
*675 Wildwood Avenue
Rio Dell, CA 95562*



TO: Mayor and Members of the City Council

FROM: Josh Phinney, Chief of Police

THROUGH: Kyle Knopp, City Manager

DATE: January 20, 2026

SUBJECT: Staff Report Summary: Authorization of Resolution No. 1659-2026 Authorizing the Early Order of One Police Patrol Vehicle Due to Operational Necessity and Extended Manufacturer Lead Times

RECOMMENDATION

Approve Resolution No. 1659-2026 authorizing the early order of one (1) police patrol vehicle for the Rio Dell Police Department to ensure operational continuity pending adoption of the FY 2026-27 Capital Improvement Program.

Alternatively:

Amend or take no action.

BACKGROUND AND DISCUSSION

The Rio Dell Police Department is approaching full staffing and currently operates with **no designated reserve or spare patrol vehicles**. Each sworn officer relies on an assigned unit to maintain patrol coverage, respond to calls for service, and meet minimum staffing requirements.

At this time, **no capital projects—including vehicle replacements—have been formally approved for the upcoming fiscal year**. However, staff is requesting authorization to place an **early fleet order** for a patrol vehicle due to **extended**

manufacturer lead times, currently estimated at approximately **six months** for Ford Police Explorers.

If authorization is delayed until formal capital project adoption, delivery of a replacement patrol vehicle would likely extend well into or beyond the fiscal year. Any unexpected mechanical failure, collision, or out-of-service event involving an existing patrol vehicle would immediately impact patrol operations, as there is currently no backup vehicle available.

The operational plan associated with this request is to retain one of the department's aging patrol vehicles as a designated spare, rather than immediately replacing it with the newly ordered vehicle. This approach will provide short-term fleet redundancy and reduce the risk of service disruption while staffing levels stabilize. The aging vehicle would remain in limited service and be evaluated annually for continued viability or eventual surplus.

This request does **not represent an expansion of the department's operational fleet**, but rather a proactive fleet management strategy intended to maintain service continuity and operational resilience during a period of increased staffing and extended vehicle delivery timelines.

Early authorization allows the City to secure a production slot while preserving flexibility pending final budget adoption. The vehicle will not be delivered or paid for until production is completed, and the purchase remains contingent upon final budget authorization.

FISCAL IMPACT

The estimated fleet order price for the vehicle is **\$55,205**, with an estimated total cost of **\$60,914.61**, inclusive of taxes, fees, and delivery. This does not include upfitting costs to be covered and included in next fiscal year budget process (2026-27).

No immediate expenditure will occur at the time of order placement. Funding is anticipated to be addressed as part of the FY 2026-27 budget process.

ATTACHMENTS

1. Resolution No. 1659-2026
2. Ford Police Explorer Fleet Quote

Cell 707 496 3518

Deal

Business Office

CITY OF RIO DELL

675 WILDWOOD AVE, RIO DELL, CA, 95562
Home: 707-764-3532 Cell: 707-496-2999
Email: knoppk@cityofriodell.ca.gov
County: HUMBOLDT

Stock #

26 Police Explorer

Buyer

Trades

PDI

Disclosure

Recap

Summary

Commissions

Forms

Deal Information

Deal Status:

Retail Lease

List
60455.00

Price
55205.00

Down

Trade

Payoff

Function

Rebate

APR

Term Days
1 15

Tax
5280.86

Tax Group
Humboldt

Payment/Options

AMOS/Opt
298.00

Insurance

Accessories

Serv Cont

Fee\$/Lender
130.75

60914.61 M

Sale Date
01/13/26

Deliver
01/13/26

First Payment
01/28/26

Lender
Cash Sale--Retail

Discount
5250.00

Estimated Total

Other / Salespeople

Odometer

Permit#/Exp

Salesperson1
KM

F&I Manager

Trade Desc

Salesperson2

Sales Manager

PDI

CG55205FI204WP55409

KM

60914X61A000

Save

Exit

Cancel



RESOLUTION NO. 1659-2026

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL AUTHORIZING THE
EARLY ORDER OF ONE POLICE PATROL VEHICLE DUE TO OPERATIONAL NECESSITY
AND EXTENDED MANUFACTURER LEAD TIMES**

WHEREAS, the Rio Dell Police Department is approaching full staffing and currently operates without any designated spare or reserve patrol vehicles; and

WHEREAS, the unavailability of a single patrol vehicle would negatively impact the City's ability to maintain patrol coverage and response capacity; and

WHEREAS, manufacturer production timelines for police patrol vehicles currently reflect delays of approximately six months from order placement to delivery; and

WHEREAS, the operational plan is to retain one existing aging patrol vehicle as a limited-use spare in order to provide fleet redundancy and reduce service disruption risk; and

WHEREAS, early authorization to place a fleet order is necessary to secure a production slot while final budget and capital project approvals are pending;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell, California, as follows:

1. The City Council authorizes the early fleet order of **one (1) police patrol vehicle** for the Rio Dell Police Department, at an estimated total cost not to exceed **\$60,914.61**, subject to final manufacturer pricing.
2. This authorization is intended to secure a production slot only and does not constitute final budget approval or expenditure authorization.
3. The City Manager, or designee, is authorized to execute all necessary documents consistent with this action and City purchasing policies.

PASSED AND ADOPTED by the City Council of the Rio Dell on this 20th day of January, 2026 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk