revenue from Animal License and Control fees.
- **Expenditures:** The primary expenditure will be the reimbursement of voucher redemptions to Critters Without Litters.

Implementing the Spay and Neuter Voucher Program is a significant step towards improving animal welfare in Rio Dell. By providing financial assistance to residents for sterilizing their animals, the program will help reduce unwanted pets and address related issues. This staff report provides the necessary information for incorporating the program into the City's budget.

Attachments:

-Resolution 1623-2024



**RESOLUTION NO. 1623-2024
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE ADOPTED BUDGET
FOR FISCAL YEAR 2024-25 SPAY & NEUTER FUND**

WHEREAS, the City of Rio Dell, California ("City"), seeks to reduce the pet population within its jurisdiction and promote animal welfare; and

WHEREAS, the City adopted Resolution 1608-2024 establishing the City's Operating and Capital Budget for Fiscal Year (FY) 2024-25, and any adjustment that increases appropriations in a fund must be approved by the City Council; and

WHEREAS, the City staff has developed a proposal to utilize funds from Fund 093, the Spay and Neuter Fund, to implement a spay and neuter voucher program for Rio Dell residents; and

WHEREAS, the proposed program aims to provide financial assistance to residents for sterilizing their animals, thereby reducing the number of unwanted pets and addressing related issues; and

WHEREAS, the program will be coordinated with the Rio Dell Community Resource Center to distribute vouchers to eligible residents; and

WHEREAS, the program will partner with Critters Without Litters, a low-cost sterilization service provider, to offer spay and neuter procedures; and

WHEREAS, the program will be funded primarily through Animal License and Control fees, with an anticipated annual revenue of approximately \$2,500; and

WHEREAS, the City staff recommends that the City Council approve the implementation of the spay and neuter voucher program as outlined in the accompanying staff report;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell, California, as follows:

1. **Approval of Program:** The City Council hereby approves the implementation of a spay and neuter voucher program as described in the staff report.

2. **Funding:** The program shall be funded primarily through Animal License and Control fees, with the initial funding of approximately \$3,275 coming from the balance in Fund 093.
3. **Partnerships:** The City shall partner with the Rio Dell Community Resource Center and Critters Without Litters to distribute and redeem vouchers, respectively.
4. **Voucher Redemption:** Vouchers shall be redeemed at Critters Without Litters, located at 307A Fernbridge Drive.
5. **Voucher Values:** Voucher values shall vary by animal type and size, as specified in the staff report.
6. **Program Implementation:** The City staff shall implement the program in accordance with the guidelines set forth in the staff report.

NOW THEREFORE BE IT FURTHER RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell FY 2024-25 Operating and Capital Budget to increase appropriations for the Spay and Neuter Fund as follows:

<u>\$3,275</u>	<u>5115-06-093-0000-0000</u>
\$3,275	TOTAL INCREASED APPROPRIATIONS

PASSED AND ADOPTED by the City Council of the Rio Dell on this 15th day of October, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk