



## **Staff Highlights – 2025-07-15**

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### **City Council**

#### **City Manager**

Targeting late August / early September to provide a Solid Waste Franchise update. A generalized regional agreement with Recology is in its final stages and neighboring jurisdictions are targeting July 1, 2026 for implementation of new franchise agreements that include SB 1383 compliance. Staff will also be recommending this date for Rio Dells franchise agreement, six months earlier than the current sunset date at the end of December 2026. The Council will be looking at various Rio Dell specific issues including but not limited to Universal Collection, bulky item pickup, the continuation of the annual cleanup, recycling bins etc.

Street sweeping is scheduled for Friday, July 25<sup>th</sup>.

Responded to information request from State Water Resources Control Board related to onsite wastewater treatment facilities (septic sewers). These facilities are permitted through the County via an MOU dated from 1979. The County and the City will be working on updating this MOU over the next year or so.

Pacific Gas & Electric appears to be moving forward with a utility undergrounding project on Wildwood Avenue Berkeley and Side Streets. Rule 20A funding has been reallocated to the Rio Dell project and now totals approximately \$2.6 million, which according to PG&E is enough to cover the project. The City's involvement in the project is expected to be minimal.

### **City Clerk**

#### **Processed Six (6) Building Permit Applications:**

84 Edwards Dr. – Foundation  
1116 Riverside Dr. – Re-Roof Residence  
628, 634, 344, 654 Pacific Ave. – Re-Roof Residences  
95 Belleview Ave. – Repair Damaged Exterior Wall  
118 First Ave. – Foundation Repair  
1125 Northwestern Ave. 3-Phase 200 Amp Electrical Service

#### **Processed Two (2) Business License Applications:**

Snelson Company – Non-Resident Sub-Contractor for PG&E



Fortuna Handyman Service – Non-Resident Handyman

**Misc:**

Submitted CHF/CIRB Building Permit Report for June

Submitted Quarterly Seismic Fee Report

Submitted Quarterly SB 1473 Building Permit Report to Building Standards Commission

Submitted Quarterly SB 1186 Building Permit Report to Division of State Architect

Sent Rejection/Approval Letters Related to RFP for Janitorial Services

Coordinated with Changing Tides and the LTRG on Earthquake Permit Reimbursements

File Retention – Prepared files to be sent to Sherlock Storage

**City Attorney**

**Human Resources, Risk & Training**

**Finance Department**

Attended the Caltrans Emergency Relief Time Extension Webinar to stay current with federal requirements related to emergency infrastructure funding and project timelines.

Collaborated with the County of Humboldt on updates to the Community Development Block Grant (CDBG) program, including execution of a new loan approval form for an additional project under the Owner-Occupied Housing Rehabilitation Loan Program.

Coordinated with the Humboldt Senior Resource Center to update the Transportation Services Agreement and process the FY 2025–2026 invoice in compliance with Transportation Development Act (TDA) guidelines.

Submitted all required insurance documentation to the County of Humboldt for the City's FY 2025–2026 Measure Z grant allocation.

Secured and successfully accessed line of credit funds to support continued progress on the Rio Dell Water Infrastructure Project.

Worked with a local cannabis business to ensure full payment of the required Cannabis License Activity Annual Fee for FY 2025–2026.



Prepared and noticed public hearing items related to the annual sewer lien process, ensuring compliance with legal requirements for delinquent utility billing.

Submitted Claim No. 14 for the Rio Dell Sanitary Sewer Evaluation Study (SSES), aligning with project milestones and funding schedules.

Partnered with the County of Humboldt to complete and submit the Regional Surface Transportation Program (RSTP) claim forms accurately and in a timely manner.

Provided ongoing financial and budgetary support for the Rio Dell Neighborhood Connectivity Project, including invoice processing in coordination with project engineers.

Researched and compiled potential grant opportunities to support future Police Department projects and equipment needs.

#### **Public Works Water**

Monthly reports

Drought reports

Scada tech work with Data Flow technician (in progress)

Maintenance on Gateway Irrigation system

USA's Locates

Water leak repairs on 85 E. Bridge St.

Replaced failing ERTs before reading meters.

Meter reading.

Door hangers for unpaid accounts.

Maintenance and calibration of Water treatment plant equipment

General cleanup at water treatment plant and Infiltration Gallery

#### **Public Works Wastewater**

Coordinate with GHD and NorCal Pipeline Services to CCTV sewer mains for deficiencies.

Coordination and repairs services planning for WWTP Biosolids Dryer. (Ongoing with BCR)



Maintenance and repairs on Wastewater treatment plant Onsite Chlorine Generator Equipment

Repairs on plumbing off Chlorine Storage tanks

Weekly and monthly sampling and monitoring.

Weekly and monthly treatment plant washdowns and cleaning inside tent

Maintenance on Belt Press and Polymer injection system and Biosolids Dryer

WWTP Scada tech work with Data Flow technician (in progress)

### **Public Works Streets, Buildings and Grounds**

Roadside mowing around town and out on Northwestern Ave.

Weedeat City Hall, Memorial and Blue Star parks.

Mowed freeway ramps on Painter St. and Davis St.

Mowed Douglas tank.

Mowed city hall and parks

Repair leaking sprinkler head on city hall and parks.

Vinegar spray along curbs on Wildwood, Monument and River side. (Second round)

Edge curbs on all parks and islands.

Weekly Weedeat and cleaning of the Eel River Trail.

### **Public Works City Engineer**

### **Public Works Capital Projects**

### **Police Department**

#### **Patrol Statistics:**

During July 1<sup>st</sup> - July 10<sup>th</sup> 2025, the Rio Dell Police Department handled 160 incidents. This includes 95 calls for service, and 65 Officer Initiated Contacts. 9 arrests were made. A total of 3 citations were issued for traffic offenses or other miscellaneous criminal violations. 13 total cases requiring investigation were taken.

#### **Staffing:**

The Police Department is currently down two (2) sworn officer positions.

- One lateral Police Officer is currently in backgrounds with our department.

**Community Events / Notable Cases:**

- Search warrant executed on Ash St. resulting in the seizure of two firearms and the arrest of Keiser Sutton for Assault with a Firearm and Child Endangerment. This case stemmed from a weekend party in the area where the firearms was pointed at kids in the area following a disagreement.

**Abatement Projects:****Residential Abatement:**

- Total Active Cases 27
- 5 New open cases, 3 closed cases.
- 9 of the cases are for City Owned Property, 18 for ongoing violations.

**Vehicular Abatement:**

- Total Active Cases 5
- 5 New open cases, 1 closed cases
- 5 vehicles towed

**Animal Control:**

- 24 Calls for animal related issues.
- 3 Dogs transported to Miranda's (\*)
- 3 Puppies transported to Miranda's (Surrender)
- 3 Cats transported to Miranda's (\*)
- 4 Kittens transported to Miranda's (trapped with one adult cat)

\* Of the above, 1 dog & 2 cats came from one owner who is being placed by APS and could no longer care for animals.

**Community Development Department****Intergovernmental****Humboldt-Rio Dell Business Park**