
*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*



January 16, 2024

TO: Rio Dell City Council
THROUGH: Kyle Knopp, City Manager
FROM: Travis Sanborn, Finance Director
SUBJECT: Budget Adjustment – Clean California Gateway Beautification

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1596-2024 amending the Fiscal Year (FY) 2023-24 adopted budget to increase appropriations for the Clean California Gateway Beautification Grant.

BACKGROUND AND DISCUSSION

In May 2022, Rio Dell received \$2.4 million in Clean California Local Grant Program (CCLGP) funding for the Eel River Trail and the Gateway Beautification Project. The Gateway Project aims to revitalize Wildwood Avenue, the city's main street, by removing unhealthy trees, planting drought-tolerant and aesthetically pleasing replacements, upgrading irrigation, and installing public exercise equipment. Initial projections underestimated the project's cost, resulting in bids initially exceeding the \$197,870 grant allocation.

Financial Analysis:

- \$197,870 has been awarded through the Clean CA grant program.
- \$5,000 has been secured through a PG&E donation.
- The remaining \$38,000 can be sourced from the City Beautification Capital Project, which has sufficient unallocated funds.
- The City has \$695,642 in unallocated ARPA funds if additional allocations are required.

Completing the Gateway Project aligns with the city's strategic objectives of beautification, community development, and public health. The project enhances pedestrian comfort and aesthetics, promoting the revitalization of Wildwood Avenue, while public exercise equipment encourages healthy lifestyles and community engagement. Failing to complete the project would risk losing the CCLGP funding and creating an unfinished streetscape, potentially undermining the overall goal of revitalization.

Staff recommends the City Council approve the budget amendment allocating \$38,000 from the City Beautification Capital Project to complete the Clean California Gateway Beautification Project. This investment aligns with the city's long-term goals and ensures the full realization of this valuable public amenity.

ATTACHMENTS

Resolution 1596-2024 Budget Amendment



**RESOLUTION NO. 1596-2024
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING THE ADOPTED BUDGET
FOR FISCAL YEAR 2023-24 – CLEAN CA GATEWAY BEAUTIFICATION**

WHEREAS, the City adopted Resolution 1583-2023 establishing the City’s Operating and Capital Budget for Fiscal Year (FY) 2023-24, and the City Council must approve any adjustment that increases appropriations in a fund; and

WHEREAS, the current appropriations allocated to the Clean California Gateway Beautification Grant require an adjustment to account for expenditures that exceed the projected grant funding; and

WHEREAS, the City allocated \$38,000 in City Beautification Capital Expenditures; and

WHEREAS, the City will re-allocate those funds to account for expenditures that exceed the \$197,870 in Grant funding from Clean California (Caltrans); and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell FY 2023-24 Operating and Capital Budget to increase appropriations for the Per Capita Park Development Grant as follows:

<u>\$38,000</u>	<u>6525 14 018 0000 9088 – CLEAN CA GATEWAY BEAUTIFICATION</u>
\$38,000	TOTAL INCREASED APPROPRIATIONS

PASSED AND ADOPTED by the City Council of the Rio Dell on this 16th day of January 2024 by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
12644	12/08/2023	[0576] 101 AUTO PARTS	Electric Gate Maintenance, Electric Grease and Clean, Penetrant Oil	35.81
12645	12/08/2023	[6038] ACCURATE TERMITE & PEST SOLUTIONS	RODENT & INSECT CONTROL @ 475 HILLTOP DR	220.00
12646	12/08/2023	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR NOVEMBER 2023 - CITY HALL & COPIER CHARGES FOR NOVEMBER 2023 - PD	688.75
12647	12/08/2023	[3975] AT&T - 5709	FAX LINE EXPENSES FOR NOVEMBER 2023 FOR PD AND CITY HALL	69.68
12648	12/08/2023	[7348] CHAMBERLAIN, KATELYN	DEPOSIT REFUND	218.04
12649	12/08/2023	[2293] CITY OF FORTUNA	Police Dispatch for December 2023	6,328.33
12650	12/08/2023	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 12/1/2023	138.90
12651	12/08/2023	[7054] DOOLEY ENTERPRISES, INC.	9mm 115gr. Full Metal Jacket	648.19
12652	12/08/2023	[2405] FORTUNA ACE HARDWARE	Christmas Lights, LED Bulb and a Inflatable Snowman	257.30
12653	12/08/2023	[5052] GHD, INC	Professional Services Rendered Through 11/25/2023	25,221.37
12654	12/08/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Saw Blades, Outlet, Submersible Pump, Box Fan	273.99
12655	12/08/2023	[2437] HACH	Sulfuric Acid, Sulfite 3 Reagent, Reagent Set, Chlorine Total CL17; Reagent Set, Chlorine Free CL17	605.31
12656	12/08/2023	[2444] HENSELL MATERIALS, INC.	Cement	195.33
12658	12/08/2023	[6414] HUMBOLDT VETERINARY MEDICAL GROUP	Refer CAD #2311130035 - Injured Cat	140.02
12659	12/08/2023	[6653] CRYSTAL L LANDRY	Reimbursement for Lunch at ABC Training	21.20
12660	12/08/2023	[7220] LARRY WALKER ASSOCIATES, INC.	For Services Rendered Through 10/31/2023 - Assistance During NPDES Permit Reissuance	798.75
12661	12/08/2023	[7588] LITTLE, JAMIE	CUSTOMER DEPOSIT REFUND	160.35
12662	12/08/2023	[7195] METER, VALVE & CONTROL, Inc	Badger HR-E Encoder Register for M35 Meter	2,582.22
12663	12/08/2023	[2551] MIRANDA'S ANIMAL RESCUE	Animal Control for November '23	1,900.00
12664	12/08/2023	[3006] MISSION LINEN SUPPLY, INC	Clean Mop Head, Cleaning & Maintenance of PW Shirts	409.65
12665	12/08/2023	[7635] NAPA AUTO PARTS FORTUNA	Tools, Core Deposit	47.91
12666	12/08/2023	[2570] NILSEN COMPANY	Rice Straw for Tree Lighting	26.78
12667	12/08/2023	[4393] NYLEX.net. Inc.	Samsung EVO 1TB SSD	166.41
12668	12/08/2023	[6943] PACE SUPPLY CORP	Clamp	75.58
12669	12/08/2023	[2619] PITNEY BOWES, INC.	QUARTERLY LEASING PAYMENT 9/30/2023 - 12/29/2023	180.85
12670	12/08/2023	[7542] POINT EMBLEMS LLC	PD Patches	475.47
12671	12/08/2023	[6349] RECOLOGY EEL RIVER	November Trash Bags	142.28
12672	12/08/2023	[2659] RIO DELL PETTY CASH	PETTY CASH NOV. '23: Batteries for Breathalyzer, Vehicle Cleaning Supplies, Water for PD, Men's Bathroom Cleaning Supplies	33.34
12673	12/08/2023	[5952] SANDERS ROOFING	Refund for Permit #112304	404.73

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
12674	12/08/2023	[7189] SHARP AUTO GRAPHICS & SIGNS, INC.	Remove and Replace Graphics on Ford Explorer	350.00
12675	12/08/2023	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR DECEMBER 2023	147.20
12676	12/08/2023	[2724] STATE WATER RESOURCES CONTROL BOARD	Annual Permit Fee - Facility ID 1SSO10058 Billing 7/1/23-6/30/24, Annual Permit Fee - Facility ID 1B83134OHUM Billing 7/1/23-6/30/24, Annual Permit Fee - Facility ID 4DW0025 Billing 7/1/23-6/30/24	13,881.00
12677	12/08/2023	[2715] STEWART TELECOMMUNICATION	Phone Lines PD - January 2024, Phone Lines City Hall - January 2024	556.05
12678	12/08/2023	[6108] STOKES, LAUREL	CUSTOMER DEPOSIT REFUND	165.94
12679	12/08/2023	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR NOVEMBER 2023	3,167.28
12680	12/08/2023	[7262] ULINE, INC	Trash Pickers	71.43
12681	12/08/2023	[2750] USA BLUEBOOK	Gasket	271.23
12682	12/08/2023	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JANUARY 2024	391.07
12683	12/08/2023	[2787] WYCKOFF'S	Adapters, Sump Pump,	106.81
12684	12/14/2023	[7689] CDFW	Rio Dell Trail Application #44585	6,236.00
12685	12/14/2023	[2405] FORTUNA ACE HARDWARE	Christmas Lights, Rags, Paint	204.74
12686	12/14/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Box Fan, Manure Fork, Bow Rake	132.64
12687	12/14/2023	[2437] HACH	Calibration Verification Kit	151.17
12688	12/14/2023	[2452] HORIZON BUSINESS PRODUCTS	2000 #10 Window w/ Return Address Envelopes	640.16
12689	12/14/2023	[2501] KEENAN SUPPLY	Break Off Bolt Set	1,749.60
12690	12/14/2023	[2519] LC ACTION POLICE SUPPLY	Holsters	1,465.52
12691	12/14/2023	[2546] MERCER-FRASER CO. INC	Crack Sealing (Earthquake Street Damage)	20,856.00
12692	12/14/2023	[5934] NORTH COAST JOURNAL, INC	CEQA Notice of Intent	576.00
12693	12/14/2023	[2569] NORTH COAST LABORATORIES, INC.	Coliform Quanti-tray, ELAP Certification fee,	85.00
12694	12/14/2023	[6100] NORTHERN CALIFORNIA GLOVE	Gloves and High Visibility Sweatshirt, Jacket and Pants	472.48
12695	12/14/2023	[6825] OPTIMUM	INTERNET SERVICES DECEMBER 2023	900.00
12696	12/14/2023	[2724] STATE WATER RESOURCES CONTROL BOARD	Rio Dell Trail Project	34,324.00
12697	12/14/2023	[2750] USA BLUEBOOK	Socket Set, Wrench	1,209.05
12698	12/14/2023	[2787] WYCKOFF'S	Bolt, Nipple, Adapter, Clamp, Pipe	232.28
12699	12/19/2023	[7237] BPR CONSULTING GROUP	Plan Check Fee - Laundromat @ 132 Wildwood Ave for Davina Gray	362.19
12700	12/19/2023	[2340] DEPT OF JUSTICE ACCOUNTING OFFICE	Blood Alcohol Analysis for November 2023	35.00
12701	12/19/2023	[2356] DOWNEY BRAND LLP	Services Rendered Through November 30, 2023 - Permitting and Regulatory issues	212.50
12702	12/19/2023	[2385] EUREKA READYMIX	3/4 Base Class 2 PU 27.15 Tons	460.75

