

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*



January 20, 2026

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action Authorizing the City Manager to Award the Eel River Trail Accessibility Ramp Project to Hooven & Co. for \$680,835.70, Further to Authorize the City Manager to Enter into a Construction Agreement with Hooven & Co. for \$680,835.70 in Coordination with the City Attorney, Further Authorize the City Manager to Execute Change Orders Up to a Total Not to Exceed Amount of \$1,200,000 and Further Authorize the City Manager to Execute the Attached Scope of Services for Construction Inspection, Management & Environmental Monitoring Services with GHD for an Amount of 120,611.00

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to:

- (1) Award the Eel River Trail Accessibility Ramp Project to Hooven & Co. for \$680,835.70; and,
- (2) Authorize the City Manager to enter into a construction agreement with Hooven & Co. for \$680,835.70 in coordination with the City Attorney; and,
- (3) Authorize the City Manager to execute change orders up to a total not to exceed amount of \$1,200,000; and,
- (4) Authorize the City Manager to execute the attached scope of services for construction inspection, management & environmental monitoring services with GHD for an amount of 120,611.00; or,

Take no action.

BACKGROUND AND DISCUSSION

On August 28, 2025 the California Wildlife Conservation Board awarded \$1,200,000 to the City of Rio Dell for the Eel River Trail Accessible Ramp Project. The ramp was originally part of the original scope of the Clean California Grant but had to be removed from the project for construction cost considerations.

On October 21, 2025, The City Council authorized for the City Engineer GHD to prepare the existing plans to be compliant with WCB requirements (Clean California was a CalTrans initiative) and manage the bidding process for the project. The bidding process is now complete.

If approved, this item will authorize the award of the project to the low bidder, Hooven & Co. in an amount of \$680,835.70 and move forward with the a construction agreement to expedite work. At this time, the project is expected to come in under budget. This item will also approve GHD to oversee the construction management, inspection and environmental services needed for the project to be completed.

The timing of this item is important as the City will need the contractor to begin prepping the site before the 2026 bird nesting season which begins in March in order to lower the probability of delays and cost increases.

Attachments:

- Bid summary, analysis and recommendation for award.
- Bid tabulation
- Notice of award
- GHD Scope for Construction Inspection, Management and Environmental Monitoring

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Memorandum

January 14, 2026

To	City of Rio Dell		
Copy to	Rebecca Crow, Luke Halonen, Steve McHaney		
From	Michelle Davidson	Tel	+1 707-267-2255
Subject	Recommendation to Award – City of Rio Dell Eel River Trail Accessible Ramp Project	Project no.	12679703

1. Bid Summary, Analysis, and Recommendation for Award

On January 13, 2026, GHD opened bids electronically, at 2:00 p.m. for the Eel River Trail Accessible Ramp Project, funded by the California Wildlife Conservation Board. The following table summarizes the bids received:

Table 1: Summary of bid results

Bidder	Total Bid
Hooven & Co., Inc	\$680,835.70
Sequoia Specialties Inc DBA	\$723,366.12
RAO Construction Co., Inc	\$776,263.00
Kernen Construction	\$869,173.00
Mobley Construction	\$1,004,021.00

The Total Bid listed above was the basis for determining the lowest bid as stated in the bid forms. Hooven & Co., Inc. is the apparent low bidder based on the bids received. As stated in the Bidding Requirements, the basis for contract award is the lowest, responsive, responsible bidder. "Responsive" refers to the "bid" while "responsible" refers to the "bidder".

In considering whether a bid is "responsive", GHD evaluated whether the bid appropriately met the relevant requirements of the bidding documents including proper completion and submission of appropriate forms. GHD confirmed that all required bid forms provided by Hooven & Co., Inc. were complete. If there were any irregularities identified in the bid, GHD would determine whether the irregularity in the bid gave the bidder a material advantage or benefit not enjoyed by other bidders. Upon review of Hooven & Co., Inc. bid, GHD found that no irregularities were identified resulting in a material advantage. A minor \$0.01 rounding discrepancy was noted in Bid Item 21, which does not affect the overall determination of low bidder. This is considered a minor irregularity not affecting the award process. The bid prices shown in this memo reflect the correct bid amounts based on the bidder's unit prices.

Regarding whether a bidder is "responsible", GHD checked the Department of Consumer Affairs Contractors State License Board and determined Hooven & Co., Inc. has the appropriate active license as do the subcontractors Hooven listed in their bid. In addition, GHD checked the State Department of Industrial Relations (DIR) Division of Labor Standards Enforcement website and determined Hooven & Co., Inc and their listed subcontractors have active DIR registrations. Lastly, GHD also checked relevant references and verified that Hooven & Co., Inc is not currently disbarred from public bidding. Based on this review, Hooven & Co., Inc. is deemed responsible.

Based on the aforementioned review, the low bidder, Hooven & Co. Inc. appears to be both responsive and responsible and it is recommended that the City proceed with contracting.

2. Project Funding Review and Contracting for Construction and Related Services

The project is grant funded through the California Wildlife Conservation Board with an available construction budget of \$1,200,000.00. The construction budget covers contractor construction costs, GHD construction inspection, management, and environmental monitoring services, and project contingency.

Previously, GHD prepared a scope and budget for both the final design and bidding services as well as the follow-on construction inspection, management, and environmental monitoring services. The City awarded only the final design and bidding services portion and wished to await the bid results to award the construction inspection and management services to GHD. Based on the low bid being well within the available budget, it is now time to award the construction contract to Hooven & Co., Inc. and award GHD the construction inspection and management services contract to facilitate the construction project. An overall summary of the resulting project budget is presented below:

Budget Category	Total Amount
Hooven & Co., Inc Construction Contract	\$680,835.70
GHD Construction Inspection, Management, and Environmental Monitoring Services Contract	\$120,611.00
Project Contingency	\$398,553.30
Total Available Grant Funds	\$1,200,000.00

The Project Contingency in the table above was calculated based on the Total Available Grant Funds minus the Hooven & Co., Inc Construction Contract and minus the GHD Construction Inspection and Management Contract. The Project Contingency can be used to cover additional costs during construction to address unforeseen site conditions as part of the original design and to provide project enhancements as allowable under the grant scope and guidelines. GHD will work with the City and the grant manager to evaluate what types of enhancements may be eligible. Any enhancements that require additional design or permitting work or additional construction inspection and management would require a contract amendment with GHD to provide the necessary additional services.

3. Next Steps and Recommended City Actions

The project implementation process begins with the City issuing the Notice of Award of the construction contract to Hooven & Co., Inc. and authorizing the construction inspection, management, and environmental

monitoring contract with GHD. Hooven & Co., Inc. will then provide bonds and Insurance, and upon review, GHD will prepare the contract forms and the Notice to Proceed for City execution. Then construction can begin.

In summary, it is recommended that the City Council take the following actions, which can be taken as a single motion:

- Authorize the City Manager to execute the Notice of Award to Hooven & Co., Inc. for the Eel River Trail Accessible Ramp Project in the amount of \$680,835.70.
- Authorize the City Manager to execute GHD's scope of services to provide Construction Inspection and Management services for the Eel River Trail Accessible Ramp Project in the amount of \$120,611.
- Authorize the City Manager to execute the associated Construction Contract upon Hooven & Co., Inc. providing the necessary bonds and insurance and to take other actions as may be necessary to implement the project.

For any questions or clarifications, please contact GHD.

Regards



Michelle Davidson
Project Manager

Attachments:

- Attachment 1 – Bid Tabulation for the Eel River Trail Accessible Ramp Project
- Attachment 2 – Notice of Award to Hooven & Co., Inc. for the Eel River Trail Accessible Ramp Project
- Attachment 3 –GHD Contract for Construction Inspection, Management, and Environmental Monitoring Services

Attachment 1

Bid Tabulation



City of Rio Dell
Eel River Trail Accessible Ramp Project

BID TABULATION
January 13, 2026, at 2:00 P.M.

BASE BID SCHEDULE ITEMS										Hooven & Co., Inc				Sequoia Specialties Inc. DBA				RAO Construction Co., Inc				Kemen Construction				Mobley Construction			
Item No	Description	Quantity	Units	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal		
1	MOBILIZATION/DEMOLITION	1	LS	\$ 4,747.00	\$ 4,747.00	\$ 40,000.00	\$ 40,000.00	\$ 60,000.00	\$ 60,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00	\$ 70,000.00	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00	\$ 70,000.00	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00	\$ 70,000.00	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00	\$ 70,000.00		
2	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 4,123.00	\$ 4,123.00	\$ 500.00	\$ 500.00	\$ 6,000.00	\$ 6,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00		
3	CONSTRUCTION STAKING	1	LS	\$ 13,562.00	\$ 13,562.00	\$ 27,600.00	\$ 27,600.00	\$ 27,000.00	\$ 27,000.00	\$ 17,550.00	\$ 17,550.00	\$ 17,550.00	\$ 17,550.00	\$ 8,000.00	\$ 8,000.00	\$ 17,550.00	\$ 17,550.00	\$ 8,000.00	\$ 8,000.00	\$ 17,550.00	\$ 17,550.00	\$ 8,000.00	\$ 8,000.00	\$ 17,550.00	\$ 17,550.00	\$ 8,000.00	\$ 8,000.00		
4	WATER POLLUTION CONTROL	1	LS	\$ 5,300.00	\$ 5,300.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00	\$ 1,000.00		
5	BONDED FIBER MATRIX	1568	SQFT	\$ 2.00	\$ 3,136.00	\$ 1.57	\$ 2,461.76	\$ 4.75	\$ 7,448.00	\$ 1.50	\$ 2,352.00	\$ 1.50	\$ 2,352.00	\$ 0.75	\$ 1,176.00	\$ 1.50	\$ 2,352.00	\$ 0.75	\$ 1,176.00	\$ 1.50	\$ 2,352.00	\$ 0.75	\$ 1,176.00	\$ 1.50	\$ 2,352.00	\$ 0.75	\$ 1,176.00		
6	FIBER ROLLS	118	LF	\$ 13.00	\$ 1,534.00	\$ 4.24	\$ 500.32	\$ 9.00	\$ 1,062.00	\$ 7.00	\$ 826.00	\$ 7.00	\$ 826.00	\$ 13.00	\$ 1,534.00	\$ 7.00	\$ 826.00	\$ 13.00	\$ 1,534.00	\$ 7.00	\$ 826.00	\$ 13.00	\$ 1,534.00	\$ 7.00	\$ 826.00	\$ 13.00	\$ 1,534.00		
7	HYDROSEED	1568	SQFT	\$ 1.15	\$ 1,803.20	\$ 0.78	\$ 1,223.04	\$ 4.75	\$ 7,448.00	\$ 0.75	\$ 1,176.00	\$ 0.75	\$ 1,176.00	\$ 1.15	\$ 1,803.20	\$ 0.75	\$ 1,176.00	\$ 1.15	\$ 1,803.20	\$ 0.75	\$ 1,176.00	\$ 1.15	\$ 1,803.20	\$ 0.75	\$ 1,176.00	\$ 1.15	\$ 1,803.20		
8	CLEARING AND GRUBBING	1	LS	\$ 10,356.00	\$ 10,356.00	\$ 6,600.00	\$ 6,600.00	\$ 24,000.00	\$ 24,000.00	\$ 35,850.00	\$ 35,850.00	\$ 35,850.00	\$ 35,850.00	\$ 10,000.00	\$ 10,000.00	\$ 35,850.00	\$ 35,850.00	\$ 10,000.00	\$ 10,000.00	\$ 35,850.00	\$ 35,850.00	\$ 10,000.00	\$ 10,000.00	\$ 35,850.00	\$ 35,850.00	\$ 10,000.00	\$ 10,000.00		
9	TEMPORARY HIGH VISIBILITY ESA FENCING (TREE PROTECTION)	230	LF	\$ 3.60	\$ 828.00	\$ 2.00	\$ 460.00	\$ 10.00	\$ 2,300.00	\$ 6.00	\$ 1,380.00	\$ 6.00	\$ 1,380.00	\$ 3.60	\$ 828.00	\$ 6.00	\$ 1,380.00	\$ 3.60	\$ 828.00	\$ 6.00	\$ 1,380.00	\$ 3.60	\$ 828.00	\$ 6.00	\$ 1,380.00	\$ 3.60	\$ 828.00		
10	REMOVE ASPHALT CONCRETE PAVEMENT	130	SQFT	\$ 7.80	\$ 1,014.00	\$ 5.00	\$ 650.00	\$ 20.00	\$ 2,600.00	\$ 6.50	\$ 845.00	\$ 6.50	\$ 845.00	\$ 7.80	\$ 1,014.00	\$ 6.50	\$ 845.00	\$ 7.80	\$ 1,014.00	\$ 6.50	\$ 845.00	\$ 7.80	\$ 1,014.00	\$ 6.50	\$ 845.00	\$ 7.80	\$ 1,014.00		
11	FURNITURE: TRASH CONTAINER	1	EA	\$ 3,779.00	\$ 3,779.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00	\$ 5,360.00			
12	FURNITURE: WOOD BENCH	1	EA	\$ 2,973.00	\$ 2,973.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00	\$ 4,160.00			
13	FURNITURE: KIOSK	1	EA	\$ 41,578.00	\$ 41,578.00	\$ 21,525.00	\$ 21,525.00	\$ 20,000.00	\$ 20,000.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00	\$ 40,345.00			
14	STRUCTURE EXCAVATION (RETAINING WALL)	830	CY	\$ 141.00	\$ 117,030.00	\$ 70.00	\$ 58,100.00	\$ 60.00	\$ 49,800.00	\$ 95.00	\$ 78,850.00	\$ 95.00	\$ 78,850.00	\$ 141.00	\$ 117,030.00	\$ 95.00	\$ 78,850.00	\$ 141.00	\$ 117,030.00	\$ 95.00	\$ 78,850.00	\$ 141.00	\$ 117,030.00	\$ 95.00	\$ 78,850.00	\$ 141.00	\$ 117,030.00		
15	STRUCTURE BACKFILL (RETAINING WALL)	223	CY	\$ 192.00	\$ 42,816.00	\$ 35.00	\$ 7,875.00	\$ 25.00	\$ 5,575.00	\$ 70.00	\$ 15,750.00	\$ 70.00	\$ 15,750.00	\$ 192.00	\$ 42,816.00	\$ 25.00	\$ 5,575.00	\$ 70.00	\$ 15,750.00	\$ 25.00	\$ 5,575.00	\$ 70.00	\$ 15,750.00	\$ 25.00	\$ 5,575.00	\$ 70.00	\$ 15,750.00		
16	DECOMPOSED GRANITE (STABILIZED)	84	SQFT	\$ 44.00	\$ 3,696.00	\$ 100.00	\$ 8,400.00	\$ 25.00	\$ 2,100.00	\$ 50.00	\$ 4,200.00	\$ 50.00	\$ 4,200.00	\$ 44.00	\$ 3,696.00	\$ 25.00	\$ 6,250.00	\$ 50.00	\$ 5,000.00	\$ 25.00	\$ 6,250.00	\$ 50.00	\$ 5,000.00	\$ 25.00	\$ 6,250.00	\$ 50.00	\$ 5,000.00		
17	METAL EDGING (ALUMINUM)	26	LF	\$ 52.00	\$ 1,352.00	\$ 35.00	\$ 910.00	\$ 100.00	\$ 2,600.00	\$ 70.00	\$ 1,820.00	\$ 70.00	\$ 1,820.00	\$ 52.00	\$ 1,352.00	\$ 35.00	\$ 1,225.00	\$ 70.00	\$ 2,100.00	\$ 35.00	\$ 1,225.00	\$ 70.00	\$ 2,100.00	\$ 35.00	\$ 1,225.00	\$ 70.00	\$ 2,100.00		
18	STRUCTURAL CONCRETE (RETAINING WALL AND FOOTINGS)	206	CY	\$ 1,090.00	\$ 224,540.00	\$ 1,663.00	\$ 342,578.00	\$ 1,700.00	\$ 350,200.00	\$ 1,684.00	\$ 346,904.00	\$ 1,684.00	\$ 346,904.00	\$ 1,090.00	\$ 224,540.00	\$ 1,663.00	\$ 342,578.00	\$ 1,700.00	\$ 350,200.00	\$ 1,684.00	\$ 346,904.00	\$ 1,700.00	\$ 350,200.00	\$ 1,684.00	\$ 346,904.00	\$ 1,700.00	\$ 350,200.00		
19	DETECTABLE WARNING SURFACE	24	SQFT	\$ 80.00	\$ 1,920.00	\$ 80.00	\$ 1,920.00	\$ 50.00	\$ 1,200.00	\$ 143.00	\$ 3,432.00	\$ 143.00	\$ 3,432.00	\$ 80.00	\$ 1,920.00	\$ 50.00	\$ 1,200.00	\$ 143.00	\$ 3,432.00	\$ 50.00	\$ 1,200.00	\$ 143.00	\$ 3,432.00	\$ 50.00	\$ 1,200.00	\$ 143.00	\$ 3,432.00		
20	MINOR CONCRETE (SLAB)	36	CY	\$ 1,342.00	\$ 48,312.00	\$ 1,463.00	\$ 52,668.00	\$ 1,000.00	\$ 36,000.00	\$ 2,005.00	\$ 72,180.00	\$ 2,005.00	\$ 72,180.00	\$ 1,342.00	\$ 48,312.00	\$ 1,463.00	\$ 52,668.00	\$ 1,000.00	\$ 36,000.00	\$ 2,005.00	\$ 72,180.00	\$ 2,005.00	\$ 72,180.00	\$ 1,000.00	\$ 36,000.00	\$ 2,005.00	\$ 72,180.00		
21	GUARDRAIL WITH PICKETS AND HANDRAIL (METAL)	375	LF	\$ 274.87	\$ 103,076.25	\$ 218.00	\$ 81,750.00	\$ 227.00	\$ 85,125.00	\$ 273.00	\$ 102,375.00	\$ 273.00	\$ 102,375.00	\$ 274.87	\$ 103,076.25	\$ 218.00	\$ 81,750.00	\$ 227.00	\$ 85,125.00	\$ 273.00	\$ 102,375.00	\$ 273.00	\$ 102,375.00	\$ 273.00	\$ 102,375.00	\$ 273.00	\$ 102,375.00		
22	WALL MOUNTED HANDRAIL (METAL)	479	LF	\$ 52.00	\$ 24,908.00	\$ 42.00	\$ 20,116.00	\$ 60.00	\$ 28,740.00	\$ 60.00	\$ 28,740.00	\$ 60.00	\$ 28,740.00	\$ 52.00	\$ 24,908.00	\$ 42.00	\$ 20,116.00	\$ 60.00	\$ 28,740.00	\$ 60.00	\$ 28,740.00	\$ 60.00	\$ 28,740.00	\$ 60.00	\$ 28,740.00	\$ 60.00	\$ 28,740.00		
23	ROADSIDE SIGNS - ONE POST	1	EA	\$ 919.00	\$ 919.00	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 919.00	\$ 919.00	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 1,500.00			
24	HOT MIX ASPHALT (TYPE A)	2.4	TON	\$ 1,200.00	\$ 2,880.00	\$ 1,100.00	\$ 2,640.00	\$ 400.00	\$ 960.00	\$ 1,100.00	\$ 2,640.00	\$ 1,100.00	\$ 2,640.00	\$ 1,200.00	\$ 2,880.00	\$ 1,100.00	\$ 2,640.00	\$ 400.00	\$ 960.00	\$ 1,100.00	\$ 2,640.00	\$ 1,100.00	\$ 2,640.00	\$ 400.00	\$ 960.00	\$ 1,100.00			
25	PAINT TRAFFIC STRIPE (2-COAT)	12	LF	\$ 99.00	\$ 1,188.00	\$ 500.00	\$ 6,000.00	\$ 100.00	\$ 1,200.00	\$ 50.00	\$ 600.00	\$ 50.00	\$ 600.00	\$ 99.00	\$ 1,188.00	\$ 500.00	\$ 6,000.00	\$ 100.00	\$ 1,200.00	\$ 50.00	\$ 600.00	\$ 50.00	\$ 600.00	\$ 100.00	\$ 1,200.00	\$ 50.00			
26	CLASS 2 AGGREGATE BASE	2.5	CY	\$ 324.40	\$ 811.00	\$ 730.00	\$ 1,825.00	\$ 240.00	\$ 600.00	\$ 750.00	\$ 1,875.00	\$ 750.00	\$ 1,875.00	\$ 324.40	\$ 811.00	\$ 730.00	\$ 1,825.00	\$ 240.00	\$ 600.00	\$ 750.00	\$ 1,875.00	\$ 750.00	\$ 1,875.00	\$ 240.00	\$ 600.00	\$ 750.00			
27	ROCK SLOPE PROTECTION	4.5	CY	\$ 1,465.00	\$ 6,592.50	\$ 700.00	\$ 3,150.00	\$ 1,000.00	\$ 4,500.00	\$ 1,100.00	\$ 4,950.00	\$ 1,100.00	\$ 4,950.00	\$ 1,465.00	\$ 6,592.50	\$ 700.00	\$ 3,150.00	\$ 1,000.00	\$ 4,500.00	\$ 1,100.00	\$ 4,950.00	\$ 1,100.00	\$ 4,950.00	\$ 1,100.00	\$ 4,950.00	\$ 1,100.00			
28	WALL DRAIN PIPE	209	LF	\$ 29.00	\$ 6,061.00	\$ 73.00	\$ 15,257.00	\$ 60.00	\$ 12,540.00	\$ 117.00	\$ 24,453.00	\$ 117.00	\$ 24,453.00	\$ 29.00	\$ 6,061.00	\$ 73.00	\$ 15,257.00	\$ 60.00	\$ 12,540.00	\$ 117.00	\$ 24,453.00	\$ 117.00	\$ 24,453.00	\$ 117.00	\$ 24,453.00	\$ 117.00	\$ 24,453.00		
Total Base Bid Schedule				\$ 680,834.95	\$ 723,366.12	\$ 776,263.00	\$ 869,173.00	\$ 1,004,021.00	\$ 1,004,021.00																				

Attachment 2

Notice of Award

NOTICE OF AWARD

TO: Hooven & Co., Inc.
3445 Central Avenue
McKinleyville, CA, 95519

PROJECT Description:
City of Rio Dell Eel River Trail Accessible Ramp Project

The OWNER has considered the BID submitted by you for the above described WORK
in response to its Advertisement for BIDS dated November 27, 2025 and Information for BIDDERS.

You are hereby notified that your BID for the Bid Schedule has been accepted for items in the amount of
\$ 680,835.70

You are required by the Information for BIDDERS to execute the Agreement and furnish the required Contractor's
certificates of insurance within seven (7) calendar days from the date this Notice is received by you.

If you fail to execute said Agreement and to furnish said INSURANCE within seven (7) days from the date of receipt of this
Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as
abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by
law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 20____

Owner City of Rio Dell

By _____ Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

This the _____ day of _____, 20____.

By _____ Title _____

Attachment 3

**GHD Contract for Construction
Inspection, Management, and
Environmental Monitoring Services**



**Scope of Services
For
City of Rio Dell
Eel River Trail Accessible Ramp Project
Construction Inspection, Management, and Environmental Monitoring Services
January 14, 2026**

UNDERSTANDING

This agreement for services relates to a prime agreement dated February 14, 2025. All provisions of the prime agreement apply to this scope of services unless specifically stated otherwise in this scope.

The City of Rio Dell (City) was awarded funding in May 2022 under the Clean California Local Grant Program (CCLGP) for the design and construction of the Eel River Trail project (Project). This initial funding was not sufficient to include the accessible ramp connecting to Davis Street and so the City completed the other portions of the trail and applied for additional funding for the ramp. The City received a Wildlife Conservation Board General Grant to fund the accessible ramp as a separate construction project.

The City previously awarded to GHD only the final design and bidding portion of the ramp project. This scope adds the necessary construction inspection, management, and environmental monitoring services, which will be provided through the tasks as described below.

