



## **Staff Highlights – 2023-10-17**

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### **City Council**

### **City Manager**

### **City Clerk**

#### **Processed Nine (9) Building Permit Applications:**

100 Pacific Ave. – Re-Roof Residence  
966 Pacific Ave. – Re-Roof Residence  
775 Pacific Ave. – Min-Split Pump System  
423 Painter St. – Foundation  
1363 Eeloa Ave. – Earthquake Repairs  
420 Third Ave. – Sewer Lateral/Cleanout  
795 Pacific Ave. – Remove Retaining Wall  
306 Wildwood Ave. – Brace & Bolt Foundation Seismic Retrofit  
324 Cherry Lane – Brace & Bolt Foundation Seismic Retrofit

#### **Processed Two (2) Business License Applications:**

Humboldt Home Maintenance & Construction – Non-Resident Contractor  
Redwood Curtain Construction (Jeremy Burns) – Non-Resident Contractor

### **Misc.**

Submitted Letter to Dept. of Housing & Community Development Re: Bremer MH

Submitted CHF/CIRB Building Permit Report for September

Submitted U.S. Department of Census Employment Report for October

Attended Humboldt Eel River Long-Term Recovery Group Meeting 10/12/23

Submitted Request for Full Reconveyance for Petranoff CDBG Loans

### **City Attorney**

### **Human Resources, Risk & Training**

### **Finance Department**



Work with Mayor Pro tempore Carter and Friends of the Eel to establish a presence for Rio Dell at the Great Redwood Trail Community Event on October 14 at the Dyerville Overlook

Successful completion of the surplus auction

Completed documentation for SCORE as part of their audit

Coordinate efforts between City Contract Engineers and Caltrans to progress work on earthquake-damaged roadways

Enroll the City of Rio Dell in the Low-Income Household Water Assistance Program (LIHWAP) through the updated obligation deadline (March 31,2024)

Meeting with State stakeholders regarding water CIP Grant, Painter Street Sewer Line Replacement, and SSES

Executed Utility Request letter for the Rio Dell Drinking Water Infrastructure Improvement Project

Working to update the City of Rio Dell Agency QAP Renewal per Caltrans guidelines with GHD

Meeting with USDA representative reviewing USDA RD programs

Submitted signed ABC Police Grant Resolution and Grant Agreement

CHP CTFGP Q1 Invoice and Report completed

Closeout Providence(bikes) and McLean Foundation(flashlights/CERT Training) grants awarded to the Rio Dell Police Department

Communicated tax expectations with the cannabis community

Provide updates to CleanCA reps updating progress on grants

Follow-up on City's Façade Improvement Project taking place- 70 Wildwood Avenue

Preparing to close out FY 22-23.

### **Public Works Water**

Replaced water service saddle for 150 Davis St

Repaired leak on monument in 1110's Driveway

Completed shutoffs for nonpayment

Temporarily Opening up road leading to infiltration gallery pumps for equipment repair



Monthly Water report

Annual Water testing

Replaced Water treatment plant finished water booster pumps

Order maintenance and analyzer parts for water treatment plant, floats, transducers and pH probes due to warn out or expired components.

Preparations for Water Facility Inspection on Wednesday, Oct 18<sup>th</sup>.

### **Public Works Wastewater**

Temporarily patched/ graded manholes damaged from earthquake on Belleview and Riverside

Sewer jetting hotspots

(Andres) Helped removed duck weed from clarifiers at the sewer plant

Routine Collection system cleaning and maintenance.

3 Sewer lateral inspections.

Assisting utility crew with street patching and pothole repairs

Chloramine trial is going very well.

Ordered replacement Chlorine tanks and Scheduling delivery of Replacement Chlorine generator.

Generator Start up for Fern St lift station is complete. Both lift stations have new CAT generators and are operational.

Finishing up 3<sup>rd</sup> QTR compliance testing and Reporting.

Interview for Operator, Utility and Wastewater Superintendent positions.

### **Public Works Streets, Buildings and Grounds**

Cleaned shop

Cleaned storms drains around town.

Replaced stop signs on Third/Dixie and fourth/Dixie

Replaced stop sign on Third/Davis

Paint STOP bars at stop signs.