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
12703	12/19/2023	[2394] FEDEX	Shipping	101.95
12704	12/19/2023	[2405] FORTUNA ACE HARDWARE	Balast Bypass, Led Bulb, Locking Pins, Garden Sprayer, Bolts, Torch Kit Pro	327.36
12705	12/19/2023	[5052] GHD, INC	Professional Services Rendered Through 11/25/2023 - SRTS Safety Improvement & Community Outreach Project, Professional Services Rendered Through 12/16/2023	1,200.40
12706	12/19/2023	[7356] GRAINGER, INC.	Electronic Timer	209.09
12707	12/19/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Insulating Foam	9.78
12708	12/19/2023	[7692] HEALTH SPORT	MEMBERSHIP	265.77
12709	12/19/2023	[2457] HUMBOLDT COUNTY CLERK-RECORDER	Copies - Austrus Violation	3.00
12710	12/19/2023	[7475] LEAF CAPITAL FUNDING LLC	Lease of Kyoocera TA 308ci Copier System	127.91
12711	12/19/2023	[6998] MAD RIVER COMMUNITY HOSPITAL	DOT Physical Exam, Urine Drug Screening	341.25
12712	12/19/2023	[5934] NORTH COAST JOURNAL, INC	Advertisement of Bid - Dog Park	360.00
12713	12/19/2023	[2569] NORTH COAST LABORATORIES, INC.	Coliform Quanti-tray, ELAP Certification fee,	150.00
12714	12/19/2023	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR JANUARY 2024	3,230.00
12715	12/19/2023	[6621] PAPE MACHINERY	Work Done on Backhoe	357.63
12716	12/19/2023	[2750] USA BLUEBOOK	Valves, Pump, Grundfos, Diameter Tape, Shutoff Tool	5,645.35
12717	12/19/2023	[2779] WILDWOOD SAW	Stihl Wood Boss x2	812.43
12718	12/19/2023	[2787] WYCKOFF'S	Adapters, Elbows, Valves, Bushings, Rake, PVC Hub, Pipe	118.14
12719	12/20/2023	[2724] STATE WATER RESOURCES CONTROL BOARD	OPERATOR-IN-TRAINING APPLICATION FOR WASTEWATER TREATMENT PLANTS	95.00
12720	12/20/2023	[2724] STATE WATER RESOURCES CONTROL BOARD	Drinking Water State Revolving Fund, Rio Dell, City of Financing Agreement Contract# 2003CX404; Project# 1210012-002	68,000.00
12721	12/27/2023	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 12/15/2023	138.90
12722	12/27/2023	[2394] FEDEX	Postage	182.64
12723	12/27/2023	[2405] FORTUNA ACE HARDWARE	Goo Gone, Spray Varnish, Paint Brush	30.13
12724	12/27/2023	[1664] LINDA FREITAS (1)	Reimbursement for Permit #092305	240.10
12725	12/27/2023	[5052] GHD, INC	PROFESSIONAL SERVICES RENDERED THROUGH 11/25/2023	13,769.87
12726	12/27/2023	[6486] GREEN TO GOLD ENTERPRISES LLC	Garden Hoses, Hoses for Chemical Transfer, Maintenance	165.91
12727	12/27/2023	[2437] HACH	Level Kit	1,448.02
12728	12/27/2023	[2569] NORTH COAST LABORATORIES, INC.	Aqueous Sample Digestion, Dissolved Organic Carbon, ELAP Certification Fee, Haloacetic Acids, ICP-OES Metals, Organochlorine Pesticides and PCBs	530.00
12729	12/27/2023	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchased for Reserve on 12/1/23, Postage - Refill	608.94

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
12730	12/27/2023	[7185] STAPLES ADVANTAGE	Return Address Single Window Self Seal #10 Envelopes, Double Window Self Seal #10 Envelopes, Cash Register Rolls, Gel Pens, Envelope Moisteners, File Organizer	441.96
12731	12/27/2023	[6373] THATCHER COMPANY, INC.	Aqua Ammonia 25% Tech 375 # Drum, Deposit	1,228.04
12732	12/27/2023	[2750] USA BLUEBOOK	Tube Assembly and Pump, pH Buffers, Sensors, pH Standard Cell, Sulfuric Acid	3,661.03
12733	12/27/2023	[3917] VERIZON WIRELESS	Safety Phones PD & PW (& Mayor): Nov 17- Dec 16	656.66
12734	12/27/2023	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR DECEMBER 2023	391.07
12735	12/27/2023	[2787] WYCKOFF'S	Hoses	249.52
Total Checks/Deposits				236,977.48

Ref#	Date	Vendor	Description	Amount
9837272	12/01/2023	ELECTRONIC FUNDS TRANSFER	EFT: ALLIED ADMIN-DELTA DENTAL PAYMENT FOR JANUARY 2024.	-2,758.27
99897	12/04/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR NOVEMBER 2023.	-1,825.22
6952244	12/05/2023	ELECTRONIC FUNDS TRANSFER	EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 12/01/2023	-12,096.46
2386891	12/11/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 12/01/2023	-17,230.20
648-592	12/11/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 12/01/2023	-2,969.59
9837277	12/12/2023	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR DECEMBER 2023	-22,314.44
9837283	12/14/2023	WITHDRAWAL	ANALYSIS SERVICE CHARGE FOR DECEMBER 2023.	-220.96
9837278	12/19/2023	ELECTRONIC FUNDS TRANSFER	EFT: BENEFIT BRIDGE/PUBLIC AGENCY PAYMENT FOR JANUARY 2024	-37,530.73
6919775	12/19/2023	ELECTRONIC FUNDS TRANSFER	EFT: MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 12/15/2023	-12,096.46
211	12/19/2023	WITHDRAWAL	DEPOSITED ITEM RETURNED	-117.39
9837280	12/20/2023	ELECTRONIC FUNDS TRANSFER	EFT: VSP INSURANCE PAYMENT FOR JANUARY 2024	-480.50
9837284	12/20/2023	ELECTRONIC FUNDS TRANSFER	EFT: BANK OF AMERICA C.C. PAYMENTS FOR NOV. & DEC. 2023	-6,464.89
3754496	12/21/2023	ELECTRONIC FUNDS TRANSFER	EFT: WEXBANK/SHELL FUEL CO PAYMENT FOR NOV/DECE 2023.	-3,363.01
9837279	12/21/2023	ELECTRONIC FUNDS TRANSFER	EFT: DEARBORN LIFE INSURANCE PAYMENT FOR JANUARY 2024.	-457.50
3619740	12/26/2023	ELECTRONIC FUNDS TRANSFER	EFT: EFTPS PAYROLL TAXES FOR PPE 12/15/2023	-16,696.50
505-936	12/26/2023	ELECTRONIC FUNDS TRANSFER	EFT: EDD PAYROLL TAXES FOR PPE 12/15/2023	-3,033.02
Total EFT's/Bank Withdrawals				-139,655.14

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
TRX TO PR	12/07/2023	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 12/01/2023	-47,885.66
TRX TO PR	12/21/2023	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 12/15/2023	-48,624.90
Total Transfer Between Accounts				-96,510.56

Ref#	Date	Vendor	Description	Amount
1866556	12/15/2023	WITHDRAWAL	DEBIT CARD: PURCHASE DEPOSIT BAGS FOR US BANK DAILY DEPOSITS	-34.58
9837282	12/29/2023	WITHDRAWAL	DEBIT CARD: PURCHASE POSTAGE TO MAIL U/B BILLS FOR DECEMBER 20	-518.62
Total Debit Card Withdrawals				-553.20