
*675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)*



DATE: October 3, 2023

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Travis Sanborn, Finance Director

SUBJECT: Acceptance of ABC-OTCS Grant Awarded to Rio Dell Police Department

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Staff recommends that the City Council adopt Resolution No. 1590-2023, accepting and appropriating funds from the 2023-2024 Department of Alcoholic Beverage Control Grant for the ABC-OTS Program in the amount of \$4,500.00 for overtime expenses incurred during the eleven (11) month program as outlined in this staff report.

Participation by the Rio Dell Police Department will be limited to paid overtime for Police Officer(s), for selected Alcoholic Beverage Control operations during the eleven (11) month period of October 1, 2023, thru August 31, 2024. Total costs are not to exceed the final grant award of \$4,500.00 and will be reimbursed by billing the Department of Alcoholic Beverage Control. With the City Council's approval, the maximum amount the Department of Alcoholic Beverage Control would reimburse the City of Rio Dell would be \$4,500.00.

BACKGROUND AND DISCUSSION

The Department of Alcohol Beverage Control (ABC) provides service and public safety to the people of the State through licensing, education, and enforcement. ABC partners with municipal law enforcement agencies to provide training, education, and enforcement services.

The California Office of Traffic Safety (OTS) takes a leadership role in efforts to make California roadways safe for all users. Through thoughtful, forward-thinking, and data-driven selection of grants to local and state agencies, OTS provides an effective means of eliminating fatalities, injuries, and economic losses resulting from crashes. OTS's mission is to effectively administer traffic safety grants that deliver innovative programs and eliminate traffic fatalities and injuries on California roadways.

Together, grant funding is provided to OTS through the National Highway Traffic Safety Administration (NHTSA). ABC has the responsibility and authority to review and evaluate each

project as necessary. Such review and evaluation is made to assist the grantee in understanding and complying with the required procedures and gaining the maximum benefits from the funds expended.

In September 2023, the Rio Dell Police Department applied for this grant through the ABC. This is a competitive grant that many cities apply for, and it was awarded to the City of Rio Dell to work in partnership with the ABC to develop a practical, comprehensive, and strategic approach to eliminate the crime and public nuisance problems associated with problem alcoholic beverage outlets.

This grant is designed to use local police resources within their primary jurisdictions on an overtime basis to implement ABC's Minor Decoy, Shoulder Tap Programs, and conduct Informed Merchants Preventing Alcohol-Related Crime Tendencies (IMPACT) Inspections. These Programs target both ABC-licensed premises and individuals who furnish alcoholic beverages to the underage operators. The project works to reduce underage drinking and the resultant DUI driving injuries and fatalities, and/or property damages. It also reduces youth access to alcoholic beverages through the education of licensees, enforcement intervention, and the impressions of the omnipresence of law enforcement.

During the grant's eleven (11) month operation period, the Rio Dell Police Department will schedule IMPACT, Minor Decoy, Shoulder Tap operations, and Holiday Enforcement Details.

All these operations will be conducted on an overtime basis, where the officers will work above and beyond normal patrol staffing levels. These operations will occur at various times during an eleven (11) month period from October 1, 2023, through August 31, 2024.

ATTACHMENTS:

1. ABC-OTS Grant Program Award Letter
2. Resolution No. 1590-2023

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500



September 25, 2023

Chief Greg Allen
Rio Dell Police Department
675 Wildwood Avenue
Rio Dell, CA 95562

Re: ABC-OTS Grant Program

Dear Chief Allen:

Congratulations. Your agency has been selected to participate in the Department of Alcoholic Beverage Control's ABC-OTS Grant Program. Funding for this project is provided by the Office of Traffic Safety through the National Highway Traffic Safety Administration.

We anticipate operations to begin upon completion of the one-day mandatory training class for your operations officer. Fiscal Officers will be contacted by our Fiscal Coordinator; Kristine Okino for training how to submit claims for reimbursement.

Since the grant starts October 1, 2023, you can make pre-paid travel arrangements on or after that date for your operations officer to attend the training. Pre-paid travel purchased prior to October 1st will not be reimbursed. The information regarding the date, location and authorized per diem rates are enclosed.

To expedite the issuance of your contract, please review and complete the enclosed ABC-OTS Grant Program Information Sheet. In addition, we will also need a resolution from your agency's governing body. Since these resolutions must be put on calendar, we ask that you do so as soon as possible.

Please mail, fax, or email this information to our Grant Coordinator; Diana Fouts-Guter, at 3927 Lennane Drive, Suite 100, Sacramento, CA 95834, Fax: (916) 928-7625, or at Diana.fouts-guter@abc.ca.gov.

If you have questions, please contact Supervising Agent Jeff Gregson via email at jeff.gregson@abc.ca.gov.

We appreciate your prompt response and look forward to working with your agency.

Sincerely,

A handwritten signature in black ink that reads "J. McCullough".

Joseph McCullough
Chief Deputy Director

Enclosures



State of California
Department of Alcoholic Beverage Control
ABC-OTS Grant Program Information Sheet

Contract will be between: The Department of Alcoholic Beverage Control and
The City of Rio Dell through the Rio Dell Police Department

Mailing Address: 675 Wildwood Avenue, Rio Dell, CA 95562

Funding Amount: \$4,500

Authority to Sign Contract Name/Title: _____

Address if different from above: _____

Federal Tax ID Number: _____

Operations Officer:

Attending Training (Circle)
YES/NO

Print Name: _____

Telephone Number: _____

Email Address: _____

Fiscal Officer (responsible for preparing billings to ABC):

Print Name: _____

Telephone Number: _____

Email Address: _____

RETURN COMPLETED FORM TO:

Diana Fouts-Guter
Grant Coordinator
Department of Alcoholic Beverage Control
3927 Lennane Drive, Suite #100
Sacramento, CA 95834
Diana.fouts-guter@abc.ca.gov
Fax: (916)928-7625
Office: (916)928-9807

ABC-OTS Grant Trainings

PRE-PAID TRAVEL ARRANGEMENTS TO BE MADE ON OR AFTER OCTOBER 1, 2023

Pre-paid travel purchased prior to Oct. 1 will not be reimbursed.

Operations Officers must be in attendance

Tuesday, October 17, 2023

10:00 am – 3:00 pm

Dept. of Alcoholic Beverage Control

3927 Lennane Drive, #100

Sacramento, CA 95834

(916)419-2500

Sacramento Lodging:

(Must be 50 miles or more from office)

\$95.00 & tax per night

Some suggestions that have previously offered the State rate:

Homewood Suites Sacramento Airport Natomas, Hampton Inn & Suites Sacramento Airport and Hilton Garden Inn So. Natomas

Mileage: .625 per mile

TRAVEL 24 HRS. OR MORE

Meals (if travel time is 24 hrs. or more)

Breakfast: \$7.00 (travel must start before 6:00 am)

Lunch: \$11.00 (travel must start before 11:00 am)

Dinner: \$23.00 (travel must start before 5:00 pm)

Incidental: \$5.00 claimed at the end of every 24 hours of travel

Fractional day-travel after 24 hrs:

Breakfast: \$7.00 if travel ends after 8:00 am

Lunch: \$11.00 if travel ends after 2:00 pm

Dinner: \$23.00 if travel ends after 7:00 pm

TRAVEL LESS THAN 24 HOURS

Meals: (Less than 24 hours travel)

Breakfast: \$7.00 (travel must start before 6:00 am and conclude after 9:00 am)

Lunch – Not authorized

Dinner: \$23.00 (travel must start before 4 pm and conclude after 7:00 pm)

Incidentals: Not authorized

NO MEAL REIMBURSEMENT ON TRAVEL WITHIN 50 MILES OF OFFICE

RECEIPTS required for every expense, (i.e, breakfast, dinner, hotel, airfare)



RESOLUTION NO. 1590-2023
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
ACCEPTING THE ABC-OTS GRANT AWARDED TO THE
RIO DELL POLICE DEPARTMENT

WHEREAS, the Department of Alcohol Beverage Control (ABC) provides service and public safety to the people of the State through licensing, education, and enforcement. ABC partners with municipal law enforcement agencies to provide training, education, and enforcement services; and

WHEREAS, the California Office of Traffic Safety (OTS) takes a leadership role in efforts to make California roadways safe for all users; and

WHEREAS, through thoughtful, forward-thinking, and data-driven selection of grants to local and state agencies, OTS provides an effective means of eliminating fatalities, injuries, and economic losses resulting from crashes; and

WHEREAS, ABC has the responsibility and authority to review and evaluate each project to assist the grantee in understanding and complying with the required procedures and gaining the maximum benefits from the funds expended; and

WHEREAS, a competitive grant in the amount of \$4,500 was awarded to the City of Rio Dell to work in partnership with the ABC to develop a practical, comprehensive, and strategic approach to eliminate the crime and public nuisance problems associated with problem alcoholic beverage outlets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell, California, that the City Council authorizes the City Manager or Chief of Police to sign and enter into a Memorandum of Agreement with the Department of Alcoholic Beverage Control for the reimbursement of overtime and equipment expenditures incurred while working in partnership with the Department of Alcoholic Beverage Control to develop a practical, comprehensive and strategic approach to eliminate the crime and public nuisance problems associated with problem alcoholic beverage outlets.

BE IT FURTHER RESOLVED that the City appropriates the funds in the amount of \$4,500 for The Alcohol Policing Partnership Program; provided, however, that if the actual revenue received from the source specified should be more or less than the amount set forth herein, that the appropriations shall be adjusted to equal the amount received.

PASSED AND ADOPTED by the City of Rio Dell on this 3rd day of October 2023 by the following roll call vote:

Ayes:

Noes:

Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk