

**675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)**



DATE: June 3, 2025

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Travis Sanborn, Finance Director

SUBJECT: Adoption of Fiscal Year 2025-26 City Budget

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution 1638-2025 adopting the Fiscal Year (FY) 2025-26 Operating and Capital Budget and Position Allocation Table.

BACKGROUND AND DISCUSSION:

The City of Rio Dell maintains rigorous adherence to established fiscal governance protocols, ensuring optimal budgetary execution through disciplined timeline management. The organization's commitment to the June 30th adoption deadline facilitates seamless transitions in expenditure authorization, enabling uninterrupted operational continuity at the start of each fiscal year. Our comprehensive FY 2025-26 budget development process, initiated in March and expected to culminate in anticipated City Council ratification by June, exemplifies this systematic approach to municipal financial stewardship.

The proposed FY 2025-26 budget totals \$17,374,056, representing a strategic reduction of \$2,080,629 from the preceding fiscal year. This variance is primarily attributable to the successful progression of two significant capital initiatives: the Eel River Trail project and substantial progress on critical water infrastructure improvements funded through the Drinking Water State Revolving Fund (DWSRF) program.

The City's successful procurement of a \$12,862,989 DWSRF grant, secured through collaborative engagement with the Regional Water Quality Control Board, represents a transformational investment in municipal water infrastructure. This multi-year capital program, currently in execution phase and extending through FY 2025-26, positions the City to address long-deferred infrastructure needs while leveraging favorable state financing mechanisms.

The FY 2025-26 budget reflects a deliberate capital-intensive allocation strategy designed to maximize infrastructure investment while maintaining operational excellence:

Operating Expenditures: \$4,855,451 - Representing core municipal service delivery and administrative functions, optimized for operational efficiency while maintaining service quality standards.

Debt Service and Pass-Through Obligations: \$496,810 - Reflecting the City's commitment to maintaining exemplary debt service coverage ratios and fulfilling intergovernmental fiscal responsibilities.

Capital Projects: \$12,518,605 - Demonstrating strategic emphasis on infrastructure modernization, with particular focus on water system improvements that will enhance long-term asset sustainability and regulatory compliance.

The FY 2025-26 revenue projection of \$15,814,000 necessitates a calculated deployment of \$1,681,968 from unassigned fund balances to achieve full budgetary equilibrium. This strategic utilization of reserves represents prudent fiscal management, deploying accumulated resources for transformational infrastructure investments that will generate long-term operational efficiencies and enhanced service delivery capacity.

The FY 2025-26 budget represents a sophisticated balance between immediate capital investment needs and long-term fiscal sustainability objectives. While the strategic deployment of fund balance reserves is required to support this capital-intensive cycle, the City maintains robust reserve policies and is positioned to restore fund balance levels through improved operational efficiency and enhanced revenue streams resulting from these infrastructure investments. This budget framework demonstrates the City's commitment to strategic asset management while preserving fiscal flexibility for future opportunities and challenges.

ATTACHMENTS:

- Resolution 1638-2025 Fiscal Year 2025-26 Operating and Capital Budget
- Budget Documents and Worksheets



RESOLUTION NO. 1638-2025
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL ADOPTING THE
OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2025-26

WHEREAS, the City is required to adopt an annual operating budget pursuant to City of Rio Dell Resolution 1227-2014; and

WHEREAS, the City Manager's proposed budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, has been reviewed and revised at various public meetings by the City Council; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby approve and adopt the City of Rio Dell Fiscal Year (FY) 2025-26 Operating & Capital Budget comprised of revenues totaling \$15,814,000 and expenditure appropriations in the amount of \$17,374,056, with a net draw from the fund balance of \$1,681,968 as follows

FUND	NAME	RESERVES	REVENUES	EXPENDITURES		RESERVES		
		EST Beginning Fund Bal.	Projected Totals	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve
005	General Fund Motorpool	143,924	40,000	69,800		(29,800)	114,124	20,940
008	Building Fund	-	75,700	149,007	(79,063)			NA
039	CDBG RRLF Fund	100,000	5,000	-		5,000	105,000	-
000	General Fund	1,720,039	1,773,850	1,862,443	79,063	(167,656)	1,552,383	558,733
003	Economic Development	272,452	-	47,000	-	(47,000)	225,452	14,100
044	Measure Z Fund	-	116,156					
074	Recycling Fund	128,464	5,000	9,000		(4,000)	124,464	2,700
015	Parks Fund	20,079	-	-		-	20,079	-
014	Park Per Capita Grant	-	-	-		-	-	-
040	SLESF Fund	172,463	160,000	155,666		4,335	176,798	46,700
018	Trails & Parks (Clean CA)	-	100,000	100,000		-	-	-
052	Sewer Capital Fund	1,120,966	105,000	404,500		(299,500)	821,466	121,350
054	Sewer Debt Svc Fund	147,777	303,000	302,934		66	147,843	-
054	Sewer Restricted Reserve	302,822	-	-		-	302,822	302,822
050	Sewer Operations Fund	261,223	1,267,000	1,348,178		(81,178)	180,045	404,454
027	Solid Waste Fund	4,807	5,000	7,297		(2,297)	2,510	2,189
093	Spay & Neuter Fund	1,944	3,500	-		3,500	5,444	-
020	Gas Tax Fund (HUTA)	139,711	103,346	109,529		(6,183)	133,528	32,859
024	TDA Fund	54,751	122,055	126,429		(4,374)	50,377	37,929
026	RSTP Fund	37,121	27,000	24,399		2,601	39,722	7,320
021	SB1 (RMRA) Fund	247,209	85,595	200,996		(115,401)	131,808	60,299
076	ARPA-SLFRF	689,172	-	689,172		(689,172)	-	-
062	Water Capital Fund	1,719,147	290,000	189,500		100,500	1,819,647	56,850
063	Water Metro Wells Fund	2,750	18,375	28,064		(9,689)	(6,939)	8,419
064	Water Dinsmore Zone	112,015	24,000	160,100		(136,100)	(24,085)	48,030
061	Water Restricted Reserve	136,000	-	-		-	136,000	136,000
061	Water Debt Svc Fund	215,922	136,000	136,000		-	215,922	40,800
060	Water Operations Fund	1,478,914	834,000	923,463		(89,463)	1,389,451	277,039
065	Water Dist. System Project	-	10,214,423	10,214,423		-	-	-
TOTAL		9,229,672	15,814,000	17,374,056	-	(1,681,968)	7,547,704	2,179,531

BE IT FURTHER RESOLVED, that staffing is adopted and funded in the FY 2025-26 Operating Budget is as follows:

FISCAL YEAR 2025-26						
POSITION ALLOCATION TABLE						
DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
ADMINISTRATION						
Management Analyst I/II/Sr	-	1.00	1.00	1.00	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	0.80	1.00	0.80
Total FTEs	2.80	3.80	3.80	3.80	3.00	2.80
FINANCE DEPARTMENT						
Accountant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	1.00	0.60	0.60	1.00	1.00	1.00
Fiscal Assistant I/II	1.00	1.00	1.00	-	-	-
Senior Fiscal Assistant	1.00	1.00	1.00	2.00	2.00	2.00
Total FTEs	4.00	3.60	3.60	4.00	4.00	4.00
POLICE DEPARTMENT						
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00	2.00
Police Corporal	-	-	1.00	1.00	1.00	1.00
Police Officer	4.25	4.25	3.25	4.15	4.15	3.25
Police Officer Recruit	-	-	1.00	-	-	-
Records Technician	0.70	0.70	0.70	0.70	0.80	-
Sergeant	1.00	1.00	1.00	1.00	1.00	1.00
Total FTEs	7.95	7.95	8.95	8.85	8.95	8.25
PUBLIC WORKS DEPARTMENT						
Operator in Training (OIT)	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Leadman	1.00	1.00	1.00	1.00	1.00	-
Utility Worker I/II/III	2.50	2.50	2.50	3.00	2.00	3.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II/III	2.00	2.00	2.00	2.00	2.00	2.00
Total FTEs	8.50	8.50	8.50	9.00	8.00	8.00
TOTAL CITY FTEs	23.25	23.85	24.85	25.65	23.95	23.05

BE IT FURTHER RESOLVED, as follows:

Section 1.

It is the City Council's intention to approve and adopt an annual budget to provide financial guidance for routine operations of City business, and capital projects and to provide information to the general public.

Section 2.

The adopted annual City budget will be implemented and maintained in accordance with City Budget Policy as outlined in Resolution 1227-2014.

Section 3.

Adoption of the annual budget does not expressly approve expenditures of funds in excess of purchasing authority as outlined by City Resolution, Ordinance, State, or Federal law.

Section 4.

Adoption of the FY 2025-26 Budget includes funds which are not projected to have the minimum Reserve balance (15%) as outlined in City policy. Therefore, an exception to the City's Minimum Fund Balance Policy established by Resolution No. 1154-2012 is hereby granted for the Sewer Operations Fund (050), Water Metro Wells Fund (063), and Water Dinsmore Zone Fund (064).

Section 5.

Adoption of the FY 2025-26 budget includes the following inter-fund transfers:

Inter-Fund Transfers for FY 2025-26

From:

000	General Fund	\$	79,063	Subsidy for Building fund activities that exceed actual revenues
	Total	\$	79,063	

To:

008	Building	\$	79,063	From General Fund to cover expenses that exceed charges for services
	Total	\$	79,063	

Section 6.

Adoption of the FY 2025-26 Budget authorizes the use of fund balance (expenditures exceeding revenues and transfers) in the following funds in the following amounts: General Fund Motorpool (005) \$29,800, General Fund (000) \$167,656, Economic Development Fund (003) \$47,000, Solid Waste Fund (027) \$2,297, Recycling Fund (074) \$4,000, SB1 Fund (021) \$115,401, TDA Fund (024) \$4,374, Sewer Operations Fund (050) \$81,178, Sewer Capital Fund (052) \$299,500, ARPA-SLFR Fund (076) \$689,172, Water Operations Fund (060) \$89,463, Water Metro Wells (063) \$9,689, and Water Dinsmore Zone (064) \$136,100.

PASSED AND ADOPTED by the City of Rio Dell on this 3rd day of June 2025, by the following roll call vote:

Ayes:

Noes:

Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

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FY 2025-26 Summary of Capital & Special Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	General Fund (Motorpool) (005)	Parks Capital (018)	Streets Fund (020)	SB1 Fund (021)	Water Grant (065)	ARPA-SLFRF (076)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND / STREETS PROJECTS												
6500 14 021 0000	9068	Asphalt Street Resurfacing					\$100,000					\$100,000
6500 14 021 0000	9105	Wildwood Ave Crack Sealing					\$30,000					\$30,000
6500 14 000 0000	9070	City Beautification	\$5,000									\$5,000
6525 14 000 0000	9031	City Hall Improvements (PD)	\$50,000									\$50,000
6400 14 000 0000	XXXX	Replace Police Vehicle		\$68,200								\$68,200
GRANTS												
6500 14 018 0000	9073	Eel River Trail			\$100,000							\$100,000
6500 14 065 1050	1029	Water Dist. System Project						\$10,214,423				\$10,214,423
6500 14 076 0000	9099	Monument Road Repair							\$200,000			\$200,000
6525 14 076 0000	9086	Open Space Facility							\$140,000			\$140,000
6525 14 014 0000	9071	Dog Park							\$39,172			\$39,172
6500 14 076 0000	XXXX	Earthquake Infrastructure Damage							\$60,000			\$60,000
6500 14 076 0000	XXXX	Sewer I&I Repairs							\$250,000			\$250,000
WASTEWATER PROJECTS AND EQUIPMENT												
5115 14 052 0000	9036	SCADA Upgrades								\$200,000		\$200,000
6500 14 052 0000	9010	I&I Reductions								\$35,000		\$35,000
6500 14 052 0000	9100	Compliance Project Chloramine								\$20,000		\$20,000
6525 14 052 0000	9098	Biosolids Tent Roof Repair/Replacement								\$125,000		\$125,000
6400 14 VAR 0000	XXXX	Replace PW Truck	\$3,500			\$7,000				\$24,500		\$35,000
WATER PROJECTS AND EQUIPMENT												
5115 14 062 0000	9036	SCADA Upgrades									\$80,000	\$80,000
6500 14 062 0000	9048	Water Meter Replacement									\$12,000	\$12,000
6200 14 062 0000	9021	Meter Reading Equipment Replacement									\$26,000	\$26,000
6500 14 064 0000	9011	Monument Water Line Replacement									\$150,000	\$150,000
6200 14 062 0000	XXXX	Streaming Current Monitor									\$17,000	\$17,000
6200 14 062 0000	XXXX	Blowers Filter 1 & 2									\$10,000	\$10,000
6200 14 062 0000	XXXX	Water Line Locator									\$10,000	\$10,000
6200 14 062 0000	XXXX	Leak Locator									\$10,000	\$10,000
6400 14 VAR 0000	XXXX	Replace PW Truck	\$3,500			\$7,000					\$24,500	\$35,000
TOTAL ALL PROJECTS			\$62,000	\$68,200	\$100,000	\$14,000	\$130,000	\$10,214,423	\$689,172	\$404,500	\$339,500	\$12,021,795

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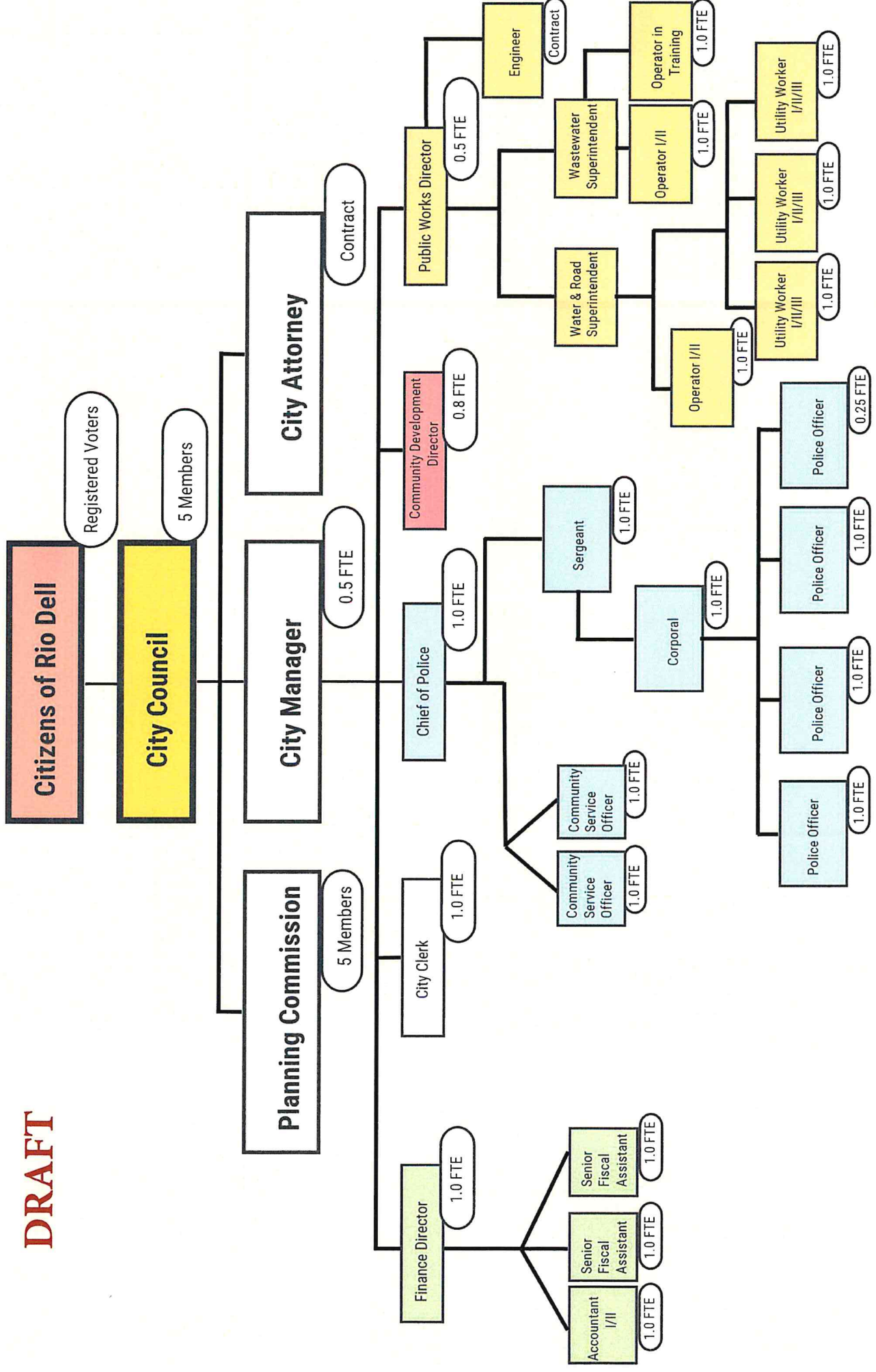
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FISCAL YEAR 2025-26 POSITION ALLOCATION TABLE

DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
ADMINISTRATION						
Management Analyst I/II/Sr	-	1.00	1.00	1.00	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	0.80	1.00	0.80
Total FTEs	2.80	3.80	3.80	3.80	3.00	2.80
FINANCE DEPARTMENT						
Accountant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	1.00	0.60	0.60	1.00	1.00	1.00
Fiscal Assistant I/II	1.00	1.00	1.00	-	-	-
Senior Fiscal Assistant	1.00	1.00	1.00	2.00	2.00	2.00
Total FTEs	4.00	3.60	3.60	4.00	4.00	4.00
POLICE DEPARTMENT						
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00	2.00
Police Corporal	-	-	1.00	1.00	1.00	1.00
Police Officer	4.25	4.25	3.25	4.15	4.15	3.25
Police Officer Recruit	-	-	1.00	-	-	-
Records Technician	0.70	0.70	0.70	0.70	0.80	-
Sergeant	1.00	1.00	1.00	1.00	1.00	1.00
Total FTEs	7.95	7.95	8.95	8.85	8.95	8.25
PUBLIC WORKS DEPARTMENT						
Operator in Training (OIT)	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Leadman	1.00	1.00	1.00	1.00	1.00	-
Utility Worker I/II/III	2.50	2.50	2.50	3.00	2.00	3.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II/III	2.00	2.00	2.00	2.00	2.00	2.00
Total FTEs	8.50	8.50	8.50	9.00	8.00	8.00
TOTAL CITY FTEs	23.25	23.85	24.85	25.65	23.95	23.05

City of Rio Dell Organization Chart Fiscal Year 2025-2026

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FY 2025-26 Proposed Budget Calendar

February

- **Tuesday, February 18th City Council Proposed Budget Calendar on Consent Calendar**
 - Agendize budget calendar

MARCH

- **March 1-31**
 - Development of proposed staffing plan
 - Salary costs are calculated based on the proposed staffing plan
 - Revenue forecasting is completed
 - Budget worksheets are compiled
- **Friday, March 21st**
 - Budget Packets Distributed to Department Heads/Supervisors

APRIL

- **April - Priority Setting Meetings with City Council**
- **Monday, April 7th**
 - Department Heads/Supervisors turn in Budget Requests to Finance Director
- **April 14 – April 18**
 - Information compiled by Finance
- **April 21 – April 25**
 - City Manager reviews Budget and provides recommended changes to Finance
 - City Manager meets with Department Heads/Supervisors as needed
- **Tuesday, April 29th**
 - Finance finishes preparing the recommended budget for City Manager approval

FY 2025-26 Proposed Budget Calendar

MAY

- **May 5 - May 16**
 - Prepare Staff Report and Final Preparations for Recommended Budget
- **Tuesday, May 20th City Council Meeting**
 - The City Manager presents the Recommended Operating and Capital Budget
- **May 21– May 30**
 - *Special budget meetings, if necessary*

JUNE

- **Tuesday, June 3rd City Council Meeting**
 - City Public Hearing- City Manager presents the revised Recommended Operating and Capital Budget
- **June 4-June 16**
 - *Special budget meetings if necessary*
- **Tuesday, June 17th City Council Meeting**
 - Special Presentation - Finance Director Presents the Final Operating and Capital Budget for Adoption Resolution No. _____



City of Rio Dell Recommended Budget FY 2025-26



Recommended Budget Outline

- Budget Process Timeline
- Priority Update
- Budget Changes
- Total Recommended Budget
- City Expenses
- City Revenue Sources
- General Fund Expenses
- General Fund Revenue Sources

- General Fund 5 Year Comparison
- General Fund Unassigned Reserve
- Capital Projects
- Grants
- City Organizational Chart
- Personnel History
- Next Steps



Recommended Budget FY 25-26

FUND	NAME	RESERVES		REVENUES		EXPENDITURES		RESERVES		
		EST Beginning Fund Bal.	Projected Totals	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve		
005	General Fund Motorpool	143,924	40,000	69,800		(29,800)	114,124	20,940		
008	Building Fund	-	75,700	149,007	(79,063)			NA		
039	CDBG RRLF Fund	100,000	5,000	-		5,000	105,000	-		
000	General Fund	1,720,039	1,773,850	1,862,443	79,063	(167,656)	1,552,383	558,733		
003	Economic Development	272,452	-	47,000	-	(47,000)	225,452	14,100		
044	Measure Z Fund	-	116,156	-						
074	Recycling Fund	128,464	5,000	9,000		(4,000)	124,464	2,700		
015	Parks Fund	20,079	-	-		-	20,079	-		
014	Park Per Capita Grant	-	-	-		-	-	-		
040	SLESF Fund	172,463	160,000	155,666		4,335	176,798	46,700		
018	Trails & Parks (Clean CA)	-	100,000	100,000		-	-	-		
052	Sewer Capital Fund	1,120,966	105,000	404,500		(299,500)	821,466	121,350		
054	Sewer Debt Svc Fund	147,777	303,000	302,934		66	147,843	-		
054	Sewer Restructured Reserve	302,822	-	-		-	302,822	302,822		
050	Sewer Operations Fund	261,223	1,267,000	1,348,178		(81,178)	180,045	404,454		
027	Solid Waste Fund	4,807	5,000	7,297		(2,297)	2,510	2,189		
093	Spay & Neuter Fund	1,944	3,500	-		3,500	5,444	-		
020	Gas Tax Fund (HUTA)	139,711	103,346	109,529		(6,183)	133,528	32,859		
024	TDA Fund	54,751	122,055	126,429		(4,374)	50,377	37,929		
026	RSTP Fund	37,121	27,000	24,399		2,601	39,722	7,320		
021	S81 (RMRA) Fund	247,209	85,595	200,996		(115,401)	131,808	60,299		
076	ARPA-SLFRF	689,172	-	689,172		(689,172)	-	-		
062	Water Capital Fund	1,719,147	290,000	189,500		100,500	1,819,647	56,850		
063	Water Metro Wells Fund	2,750	18,375	28,064		(9,689)	(6,939)	8,419		
064	Water Dismore Zone	112,015	24,000	160,100		(136,100)	(24,085)	48,030		
061	Water Restructured Reserve	136,000	-	-		-	136,000	136,000		
061	Water Debt Svc Fund	215,922	136,000	136,000		-	215,922	40,800		
060	Water Operations Fund	1,478,914	834,000	923,463		(89,463)	1,389,451	277,039		
065	Water Dist. System Project	-	10,214,423	10,214,423		-	-	-		
TOTAL		9,229,672	15,814,000	17,374,056	-	(1,681,968)	7,547,704	2,179,531		

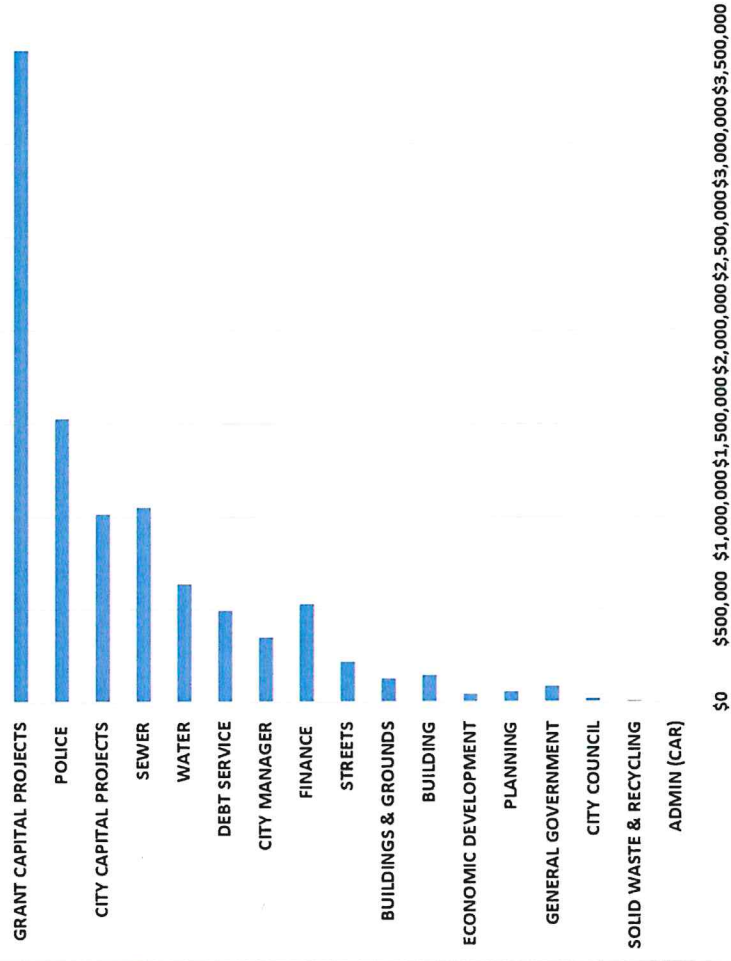


Recommended City Budget

\$17.4 Million

- Total City Budget for FY 2025-26 is **\$17.4MM** compared to **\$19.5MM** the prior year.

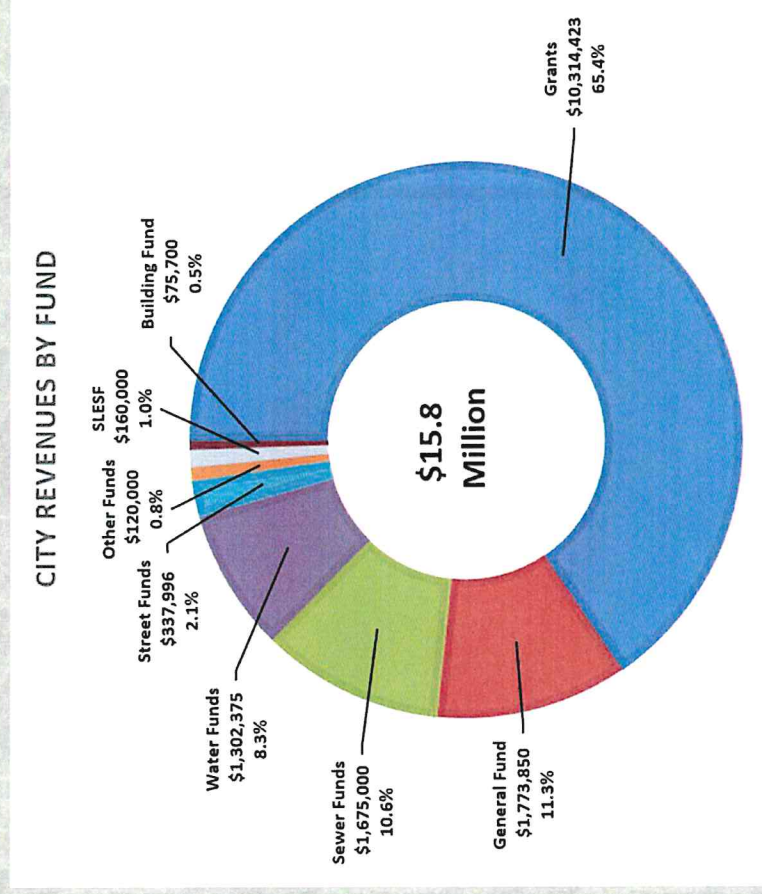
FY 2025-26 Budget by Activity





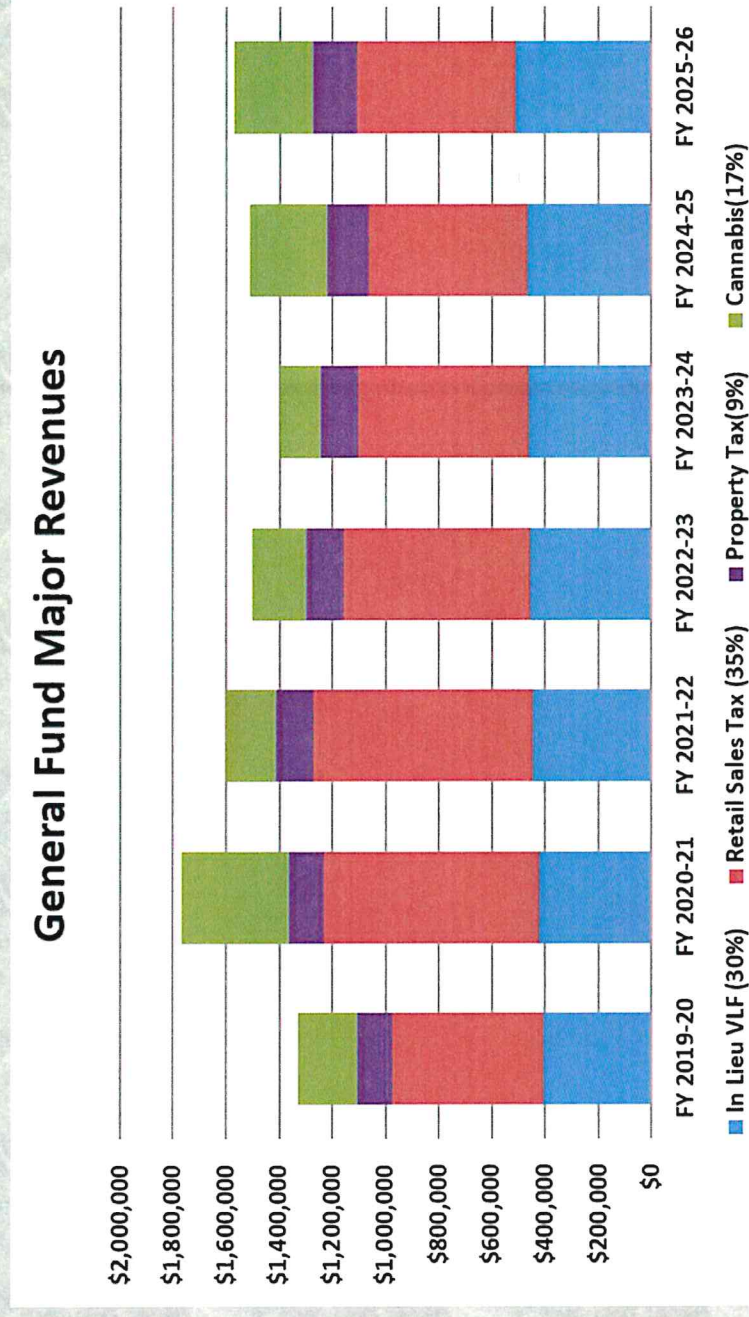
City Revenue Sources

- City revenues are estimated to be **\$15.8 MM** for FY 2025-26 compared to **\$18.2 MM** last year.





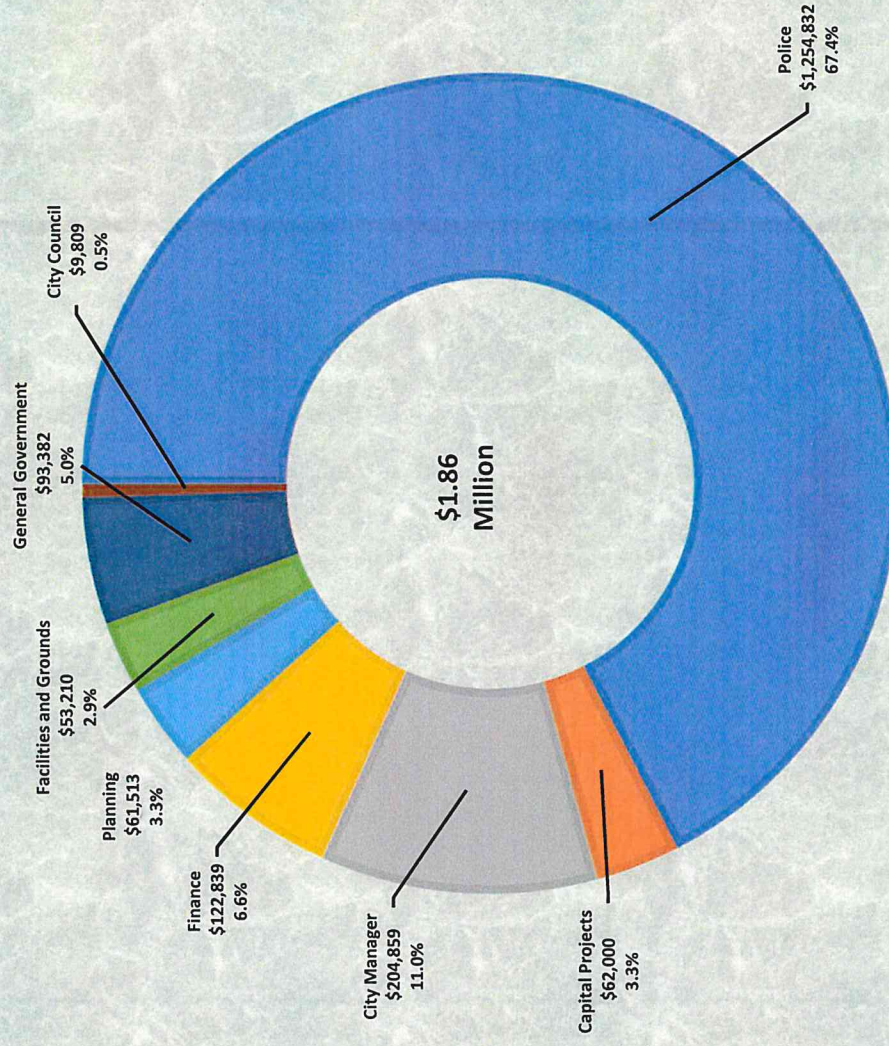
General Fund Revenue Sources



- Budgeted General Fund revenues for **FY 2025-26** are **\$1.77 MM** compared to **\$1.72 MM** last year.



General Fund Expenses



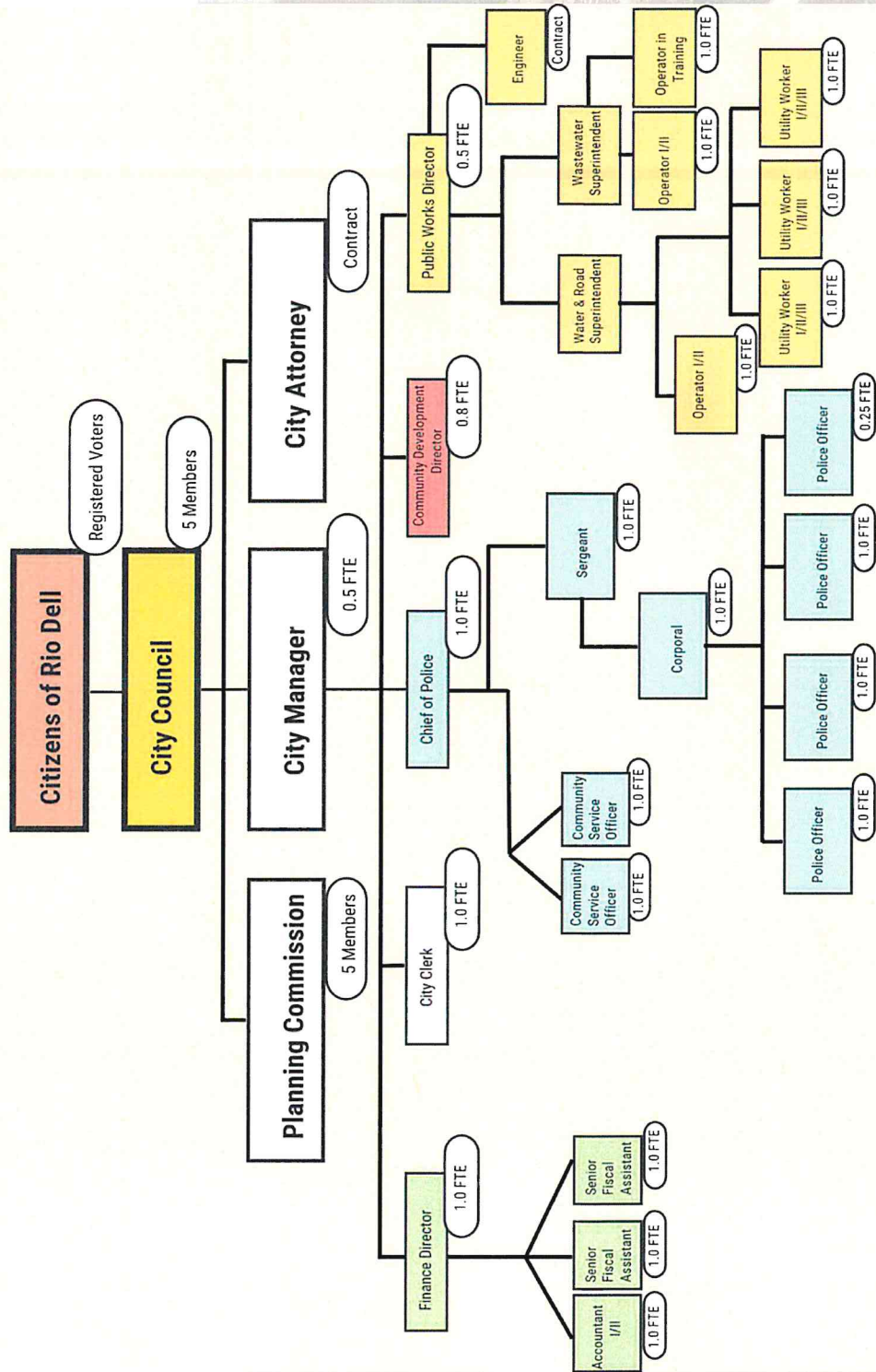
Police Department	\$1,254,832
Capital Projects	\$62,000
City Administration	\$204,859
Finance Department	\$122,839
Planning	\$61,513
Facilities and Grounds	\$53,210
General Government	\$93,382
City Council	\$9,809
Total Expenses	\$1,862,443



Capital Projects

FY 2025-26 Summary of Capital & Special Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	General Fund Motorpool (005)	Parks Capital (018)	Streets Fund (020)	SB1 Fund (021)	Water Grant (065)	ARPA-SLFRF (076)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND / STREETS PROJECTS												
6500 14 021 0000	9068	Asphalt Street Resurfacing					\$100,000					\$100,000
6500 14 021 0000	9105	Wildwood Ave Crack Sealing					\$30,000					\$30,000
6500 14 000 0000	9070	City Beautification	\$5,000									\$5,000
6525 14 000 0000	9031	City Hall Improvements (PD)	\$50,000									\$50,000
6400 14 000 0000	XXXX	Replace Police Vehicle		\$68,200								\$68,200
GRANTS												
6500 14 018 0000	9073	Eel River Trail			\$100,000							\$100,000
6500 14 065 1050	1029	Water Dist. System Project						\$10,214,423				\$10,214,423
6500 14 076 0000	9099	Monument Road Repair							\$200,000			\$200,000
6525 14 076 0000	9086	Open Space Facility							\$140,000			\$140,000
6525 14 014 0000	9071	Dog Park							\$39,172			\$39,172
6500 14 076 0000	XXXX	Earthquake Infrastructure Damage							\$60,000			\$60,000
6500 14 076 0000	XXXX	Sewer I&I Repairs							\$250,000			\$250,000
WASTEWATER PROJECTS AND EQUIPMENT												
5115 14 052 0000	9036	SCADA Upgrades								\$200,000		\$200,000
6500 14 052 0000	9010	I&I Reductions								\$35,000		\$35,000
6500 14 052 0000	9100	Compliance Project Chloramine								\$20,000		\$20,000
6525 14 052 0000	9098	Biosolids Tent Roof Repair/Replacement								\$125,000		\$125,000
6400 14 VAR 0000	XXXX	Replace PW Truck	\$3,500			\$7,000				\$24,500		\$35,000
WATER PROJECTS AND EQUIPMENT												
5115 14 062 0000	9036	SCADA Upgrades									\$80,000	\$80,000
6500 14 062 0000	9048	Water Meter Replacement									\$12,000	\$12,000
6200 14 062 0000	9021	Meter Reading Equipment Replacement									\$26,000	\$26,000
6500 14 064 0000	9011	Monument Water Line Replacement									\$150,000	\$150,000
6200 14 062 0000	XXXX	Streaming Current Monitor									\$17,000	\$17,000
6200 14 062 0000	XXXX	Blowers Filter 1 & 2									\$10,000	\$10,000
6200 14 062 0000	XXXX	Water Line Locator									\$10,000	\$10,000
6200 14 062 0000	XXXX	Leak Locator									\$10,000	\$10,000
6400 14 VAR 0000	XXXX	Replace PW Truck	\$3,500			\$7,000					\$24,500	\$35,000
TOTAL ALL PROJECTS			\$62,000	\$68,200	\$100,000	\$14,000	\$130,000	\$10,214,423	\$689,172	\$404,500	\$339,500	\$12,021,795





FISCAL YEAR 2025-26 POSITION ALLOCATION TABLE						
DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
ADMINISTRATION						
Management Analyst I/II/Sr	-	1.00	1.00	1.00	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	0.80	1.00	0.80
Total FTEs	2.80	3.80	3.80	3.80	3.00	2.80
FINANCE DEPARTMENT						
Accountant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	1.00	0.60	0.60	1.00	1.00	1.00
Fiscal Assistant I/II	1.00	1.00	1.00	-	-	-
Senior Fiscal Assistant	1.00	1.00	1.00	2.00	2.00	2.00
Total FTEs	4.00	3.60	3.60	4.00	4.00	4.00
POLICE DEPARTMENT						
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00	2.00
Police Corporal	-	-	1.00	1.00	1.00	1.00
Police Officer	4.25	4.25	3.25	4.15	4.15	3.25
Police Officer Recruit	-	-	1.00	-	-	-
Records Technician	0.70	0.70	0.70	0.70	0.80	-
Sergeant	1.00	1.00	1.00	1.00	1.00	1.00
Total FTEs	7.95	7.95	8.95	8.85	8.95	8.25
PUBLIC WORKS DEPARTMENT						
Operator in Training (OIT)	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Leadman	1.00	1.00	1.00	1.00	1.00	-
Utility Worker I/II/III	2.50	2.50	2.50	3.00	2.00	3.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II/III	2.00	2.00	2.00	2.00	2.00	2.00
Total FTEs	8.50	8.50	8.50	9.00	8.00	8.00
TOTAL CITY FTEs	23.25	23.85	24.85	25.65	23.95	23.05



Questions?

