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October 3, 2023

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Wastewater Superintendent

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive and file, or request additional information.

BACKGROUND AND DISCUSSION

The City's current Wastewater Superintendent is planning to retire from the City on January 2, 2024. The City has engaged in a recruitment effort for this position including interviews of two qualified applicants. At this time, the City has been able to extend a tentative offer of employment to a well qualified individual. Because of the current Wastewater Superintendent's generous advanced notification of his departure, this presents an excellent opportunity to temporarily overfill the Wastewater Superintendent position. This allows a period of time for knowledge transfer of this highly complex and unique function. If all goes well the new Wastewater Superintendent will be on boarded sometime in October. Due to multiple vacancies in the Wastewater Division, salary savings can be applied to cover this overlap without a budget adjustment.

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