


675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For the Meeting of August 15, 2023
 Consent Item; Public Hearing Item

To: City Council
From: Kevin Caldwell, Community Development Director 
Through: Kyle Knopp, City Manager
Date: August 10, 2023
Subject: Adoption of the 2023/2024 Master Fee Schedule.

Recommendation:

That the City Council:

1. Adopt Resolution No. 1588-2023 adopting the 2023/2024 Master Fee Schedule and rescinding Resolution No. 1362-2017.

Discussion

The existing Master Fee schedule was last adopted in the fiscal year 2017/2018. As the Council is aware the City charges fees for certain services provided by staff. The cost of these services has risen since the adoption of the last fee schedule.

The new Master Fee Schedule also includes the 2023/2024 City's burdened rates. A new fee staff is recommending is a Special Event fee. The Special Event fee would

apply to the Tour of Unknown Coast and other events in the City. The fee of \$45.00 would cover the cost of staff time, including the City Clerk, the Police Chief, the Streets Superintendent, and the front office staff to review the application and issue the Permit.

In regards to Planning fees, the staff is recommending that the Cannabis Track and Trace fees be eliminated. At the time these fees were established the State had not implemented its Track and Trace program, METRC.

Staff is also recommending the Building fees be amended as well. The City has historically used the County's Building fees as the benchmark for various fees. The biggest increase is the unit valuation fees for new residential construction and additions. The City as does most every other City and County in the Country utilizes the International Code Councils Building Valuation Data for square foot construction costs for the various occupancy types identified in the Building Codes. The existing valuation for new residential construction or additions is \$101.95 per square foot. The recommended valuation for new residential construction or additions is \$167.37 per square foot. This is the valuation identified by the International Code Council as the national average. As the Council is likely aware, typical new residential costs in the area range anywhere from \$200.00 to \$300.00 per square foot.

Other changes include amending the Police Department's fee schedule to reflect the increased fees the Council adopted in December of 2022.

Attachments

Attachment 1: 2023/2024 Master Fee Schedule.

Attachment 2: Resolution No. 1588-2023 adopting the 2023/2024 Master Fee Schedule.



City of Rio Dell

Master Fee Schedule 2023/2024

Adopted August 15, 2023
Resolution No. 1588-2023

The Master Fee Schedule is a compilation of current fees charged by the City. This publication contains staff's hourly burdened rates, Finance Department, Community Development Department, including Planning and Building, Police Department fees, Business License rates, Water and Sewer Service rates and various fines for traffic and other municipal code violations.

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ADOPTED BY RESOLUTION NO. 1589-2023
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL
APPROVING REVISED BILLABLE RATES FOR STAFF TIME FOR FISCAL YEAR
2023-24 AND RESCINDING RESOLUTION 1551-2022

FY 2023-2024				
Billable Burdened Rates				
TITLE	HOURLY RATE	AVERAGE OH COST %	BENEFITS %	HOURLY RATE CHARGE
City Clerk	34.34	23%	82%	70.40
City Manager	65.17	23%	61%	119.91
Community Development Director	50.88	23%	50%	88.02
Finance Director	41.86	23%	50%	72.42
Management Analyst I/II/Senior	40.77	23%	79%	82.36
Accountant II	34.47	23%	58%	62.39
Senior Fiscal Assistant	24.41	23%	62%	45.16
Senior Fiscal Assistant	24.88	23%	58%	45.03
Chief of Police	54.00	23%	67%	102.60
Police Sergeant	37.86	23%	109%	87.84
Police Corporal	32.66	23%	107%	75.12
Police Officer	26.82	23%	122%	65.71
Community Service Officer	26.27	23%	90%	55.96
Part-time Records Technician	22.54	23%	110%	52.52
Wastewater Superintendent	40.97	23%	89%	86.86
Water/Roads Superintendent	44.94	23%	70%	86.73
Wastewater Treatment Operator I	21.58	23%	103%	48.77
Operator in Training	20.95	23%	119%	50.70
Utility Worker III	24.39	23%	95%	53.17
Utility Worker II	21.45	23%	118%	51.69
Utility Worker I	19.43	23%	121%	47.41
Water Operator II	23.12	23%	111%	54.10
Public Works Leadman	26.91	23%	100%	60.01