SCOPE OF SERVICES

The following summarizes GHD's scope of services:

Task 1 – Project Management and Grant Reporting Assistance

This task includes planning and coordinating the work of the project team, monitoring the project budget and schedule, conducting project team meetings, and implementing the Quality Assurance/Quality Control programs (QA/QC). GHD will also assist the City by providing GHD invoicing and progress information for grant reporting and grant administration by the City. City staff will review GHD supplied information and will prepare necessary supplemental documentation for all submittals as needed before final submittal to the funding agency.

Deliverables:

- Invoices and progress information to be provided in electronic format

Assumptions:

- Grant reporting and administration will be performed by the City

Task 2 – Construction Inspection, Management, and Environmental Monitoring

GHD will provide construction engineering services on a periodic basis throughout the construction of the project. The following construction engineering services will be provided:

- Pre-Construction Assistance
- Construction Management
- Periodic On-Site Construction Observation
- Project Closeout

Task 2.1 – Pre-Construction Assistance

Following the award of the project, but prior to the start of construction, GHD will provide the following pre-construction services:

- Review contractor's initial construction schedule for adherence to project requirements and ease of monitoring progress
- Review contractor's preliminary traffic control and staging plan
- Review cost of lump sum items breakdowns provided by Contractor
- Prepare and distribute the pre-construction meeting agenda, conduct meeting, compile meeting minutes and a task list, and distribute to the project team
- Summarize work and expectations of the City at pre-construction meeting including: contract requirements and coordination required for the completion of the work, roles and responsibilities, schedule of work, submittals, work hours, notifications, Contractor safety responsibilities, coordination with utilities, materials testing, labor and employment compliance
- GHD will plan for and carry out the Worker Environmental Awareness Training (WEAT) for on-site personnel

Deliverables:

- Pre-construction meeting minutes
- One electronic copy, of WEAT documents (2 events)
- Sign in sheets for WEAT

Assumptions:

- The WEAT will occur once for the project construction. The contractor shall be provided a video of the training so they can brief any new staff brought on during the project.

Task 2.2 – Construction Administration

GHD will provide overall coordination of communication between the Contractor, City, and other parties throughout the course of the project's construction. Many of the items below will involve the input and feedback of the City and others.

- Coordinate Contract Administration requirements through the course of the project duration. All materials testing will be the responsibility of the Contractor
- Review Contractor monthly payment requests, review differences in payment quantities with contractor, and prepare and submit recommendations of payment requests to City
- Maintain project records and files
- Attend project meetings and prepare agenda, and document meeting minutes
- Coordinate and manage Submittal and Shop Drawing reviews and maintain tracking logs
- Review and respond to Contractor submittals, based upon the plans and specifications
- Monitor the Contractor's construction schedule and progress for adherence to project schedule, coordinate with the Contractor on planned activities, notify Contractor, and City of any schedule issues identified, review schedule revisions and negotiate time extensions if necessary

- Coordinate with the Contractor so Contractor can provide City staff with notice for construction activities which may affect or require City resources or coordination
- Manage Contractor correspondence including Request for Information (RFIs) and Contract Change Order (CCOs) – include technical / engineering assistance and review, maintain logs, prepare and transmit responses and coordinate with other parties to develop responses
- Submit copy of CCOs to the City
- Attend on-site meetings to address construction issues, prepare agenda and meeting minutes

Deliverables:

- Construction meeting minutes, executed change orders, RFI responses, payment recommendations.

Assumptions:

- Up to 20 submittals.
- Up to 15 RFIs.

Task 2.3 – Periodic On-site Construction Observation

GHD will provide the following on-site construction observation services:

- Provide periodic part-time on-site construction observation to review Contractor general conformance with the project plans and specifications.
- Prepare observation reports including digital photo logs of progress.
- Maintain a set of red line plans depicting changes noted by the construction observer.
- Review traffic control and Contractor activities.
- Review Contractor's erosion and sediment control BMPs.
- Collect and maintain material tags and testing tags/reports.
- Review Certificates of Compliance.
- Reject or Recommend deductions for materials not meeting the project requirements.
- GHD will conduct one (1) pre-construction survey for sensitive wildlife species including nesting birds, roosting bats, northern red-legged frog, foothill yellow legged frog, northwestern pond turtle, and/or obscure bumble bee within seven (7) days prior to vegetation removal and/or ground disturbing activities. Survey methods will follow guidance outlined in the Project Mitigation and Monitoring Program (MMRP). Any sensitive amphibians and reptiles detected will be relocated out of harm's way as necessary. Active bird nests, maternal bat roosts, and /or active obscure bumble bee colonies detected will be mapped with a GPS unit and flagged for avoidance in consultation with CDFW.
- GHD will conduct monitoring activities for sensitive wildlife species as needed based on the results of the pre-construction surveys and in accordance with the guidelines detailed in the Project MMRP.
- GHD will provide environmental compliance support for activities limited to on-site meetings, preparation of or assistance tracking permit deliverables, carrying out or assisting in required communication with agencies, collaboration with project team to support construction activities, and assisting in permit/CEQA/Biological Conditions and mitigation measures compliance during construction. GHD has budgeted for a total of 36 hours of on-site surveys (including travel time) related to this task.

Deliverables:

- Documentation of pre-construction survey methods and results by email or technical memorandum as appropriate.
- Period status emails as warranted, including a map of all avian nest locations observed during the weekly field survey. These deliverables will be provided only during the nesting bird season work, March 15 through August 15

Assumptions:

- Assumes one (1) pre-construction survey for sensitive wildlife species and up to four (4) follow-up monitoring visits spanning one construction season will be sufficient to meet conditions outlined in the Project MMRP.

- Nesting bird surveys will only be conducted prior to vegetation removal occurring between March 15 and August 15.

Task 2.4 – Project Closeout

GHD will complete the following project closeout activities:

- Final walkthrough and punch list
- Prepare and record Notice of Completion
- Prepare Record Drawings from construction red lines provided by the Contractor
- Compile and provide to City in electronic format:
 - Project photos
 - Submittals
 - Inspection and observation reports
 - Materials testing and inspection records and final reports
 - Meeting records
 - Record Drawings
 - Other relevant project information

Deliverables:

- All deliverables will be in electronic format
- Final project documentation will be provided as summarized under Project Closeout

GENERAL EXCLUSIONS AND ASSUMPTIONS

This scope of services is based on the tasks described above which are anticipated for the project. The City may need additional services during the process of the project due to increased regulatory issues, unusual public interest, and additional issues identified during the project.

This proposal is based on the following assumptions:

- This scope does not include anything not specifically described above.
- The scope does not include any material testing, construction staking.
- The scope of services does not include payment of any fees for applications or permits, or newspaper advertisement/notification fees.
- The scope of services does not include any changes to the design previously developed and approved by the City.
- The City will be responsible for overall grant management and reimbursement requests. GHD will provide limited support for project progress reporting to be completed by the City.
- The project does not include any federal money, and work is not subject to the Local Assistance Procedures Manual nor the Local Assistance Procedures Guidelines.
- This scope does not include monitoring and reporting of the mitigation plantings from the Phase 1 Eel River Trail Project.

PROPOSED WORK SCHEDULE AND MILESTONES

Major Milestones	Tentative Date
Start Construction	February 2026
Construction Complete	November 2026
Project Closeout Complete	February 2027

Construction is scheduled to begin in February 2026 to avoid impacts from nesting bird season. Any delay beyond March 15th may require additional biological surveys and could result in schedule impacts.

The exact dates for the timeline will depend on the turnaround time on reviews by the City and other agencies. Because of the involvement (reviews) of third-party agencies, GHD cannot guarantee that the work will be completed per the above schedule. As the project moves through the construction process, GHD will work with the City and revise the schedule as necessary.

COMPENSATION

GHD will complete the above scope of services on a time and materials basis at the rates included in the Master Agreement effective January 2026, not to exceed an initial budgeted amount of \$120,611 without written authorization based on the approved grant for the project as summarized below:

Task	Grant Task	Compensation
Task 1 – Project Management	Project Management	\$8,905
Task 2 – Construction Management and Environmental Monitoring	Construction	\$111,706
Total		\$120,611

The level of effort to complete the services above may be different than identified in the task budget above and will depend on the involvement and requests by the City and other agencies. GHD reserves the right to move budget between tasks.

AGREED

City of Rio Dell

GHD

Kyle Knopp, City Manager Date

1/14/2026
Josh Wolf, Business Group Leader Date