



Staff Highlights – 2024-02-20

City Council

City Manager

February 7-9 attended the League of California Cities City Manager's Conference in Los Angeles.

The Council's next agenda will include an important opposition letter to the "taxpayer Protection Act & Government Accountability Act" a ballot measure that will appear on the November ballot. This Act has significant impact on local governments, including Rio Dell.

City Clerk

City Attorney

Human Resources, Risk & Training

Finance Department

Complete quarterly Activity and Expense reporting for CDBG - City of Rio Dell Owner Occupied Rehab / Rental Rehab of Tenant-Occupied Single-Family Homes

Completed Mid-Year report and updated Departments on current YTD expenditures

Completed year-end field work with the City's auditing firm JJA, CPA.

Completed Rio Dell's Possessory Interests Report

Executed quarterly reports and invoicing for Eel River Trail, Gateway Beautification, Eel River Crossing Project, and Rio Dell CIP Water Infrastructure project.

Met with Clean CA reps to discuss progress on Gateway Beautification and Eel River Trail project

Work with CDAA on the List of Projects for the 2022 Earthquake – invoicing, documentation, etc.

Work with Caltrans on invoicing EO work for earthquake road damage

Further work on STIP Invoicing for Neighborhood Connectivity Project submitted to the State of CA

Work with HCD reps and the County of Humboldt on CDBG grants

Attend meetings with the State regarding SSES and Painter St. State-Funded projects.



Public Works Water

Public Works Wastewater

Cleared sewer plug on 2nd Avenue between Elko and Dixie.

Jetted Riverside, 2nd & Elko, 1st & Elko, DJ's run, and both sides of Fern Lift Station.

Completion of Full-Scale Chloramine Testing Report turned into the State, with high praise.

Q4 Report turned into the State on time.

SSO at Painter Street 2/4/2024; 209,100 gallons.

Due to High levels of I&I into the plant, Eff-001 failed TSS test on 2/1/24

Plant tour to Mayor Garnes and Rusty Hicks.

Building for Chloramine project installed.

WENDT Construction, installation of manhole on Painter St. and new sewer lateral connection.

Monthly sampling 2/13/2024, results in two weeks.

Lateral Inspection at 1010 Pine Street, Passed inspection.

SSO Technical Reports for SSO's: 1/13/24 and 1/20/24; Certified and sent into the State.

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

Community Development Department

Hot Water Heater Inspection 551 Pacific Ave

Framing and shear Inspection 550 Painter Street

Mini-Split Inspection 1173 Riverside Drive

Final Inspection (earthquake repairs), Roof Inspections 246 & 248 First Avenue



Footing inspection 140 River Road

Framing, shear Inspection 255 Ogle Avenue

Framing and Shear Inspection 127 Berkeley Street.

Rough Electrical and Propane Tank 585 View Avenue, need to relocate propane tank to meet NFPA setback requirements.

Correspondence with Oona Smite (HCOAG) regarding REAP funds and potential uses. Potential use of funds for Housing Condition Survey.

Work on Northwestern Flower Company Staff Report.

Contact owner/agent for additional information regarding parking lot landscaping requirements.

Foundation upgrade inspection 161 Second Ave.

FAU – Mini Split inspection 223 Belleview Avenue. Need to install a supplemental ground rod.

Roof Inspections 244, 246 & 248 First Avenue

Final Inspections Earthquake Damage 246 & 248 First Avenue

Final Inspection siding and windows 300 A Center Street

Violation Letter – Roof – 296 Center Street

Review Petronoff/Hoffman LLA application, open file and refer.

Prepare Roscoe Subdivision extension staff report.

Prepare staff report for second reading approval and adoption of the housing text amendments.

Review cannabis tax financial security regulations of other jurisdictions, prepare staff report and ordinance implementing financial security requirements for cultivation.

Final Inspection 160 River Street – earthquake damage.

Rough electrical and plumbing inspections 210 Sequoia Ave, units A & B.

Rough electrical and gas inspection 189 Douglas Street.

Insulation and rough electrical inspection 597 View Ave

Intergovernmental