CITY OF RIO DELL
ADMINISTRATION/FINANCE DEPARTMENT

Description	Reference	Current Fee
General Fees		
Return Check	Res. 1211	\$25.00 for 1 st \$35.00 for 2 nd
Transient Occupancy Tax	Ord. 199	8% 10% for first month after delinquent date plus an additional 10% for the second month delinquent plus .5% each additional month or fraction thereof.
Copy/Document Fees		
8 ½" x 11" Black & White	Res. 1249	\$.10 each
8 ½" x 11" Color	Res. 1249	\$.25 each
8 ½" x 14" Black & White	Res. 1249	\$.15 each
8 ½" x 14" Color	Res. 1249	\$.35 each
11" x 17" Black & White	Res. 1249	\$.25 each
11" x 17" Color	Res. 1249	\$.50 each
Fax	Res. 1249	\$1.00 up to 5 pages
Notary Public Acknowledgement	Res. 1249	\$15.00 per signature
Business License Fees		
SB 1379 State Mandated Disability Access Fee	AB 1379	\$4.00 per license
Class A – Yearly Gross Receipts of \$500 - \$30,000	Res. 1029	\$30.00
Class B – Yearly Gross Receipts in Excess of \$30,000	Res. 1029	\$60.00
Late Fee Penalty If Paid Between 8/31 and 9/30 If Paid Between 10/1 and 10/31 If Paid Between 11/1 and 11/30 If Paid After 11/30	Ord. 259	25% 50% 75% 100%
Residential Rentals (two or more units)	Res. 1029	\$4.00 per unit
Mobilehome or Travel Trailer Space	Res. 1029	\$2.00 per space
Change in Address	Res. 1029	\$10.00

CITY OF RIO DELL
ADMINISTRATION/FINANCE DEPARTMENT

Business License Fees Continued

Description	Reference	Current Fee
Duplicate License	Res. 1029	\$10.00
Citation Fee	Res. 1029	\$30.00
Violation of Business License Ordinance	Res. 1029	\$500.00
Motel or Hotel Accommodations	Res. 1029	\$28.00 annually plus \$2.00 per unit
Non-Residential Contractors	Res. 1029	\$5.00 per day
Carnivals	Res. 1029	\$75.00 per day plus \$5.00 per day for each separate show.
One Ring Circus	Res. 1029	\$50.00 per day
Two or More Ring Circus	Res. 1029	\$100.00 per day
Card Tables for Card Games	Res. 1029	\$200.00 per table in addition to regular business license.
Public Dance	Res. 1029	\$20.00 per day
Special Events	Res. 1588	\$45.00
Garage, Yard or Rummage Sale if More Than Two in One Year.	Res. 1029	\$5.00 per day
Solicitors	Res. 1029	\$10.00 per day per person
Mobile Vendors	Res. 1029	\$10.00 per day per location change

CITY OF RIO DELL
WATER AND SEWER FEES

Water Utility Fees		
Water Connection Fee	Res. 1217	\$2,500.00 Buy-In \$200.00 Connection or Actual Cost
Residential Base Rate Within City Limits Each Unit (750 gallons)	Res. 1281	\$46.63 - \$46.63 \$3.04 - \$3.37
Base Rate Dinsmore Zone (Outside City Limits) Each Unit (750 gallons) Maintenance Surcharge	Res. 1281	\$69.66 <i>*Note: Water rates are adjusted annually. Contact City Hall for additional information.</i>
Late Payment Fee	Res. 1281	10%
Water Shut-Off Fee	Res. 1281	\$50.00
Vacation Lock	Res. 1281	\$40.00
Water Meter Tampering Fee	Res. 1282	\$400.00
After Hours Reconnection Fee	Res. 1281	\$75.00
Sewer Utility Fees		
Sewer Connection Fee	Res. 1253	\$5,220.00
Sewer Base Rate – Equivalent Dwelling Units (EDU's). All customers plus one of the following classes with winter (Dec-Feb) average water consumption. Class – Domestic Strength (cap at 15 units) Class – Low Strength Class – Medium Strength Class – High Strength	Res. 1253	\$58.34 <i>*Note: Water rates are adjusted annually. Contact City Hall for additional information.</i>
New Customer – Fixed Rate (No winter month's history to average).	Res. 1253	\$71.39
Vacant Premises – Fixed Rate	Res. 1253	\$49.64
Sewer Lateral Testing		No Charge

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Preliminary Review		
Description	Reference	Current Fee
Pre-Application Review	Res. 1219	Actual Cost \$75.00 Deposit
Pre-Development Agreement	Res. 1219	Actual Cost \$350.00 Deposit
Administrative Review		
Address of Convenience	Res. 1219	\$40.00
Certificate of Compliance	Res. 1219	Actual Cost \$250.00 Deposit
Cottage Industry Permit	Res. 1219	\$40.00
Home Occupation Permit	Res. 1219	\$40.00
Parcel Merger	Res. 1219	Actual Cost \$200.00 Deposit
Public Hearing Items		
Lot Line Adjustment	Res. 1219	Actual Cost \$500.00 Deposit
Conditional Use Permit	Res. 1219	Actual Cost \$500.00 Deposit
Design Review	Res. 1219	Actual Cost \$500.00 Deposit
General Plan Amendment	Res. 1219	Actual Cost \$1,200.00 Deposit
Reversion to Acreage	Res. 1219	Actual Cost \$500.00 Deposit
Subdivision Major (More than 4 parcels)	Res. 1219	Actual Cost \$2,000.00 Deposit
Subdivision Minor (4 parcels or less)	Res. 1219	Actual Cost \$1,200.00 Deposit
Variance	Res. 1219	Actual Cost \$500.00 Deposit
Zone Reclassification/Text Amendment	Res. 1219	Actual Cost \$1,200.00 Deposit

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Cannabis Activity Permit Fees

Description	Reference	Current Fee
Initial Application Fee	Res. 1311	\$2,500.00
Annual Operating Fee	Res. 1311	\$4,000.00
Renewal Application Fee	Res. 1311	\$300.00
Transfer of Ownership	Res. 1311	\$100.00
Change in Ownership Structure	Res. 1311	\$100.00
Police Department Review of Background Check	Res. 1311	\$100.00
Change of Location	Res. 1311	\$50.00
Change in Mailing Address	Res. 1311	\$50.00
Change in Trade Name	Res. 1311	\$50.00
Modification of Premises	Res. 1311	\$50.00
Track and Trace Account Fee	Res. 1362	\$90.00/month
Track and Trace Unique Identifier (stamp)	Res. 1362	\$.07/stamp
Track and Trace (Stamp) S&H per Order	Res. 1362	\$25.00
Track and Trace Training Fee	Res. 1362	\$400.00/2 persons

Environmental Review

Environmental Impact Report Preparation	Res. 1219	Actual Cost \$2,000.00 Deposit
Environmental Impact Report Review	Res. 1219	Actual Cost \$500.00 Deposit
Initial Study Preparation	Res. 1219	Actual Cost \$750.00 Deposit
Initial Study Review	Res. 1219	Actual Cost \$350.00 Deposit

Other Review Fees

Annexation/Detachment	Res. 1219	Actual Cost \$1,200.00 Deposit
Inspection of Project Improvements	Res. 1219	Actual Cost \$100.00 Deposit
Road Abandonment/Vacation	Res. 1219	Actual Cost \$700.00 Deposit

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Miscellaneous Fees		
Appeal – Administrative	Res. 1219	\$100.00
Appeal – Public Hearing	Res. 1219	\$250.00
Extension – Administrative	Res. 1219	Actual Cost \$100.00 Deposit
Extension – Public Hearing	Res. 1219	Actual Cost \$250.00 Deposit
Information Request	Res. 1219	\$75.00
Life-Safety Inspection	Res. 1219	\$75.00
Map Checking (Final Map, Parcel Map and Record of Surveys)	Res. 1219	Actual Cost \$750.00 Deposit
Modification – Administrative	Res. 1219	Actual Cost \$100.00 Deposit
Modification – Public Hearing	Res. 1219	Actual Cost \$200.00 Deposit
Parkland Dedication Fees (per parcel)	Res. 1219	\$1,500.00
Substantial Conformance Review	Res. 1219	Actual Cost \$100.00 Deposit
Code Enforcement		
Abatement	Ord. 303 & 311 CGC 38773.5	Actual Cost
Administrative Citations	Ord. 329	\$100.00; \$200.00 and \$500.00
Penalties	Ord. 303 & 311	Up to \$1,000.00 per day

