



Staff Highlights – 2025-11-04

City Council

City Manager

Continued discussions with California Department of General Services regarding city cost reimbursement for CalFire HQ development.

Attended Solid Waste Local Task Force meeting in Eureka on Monday, October 27th.

Submitted data to HCAoG on Rio Dell's vehicle fleet for their Zero Emission Vehicle study.

Planning to attend the Redwood Coast Regional Economic Development Conference in Lakeport this week.

City Clerk

Processed Eight (8) Building Permit Applications:

955/965 Bluff Place – Electric Service Panel Upgrades
123 Bellevue Ave. – New Plumbing, Sewer Lateral, Cleanouts, Roof Repair
1096 Riverside Dr. – PV Solar
309 Cherry Lane – Sewer Cleanout
600 Dinsmore Ranch Rd. – Replace 6 Radios on Verizon Cell Tower
220 Wildwood Ave. – Partition Wall and Electrical Outlets
123 Bellevue Ave. – New Service Panel, Wiring and Mini-Split System
420 Third Ave. – Bathroom Remodel

Processed Five (5) Business License Applications:

OHM Solar Solutions – Non-Resident Solar Contractor (Chico)
Smart Homes Pros, Inc. – Non-Resident Contactor
Nuwave International Industries, Inc. – Non-Resident Contractor
DB Builders – Non-Resident Contractor
Pro Solutions Services – Handyman Services

Misc:

Submitted 3rd Quarterly Building Permit Report to County Assessor

Provided Address Verification Letter for 1009 Pine St.

Provided Address Verification Letter for 96 & 98 Painter St.



Processed a Special Event Permit for Family Humboldt Motorcycle Club

City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Public Works Wastewater

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

Patrol Statistics:

During Oct 16th – Oct. 30th 2025, the Rio Dell Police Department handled 281 incidents. This includes 170 calls for service, and 111 Officer Initiated Contacts. 5 arrests were made. A total of 1 citations were issued for traffic offenses or other miscellaneous criminal violations. 12 total cases requiring investigation were taken.

Staffing:

The Police Department is currently down two (2) sworn officer positions.

- One lateral Police Officer is currently in backgrounds with our department.
- Backgrounds on a candidate for Entry-level Academy Sponsorship were unsuccessful.
- One Lateral Police Officer Applicant starting background.

Community Events / Notable Cases:

- Chief Phinney completed his POST mandated Management School (Week 2 of 3)
- The department is taking part in both the Halloween Dog costume contest and the Trunk or Treat event with a table and Patrol Car.

Abatement Projects:

Residential Abatement:

- Total Active Cases 24
- 1 closed case
- Potential Abatement to be performed at 483 4th Avenue after November 10, 2025
- 2 of the cases are for City Owned Property. One for damage to the sidewalk on Painter Street and one for the road conditions in the 400-500 block of Second Avenue.
- 22 of the cases consist of excessive vegetation, junk vehicles, solid waste and ongoing violations.

**Vehicular Abatement:**

- Total Active Cases 9
- 9 New open cases, 15 closed cases
- 5 vehicles towed

Animal Control:

- 14 Calls for animal related issues
- 2 dogs and 1 cat transported to Miranda's

Community Development Department

Final foundation 123 Belleview Ave

Attend 2025 Single Family Energy Code Update webinar

Work on potential amendments to the sign regulations.

Review Solar & Battery plans for 1096 Riverside, request electronic copy for Fire Department review and approval.

Review Building Permit application for two 100-amp panel upgrades 955 & 965 Curtis by owner. Send Owner Builder Handout, Acknowledgement, Electrical Handout and Smoke Alarm certification for execution.

Follow-up to the Family MC Club re: demolition of unpermitted addition. Review deeds, maps for access easement, reach out to neighbor regarding access.

Follow-up on Roof Certification form for 540 First Ave.

Follow up on status of 114 Creek Street – New Life Services

Continue work on Housing Element update

Review Building Permit application for foundation upgrades 65 Davis, request additional information regarding types and locations of upgrades

Reach out to Caltrans (Carolyn Webb) regarding billboard requirements. Review information.

Final Roof (carport) inspection 65 Davis Street

New siding inspection 130 Wildwood Ave, need to extend TPRV

Siding inspections 117 Wildwood Ave

Work on staff report for signs/billboard amendments, prepare and send referrals.



Review and approve foundations plans (seismic upgrade w/Simpson UFRP's). Review and approve photo-documentation, 65 Davis Street

Footing excavation inspection 87 Berkeley Street.

Drywall inspection 172 Ogle Ave.

Participate in CALFIRE/DGS meeting, prepare follow-up email.

Electrical panel inspection 172 Ogle

Forward CIP waterline project Temporary Access request to PG&E and CALFIRE/DGS. Locate City easement document for PG&E site, forward to PG&E.

Review PV/ESS plans 1066 Riverside request additional information, refer to the Fire Department for review and approval.

Respond to inquiry from new owners of Element 7

Intergovernmental

Humboldt-Rio Dell Business Park