Temporarily repaired dip/sinkhole by 1285 Eeloa Ave

**Public Works City Engineer**

**Public Works Capital Projects**

**Police Department**

The Department had the following statistics for the period of September 27 to October 10, 2023. The summation of Calls for Service may be greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Allen	21	2	0
Conner	9	1	0
Beauchaine	44	1	0
Landry	6	1	0
Burns	22	1	1
House	45	6	2
Sierra	44	6	2
Felder	21	1	0
Clark	19	0	N/A
Totals	193	19	5
Averages	13.8 per day	9.5 per week	2.5 per week
2022 Yearly Average	14.1 per day	12.7 per week	5.7 per week

**Calls for Service at 355 Center Street**

Type	Date	Time	Location	Primary Unit	Case #
MP	09/29/2023	13:32:18	355 CENTER ST	R619	23-0000414
415V	09/30/2023	09:25:46	355 CENTER ST	R619	

415V – Verbal argument

MP – Missing person

R619 – Officer Aimee House

During the period of September 27th to October 10th, 2023, there were eleven calls for service relating to animal control. One dog, one cat, and three kittens were taken to Miranda’s rescue. The dog was retrieved by a family friend who was caring for the animals while the family was on vacation. Community Services Officer Mary Clark picked up an injured, female mallard that had been detained overnight by a concerned family. The duck was transported to the Humboldt Wildlife Rescue, where its prognosis was good.



On September 30, 2023, Officer Burns responded to a residence where a man and woman were arguing. Officer Burns learned that the couple had agreed to part ways some time before, but continued to share the same abode. As time went on, the man began to rethink his decision to leave, while the woman was adamant that he do so. This led, in part, to the evening's argument. The woman began to record the man's statements, including an indirect threat. This angered the man and he took the phone from his ex-partner. The woman was able to get out of the room and use her son's phone to call 911. The man tried to prevent this also and the phone was damaged in the process. The ten-year-old son was able to complete the call and summon Officer Burns. The man was arrested for domestic violence, vandalism, and preventing a person from calling 911. In addition, an emergency protective order was granted that forced the man to move out of the house.

On October 4, 2023, Sergeant Beauchaine and Officer Sierra were dispatched to a domestic violence incident that had just occurred. The two officers learned that a couple who had separated were in a car discussing which parent would care for their children. The discussion became heated. The man ordered the woman to get out of the car. When she tried to do so, however, the man accelerated and left her hanging part way out of the car. This was witnessed by an off-duty officer from another jurisdiction. The man then struck the woman twice in the head and once in the throat before stopping so that she could get out. Sergeant Beauchaine and Officer Sierra went to the man's residence to get his version of the event. His vehicle was there, but no one answered the door. A Be On the Lookout (BOLO) was issued for the arrest of the man for domestic violence charges while the officers seek a warrant for his arrest.

There has been a significant increase in theft from unlocked vehicles. Most occurring during the late night/early morning hours. Press release will go out reminding the community to remove their belongings from their vehicles and lock their doors.

### **Community Development Department**

Review Dazzi addition plans, prepare Plan Check Agreement refer to BPR for review.

Final roof inspection 510 Painter Street.

Final roof inspection 508 First Avenue.

Process vacation rental application, public noticing, nailing list and inspection 2410 Rio Vista Lane.

Inspection 140 N. Pacific Ave, foundation repairs units 10 and 11.

Review and approve Solar Plans 150 Butcher Street.

Attend Energy Code "What's New – Residential Standards" webinar.

Inspection 1111 Eeloa Avenue, fireplace framing.

Coordinate with recorder's office regarding Eel River Trail



Roof Inspections 233 Cherry Lane

Solar Inspections 150 Butcher Street

Review and approve Grading Plan 1275 Northwestern Ave

Roof Inspection 223 Ogle Ave

Water Heater Inspection 223 Belleview Ave

Foundation Inspection 140 River Street

Prepare address letters to property owners and tenants, mail out.

Review and approve Engineer's Report Foundation 279 Sequoia Ave

Framing/Shear Inspection 53 W. Center Street

Follow-up to Whitchurch Engineering Re: Opinion of Probable Costs Belleview/Ogle Drainage Improvements.

Framing/Wood Stove Inspection 126 Fern Street.

Follow-up email re: Smoke and Carbon Alarm Affidavits 780 Wildwood Ave.

Final Inspection 250 Monument, retaining wall, fireplace chase and woodstove.

Inspection 240 Monument – woodstove.

Final Inspection new windows 106 Painter Street.

Final Inspection foundation anchoring, rim joists, shear and siding, minor shingle repair 53 W. Center Street.

Siding/chimney inspection 160 Monument. Corrections required (chimney height).

### **Intergovernmental**

### **Humboldt-Rio Dell Business Park**