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permits

Description	Reference	Current Fee
Administrative Fee	Res. 1218	66% of Building Permit Fee
Continuing Education & Certification Fee	Ord. 315	.04 of Total Permit Fee
Technology (i.e. equipment and materials)	Ord. 315	.09 of Total Permit Fee
Certificate of Occupancy, Residential	Ord. 315	\$61.25 - \$66.00
Certificate of Occupancy, Commercial	Ord. 315	\$122.50 - \$133.00
HCD Form 433A – Processing and Filing	Ord. 315	\$93.75 - \$102.00
State Seismic Fee		.01 of Total Permit Fee
California Building Standards Commission Fee		.01 of Total Permit Fee
Plan Check	Ord. 315	65% of Building Permit Fee
Residential Sprinkler Plan Check and Inspection	Ord. 315	\$165.00 - \$179.00
Commercial Sprinkler Plan Check and Inspection	Ord. 315	\$3.60 sq. ft.
Permit or Plan Check Renewal Fee (Fee to renew an expired permit or plan review when the same construction codes remain in effect)	Ord. 315	50% of Original Permit Fees
Plan Check – Major Subdivisions (% of initial plan check/multiple permits for identical building taken out within 180 days of taking out the original permit, provided that the same edition of the Code is still in effect.)	Ord. 315	20%
Residential Energy Plan Check (amount added to original plan check fee)	Ord. 315	\$61.25 - \$66.00
Commercial Energy Plan Check (amount added to original plan check fee)	Ord. 315	\$122.50 - \$133.00
Soils Report Compliance Review Fee	Ord. 315	\$65.00
Flood Plain Compliance Review Fee	Ord. 315	\$107.50
Flood Plain Determination Review	Ord. 315	\$59.75

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Building Permit Fees Continued

Erosion and Sediment Control Inspection (Small Project)	Ord. 315	\$93.75
Erosion and Sediment Control Inspection (Designed Project)	Ord. 315	\$127.50
Code Enforcement Assessment	Ord. 315	Actual Cost of Billable Burdened Rate
Code Compliance Mitigation Fee	Ord. 315	Double Permit Fee
Special Investigation Fee	Ord. 315	Double Permit Fee
Description	Reference	Current Fee
Demolition Residential (Per Structure)	Ord. 315	\$99.45
Demolition Commercial (Based on Contract Price)	Ord. 315	\$99.45 Minimum Fee
Signs and Billboards (Based on Contract Price)	Ord. 315	\$99.45 Minimum Fee

Unit Valuation Schedule

No Permit to be Issued with Total Fee Less than \$85.00

Description	Reference	Amount Per Square Foot
Residence or Residential Addition	Ord. 315	\$101.95 - \$167.37
Garage (Residential Accessory)	Ord. 315	\$39.61 - \$66.48
Carport (Residential Accessory)	Ord. 315	\$23.77 - \$32.00
Enclosed Porch (Residential)		
Interior Finished	Ord. 315	\$25.00
Interior Unfinished	Ord. 315	\$15.00
Sunroom/Solarium		
Attached to Residence, Floor and Open to Residence	Ord. 315	\$101.95 - \$167.37
Attached to Residence, Floor and Door between Rooms	Ord. 315	\$101.95 - \$167.37
Basement (Semi-Finished)	Ord. 315	\$18.80
Roof-Line Change (Residential)	Ord. 315	\$8.00
Interior Remodel (Residential)		
Kitchen or Bath	Ord. 315	\$35.68 - \$58.00

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

All Other Areas	Ord. 315	\$26.51 - \$43.00
Pre-Assembled Housing (Per Unit(s) Square Footage)	Ord. 315	\$16.85 - \$22.00
Foundation Only for Existing Manufactured Home (Per Unit(s) Square Footage)	Ord. 315	\$11.25 - \$15.00
Setup Only (For New Manufactured Home not Place on a Foundation System)	Ord. 315	\$5.60 - \$7.00
Cabana for Manufactured Home	Ord. 315	\$85.64 - \$111.00
Decks, Patios or Porches		
Open and Uncovered	Ord. 315	\$10.00
Covered	Ord. 315	\$14.00
Storage Building or Barn (Private)	Ord. 315	\$39.61 - \$60.00
Fences (Greater than Seven (7) feet in height)	Ord. 315	\$12.00 LF.
Pole Buildings		
Exterior Walls and Floor	Ord. 315	\$14.00
Exterior Walls and No Floor	Ord. 315	\$10.00
No Exterior Walls and No Floor	Ord. 315	\$8.00
Greenhouses		
Private, Detached and No Floor	Ord. 315	\$4.50
Attached to Residence, No Floor, with or without Doors	Ord. 315	\$6.50
Commercial (Minimum)	Ord. 315	\$6.85
Foundation Only	Ord. 315	\$11.25 LF.
Swimming Pool	Ord. 315	\$5.00 cf.
Fuel and Water Storage Tanks (Above Ground)	Ord. 315	\$6.00 cf.
Retaining Walls		
Wood	Ord. 315	\$6.00
Concrete or Block	Ord. 315	\$8.00
Hilfiker	Ord. 315	\$30.00
Gabion Walls	Ord. 315	\$100.00 cyd.

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Building Permit Fees Continued

Wharf or Dock (Non-Commercial)	Ord. 315	\$14.00
Wharf or Dock (Commercial)	Ord. 315	Based on Contract Price
Walls (Framing)	Ord. 315	\$6.00 LF.
Siding	Ord. 315	\$2.50
Drywall	Ord. 315	\$.75
Insulation	Ord. 315	\$.50
Roofing Residential (Based on Contract Price or Based on Roof Area)	Ord. 315	\$2.80
Roofing Commercial	Ord. 315	Based on Contract Price

**CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Building Permit Fees Continued

Electrical Permit Fees

Description	Reference	Amount
Permit Issuance – For the issuance of each electrical permit.	Ord. 315	\$24.00 - \$26.00
Supplemental Permit Issuance – For the issuance of each supplemental permit for which the original permit has not expired, been canceled or finalized.	Ord. 315	\$8.50 – \$10.00

System Fee Schedule

The following fees shall include all wiring and electrical equipment in or on each building.

Residential Single, Two Family & Multifamily – For new multifamily buildings (apartments and condominiums) having three or more dwelling units constructed at the same time, not including the area of the garages, carports, and accessory buildings.	Ord. 315	\$.07 sq. ft. \$.10 sq. ft.
Private Swimming Pools – For new private in-ground swimming pools for single and multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool.	Ord. 315	\$75.50 - \$82.00 per pool

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Electrical Permit Fees

Description	Reference	Amount
Unit Fee Schedule		
Temporary Power Source – For a temporary service pole or pedestal including all pole or pedestal mounted receptacle outlets and appurtenances.	Ord. 315	\$46.25 - \$50.00
Temporary Power Source – For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sales lots, fireworks stands, etc.	Ord. 315	\$31.50 - \$35.00
Receptacle, Switch and Light Outlets – For receptacle, switch, light or other outlets at which current is used or controlled, except services, feeders and meters.	Ord. 315	\$1.75 - \$2.00 each for first 20 fixtures \$1.15 - \$1.00 for each additional fixture
Lighting Fixtures – For lighting fixtures, sockets or other lamp-holding devices. Pole, platform or theatrical type lighting fixtures	Ord. 315	\$1.75 - \$2.00 each for first 20 fixtures \$1.15 - \$1.00 for each additional fixture \$1.75 - \$2.00 each
Residential Appliances – For fixed residential appliances or receptacle outlets for same, including wall mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room, console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers or other motor operated appliances not exceeding one horsepower.	Ord. 315	\$6.25 - \$6.00 each

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Electrical Permit Fees

Description	Reference	Amount
Unit Fee Schedule		
<p>Non-Residential Appliances – For non-residential appliances and self-contained factory wired, non-residential appliances not exceeding one horsepower, kilowatt (kW) or kilovolt-ampere (kVA) in rating including medical and dental devices, food, beverage and ice cream cabinets, illuminated show cases, drinking fountains, vending machines, laundry machines or other similar types of equipment.</p>	Ord. 315	\$7.25 - \$8.00 each
<p>Power Apparatus – For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus.</p> <p><i>Fees based on rating in horsepower (hp), kilowatt (kW) or kilovolt-ampere (kVA) or kilovolt-amperes-reactive (kVAR).</i></p> <p><i>Note: (1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.</i></p> <p><i>(2) These fees include all switches, circuit breakers, contactors, thermostats, relays and other directly related control equipment.</i></p>	Ord. 315	\$6.25 - \$6.00 Up to and including 1. \$16.00 - \$17.00 1 to 9 \$26.25 - \$28.00 10 to 49 \$63.00 - \$68.00 50 to 99 \$95.50 - \$104.00 Over 100
<p>Signs, Outline Lighting and Marquees – For signs, outline lighting systems or marquees supplied from one branch circuit.</p> <p>For additional branch circuits within the same sign, outline lighting system or marquee.</p>	Ord. 315	\$37.50 - \$41.00 each \$7.25 - \$8.00 each
<p>Photovoltaic Systems – For each private photovoltaic system. See Section 66015 CGC.</p>	Ord. 315	\$95.50 - \$104.00

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Electrical Permit Fees

Description	Reference	Amount
Unit Fee Schedule		
<p>Services and Panel Boards For services of 600 volts or less and not over 200 amperes For services of 600 volts or less and over 200 to 1000 amperes For services over 600 volts or over 1000 amperes For subpanels or panel-boards</p>	Ord. 315	<p style="text-align: right;">\$46.25 - \$50.00 each \$94.25 - \$102.00 each \$189.00 - \$205.00 each \$24.00 - \$26.00 each</p>
<p>Miscellaneous Apparatus, Conduits and Conductors – For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.</p>	Ord. 315	<p>\$24.00 - \$26.00</p>
<p>Carnivals and Circuses – Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions. For electrical generators and electrically driven rides. For mechanically driven rides and walk-through attractions or displays having electric lighting. For a system of area and booth lighting.</p>	Ord. 315	<p style="text-align: right;">\$37.50 - \$41.00 each \$11.25 - \$12.00 each \$11.25 - \$12.00 each</p>
<p>Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.</p>	Ord. 315	<p>\$99.45 Hourly Burdened Rate</p>

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Mechanical Permit Fees

Description	Reference	Amount
Unit Fee Schedule		
<p>Air Handlers – For each air-handling unit to and including 10,000 cubic feet per minute (cfm), including ducts attached thereto.</p> <p>For each air-handling unit over 10,000 cfm.</p> <p><i>Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i></p>	Ord. 315	\$13.50 - \$15.00 \$24.00 - \$26.00
<p>Evaporative Coolers – For each evaporative cooler other than portable type.</p>	Ord. 315	\$13.50 - \$15.00
<p>Ventilation and Exhaust – For each ventilation fan connected to a single duct.</p> <p>For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit.</p> <p>For the installation of each hood which is served by mechanical exhaust, including the ducts for each hood.</p>	Ord. 315	\$9.25 - \$10.00 \$13.50 - \$15.00 \$13.50 - \$15.00
<p>Incinerators – For the installation or relocation of each domestic-type incinerator.</p> <p>For the installation or relocation of each commercial or industrial-type incinerator.</p>	Ord. 315	\$27.50 - \$30.00 \$113.00 - \$122.00

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Mechanical Permit Fees Continued

Description	Reference	Amount
<p>Boilers, Compressors and Absorption Systems – For the installation or relocation of each boiler or compressor to and including three horsepower, or each absorption system to and including 100,000 Btu/h.</p> <p>For the installation or relocation of each boiler or compressor over three horsepower to and including 15 horsepower, or each absorption system over 100,000 Btu/h to and including 500,000 Btu/h.</p> <p>For the installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h.</p> <p>For the installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h.</p> <p>For the installation or relocations of each boiler or compressor over 50 horsepower or each absorption system over 1,750,000.</p>	Ord. 315	\$18.75 - \$21.00
		\$35.00 - \$38.00
		\$47.00 - \$51.00
		\$70.50 - \$77.00
		\$118.50 - \$129.00
<p>Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.</p>	Ord. 315	\$99.45 Hourly Burdened Rate

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Plumbing Permit Fees

Description	Reference	Amount
Permit Issuance – For the issuance of each plumbing permit.	Ord. 315	\$24.00 - \$26.00
Permit Issuance – For the issuance of each supplemental permit for which the original permit has not expired, been canceled or finalized.	Ord. 315	\$8.50 - \$10.00
Unit Fee Schedule		
Fixture and Vents – For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof). For repair or alteration of drainage or vent piping, each fixture.	Ord. 315	\$12.50 - \$14.00 \$6.25 - \$6.00
Sewers, Disposal Systems and Interceptors – For each building sewer and each trailer park sewer. For each cesspool. For each private sewage disposal system. For each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps. Rainwater systems, per drain (inside building).	Ord. 315	\$31.50 - \$35.00 \$56.75 - \$62.00 \$113.00 - \$122.00 \$30.25 - \$32.00 \$15.00 - \$16.00
Water Piping and Water Heaters – For installation, alteration or repair of water piping or water treating equipment or both. For each water heater, including vent.	Ord. 315	\$6.25 - \$6.00 each \$16.25 - \$17.00
<i>Note: For vents only, see Appliance Vents under Mechanical Permit Fees.</i>		

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Plumbing Permit Fees

Description	Reference	Amount
<p>Gas Piping Systems – For each gas piping system of one to five outlets.</p> <p>For additional each outlet over five.</p>	Ord. 315	<p>\$7.25 - \$8.00</p> <p>\$1.75 - \$2.00</p>
<p>Hydronic Heating Systems – For each hydronic heating system, including floor, wall and baseboard systems.</p>	Ord. 315	\$37.50 - \$41.00
<p>Lawn Sprinklers, Vacuum Breakers and Backflow Devices – For each lawn sprinkler system on any one meter, including backflow protection devices.</p> <p>For each atmospheric-type vacuum breakers or backflow protection devices not included above, one to five devices.</p> <p>For each additional device above five.</p> <p>For backflow prevention device other than atmospheric-type vacuum breakers, 2 inches and smaller.</p> <p>For backflow prevention device other than atmospheric-type vacuum breakers, over 2 inches.</p>	Ord. 315	<p>\$22.50 - \$25.00</p> <p>\$16.25 - \$17.00</p> <p>\$3.50 - \$4.00</p> <p>\$16.25 - \$17.00</p> <p>\$32.25 - \$35.00</p>
<p>Swimming Pool – For each swimming pool or spa.</p> <p>Public Pool</p> <p>Public Spa</p> <p>Private Pool</p> <p>Private Spa</p>	Ord. 315	<p>\$138.75 - \$150.00</p> <p>\$92.50 - \$101.00</p> <p>\$92.50 - \$101.00</p> <p>\$46.00 - \$50.00</p>

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Plumbing Permit Fees

Description	Reference	Amount
Miscellaneous – For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in the table.	Ord. 315	\$13.50 - \$16.00
Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	\$99.45 Hourly Burdened Rate

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Grading Plan Review Fees

Grading Plan Review Fees – 65% of Grading Permit Fee	Ord. 315	
Other Fees – Additional plan review required by changes, additions or revisions to plans for which an initial review has been completed or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	\$99.45 Hourly Burdened Rate

Grading Permit Fees

Description	Reference	Amount
50 cubic yards or less.	Ord. 315	\$37.50 - \$41.00
51 to 100 cubic yards.		\$56.25 - \$61.00
101 to 1000 cubic yards.		
First 100 cubic yards.		\$56.25 - \$61.00
For each additional 100 cubic yards.		\$26.25
1,001 to 10,000 cubic yards.		
First 1,000 cubic yards.		\$292.50 - \$317.00
For each additional 1,000 cubic yards.		\$22.50 - \$23.00
10,001 to 100,000 cubic yards.		
First 10,000 cubic yards.		\$495.00 - \$536.00
For each additional 10,000 cubic yards.	\$100.25 - \$100.00	
100,001 cubic yards or more.		
First 100,000 cubic yards.	\$1397.75 - \$1513.00	
For each additional 10,000 cubic yards	\$55.25 - \$55.00	
Other Inspection Fees – Inspections for which no fee is specifically indicated or the hourly burdened rate cost to the jurisdiction, which is ever greatest.	Ord. 315	\$99.45 Hourly Burdened Rate

CITY OF RIO DELL
COMMUNITY DEVELOPMENT DEPARTMENT

Building Permit Fees Continued

Elevator Fees

<p>Passenger or Freight Elevator, Escalator, Moving Walk Up to and including \$40,000.00 of valuation. For each \$1,000.00 or fraction thereof over \$40,000.00 of valuation.</p> <p>Dumbwaiter or Private Residence Elevator Up to and including \$10,000.00 of valuation. For each \$1,000.00 or fraction thereof over \$10,000.00 of valuation.</p>	Ord. 315	<p style="text-align: right;">\$136.50 - \$148.00 \$2.50 - \$3.00</p> <p style="text-align: right;">\$37.50 - \$41.00 \$2.50 - \$3.00</p>
<p>Major Alterations – Fees for major alterations shall be as set forth for Building Permit fees. Installation fees include charges for the first year's annual inspection fee and charges for the electrical equipment on the conveyance side of the disconnect switch.</p>	Ord. 315	
<p>Elevator Annual Certificates of Inspection Fees For each elevator. For each escalator or moving walk. For each commercial dumbwaiter.</p> <p><i>Note: Each escalator or moving walk unit powered by one motor shall be considered as a separate escalator or moving walk.</i></p>	Ord. 315	<p style="text-align: right;">\$63.25 - \$68.00 \$37.50 - \$41.00 \$25.50 - \$28.00</p>

**CITY OF RIO DELL
POLICE DEPARTMENT**

Description	Reference	Amount
Citation Sign-Off	Res. 362	\$5.00
Emergency Response Related to DUI Activities	GC 53150	Actual Cost
Fingerprints as Applicable		
Parking Violation		
Report Copy	Res. 362	\$15.00
Vehicle Release	Res. 1560	\$75.00
VIN Identification	Res. 362	\$10.00
<i>Resolution No. 362 was Amended by Motion Only by the City Council</i>		
Animal Control		
Dog License (Altered Dog)	Res. 1145	\$12.00
Dog License (Unaltered Dog)	Res. 1145	\$25.00
Replacement Dog License Tag	Res. 1145	\$6.00
Kennel License Fee	Res. 1560	\$75.00
Redemption/Impound Fee	Res. 1560	\$75.00
2 nd Redemption/Impound Fee within 3 Years	Res. 1560	\$100.00
3 rd Redemption/Impound Fee within 3 Years	Res. 1560	\$125.00
Redemption/Impound Fee (Unaltered Male)	Res. 1560	\$130.00
2 nd Redemption/Impound Fee (Unaltered Male)	Res. 1560	\$185.00
3 rd Redemption/Impound Fee (Unaltered Male)	Res. 1560	\$240.00
Redemption/Impound Fee (Unaltered Feale)	Res. 1560	\$140.00
2 nd Redemption/Impound Fee (Unaltered Female)	Res. 1560	\$195.00
3 rd Redemption/Impound Fee (Unaltered Female)	Res. 1560	\$250.00
Quarantine at Alternate Facility	Res. 1145	Actual Cost
Dog/Cat Relinquish Fee	Res. 1560	\$75.00

RESOLUTION NO. 1588-2023



RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL AMENDING THE MASTER FEE SCHEDULE:

WHEREAS the City of Rio Dell is authorized by Article XIII of the California Constitution and the California Government Code to charge fees and impose fines and penalties for certain violations; and

WHEREAS the City initially adopted a Master Fee Schedule in 2015; and

WHEREAS the intent was to have all the City fees identified in one document; and

WHEREAS the existing Master Fee schedule was last adopted in the fiscal year 2017/2018 by Resolution No. 1362-2017; and

WHEREAS the cost of these services has risen since the adoption of the last fee schedule; and

WHEREAS the adoption of fees and charges for development projects are statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Section 21080(b)(8) of the Public Resources Code; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approves and adopts the recommended amendments to the Master Fee Schedule, including, (1) incorporating the recently adopted Billable Burden rates; (2) establishing a Special Event fee; (3) eliminating the City's Cannabis Track and Trace Fees; (4) amending Building fees; (5) amending the Police Department's fee schedule to reflect the increased fees the Council adopted in December of 2022; and (6) rescinding Resolution No. 1362-2017.

I HEREBY CERTIFY that the foregoing Resolution was PASSED, APPROVED, and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on August 15, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and the foregoing to be a full, true, and correct copy of Resolution No. 1588 - 2023 adopted by the City Council of the City of Rio Dell on August 15, 2023.

Karen Dunham, City Clerk, City of Rio Dell