



Staff Highlights – 2024-07-16

City Council

A ceremonial groundbreaking will occur on Wednesday July 17th 1:30pm at the Douglas Street water tank site for our water distribution system capital project. Carpooling is encouraged.

City Manager

Attended the Grand Opening of the new Fortuna Police Department Building on Thursday June 20th.

Attended SCORE Board of Directors meeting in Anderson on Friday, June 21st.

Met with representatives of PG&E to discuss updates on their project to provide additional electrical capacity resources to Rio Dell and the surrounding area. Good progress is being made.

Attended a RREDC meeting on Monday, June 24th to discuss economic impacts from the CalFire project.

Met with representatives from the Governor's Office of Business and Economic Development (Go-Biz) on Saturday during a conference on wind energy at Bear River. Discussion on the CalFire project in Rio Dell.

Met with the Community Economic Resilience Consortium (CERC) on Wednesday June 26th to discuss the CalFire project.

Arranged for the street sweeping on Friday June 28th.

Multiple coordination calls on various grant funded projects including CDBG Owner Occupied Rehabilitation Loans, Water CIP, Clean California and SB 1383.

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City Clerk

Processed Eighteen (18) Building Permit Applications:

483 Second Ave. – Re-Roof Residence

612 Second Ave. – Re-Roof Residence



168 Ogle Ave. – Residential Remodel
762 Rigby Ave. – Earthquake Repairs
155 Elko St. – Re-Roof Residence
483 Second Ave. – Re-Roof Residence
612 Second Ave. – Re-Roof Residence
168 Ogle Ave. – Residential Remodel
762 Rigby Ave. – Earthquake Repairs
155 Elko Ave. – Re-Roof Residence
612 Second Ave. – Sewer Lateral and Backflow Device
690 Gunnerson Lane – Master Bedroom/Bath
612 Second Ave. – Sewer Lateral, Cleanouts and Backflow Prevention Device
449 Second Ave. – Re-Roof Residence
715-725 Rigby Ave. – Siding
999 Curtis Lane – Sewer Lateral and 3 Cleanouts
720 Rigby Ave. – Metal Garage
185 Wildwood Ave. – Demolition of Unpermitted Addition

Processed Three (3) Business License Application:

Velasco's Electric – Non-Resident Electrical/Solar Contractor
Resource Environmental, Inc. – Environmental, Remediation and Demolition Contractor
Redwood Plumbing – Non-Resident Contractor

Processed Four (4) Encroachment Permit Application:

624 Gunnerson Lane- Curb, Gutter, and Sidewalk Installation
375 Nally Lane – PG&E Replacing Gas Service
670 Second Ave. and Various Locations – Replacing New Facilities for AT&T
65 Bellevue Ave. – Repair of Transmission Pole for PG&E

Misc:

Set up Aflac meeting for annual renewals

Attended Beautification, Walkability, and Pride Committee meeting on 6/21

Prepared Candidate Packets for the November City Council Election

Prepared and Submitted Substitution of Trustee and Full Reconveyance for CDBG loan

Submitted Quarterly Seismic Fee Report



Submitted Quarterly SB 1473 Building Permit Report to Building Standards Commission

Submitted SB 1186 Building Permit Report to Division of State Architect

City Attorney

Human Resources, Risk & Training

Finance Department

City received a Letter of Commitment from RCAC for a bridge loan on the critical CIP Water Project.

Moving Forward: Productive meetings with the State Waterboards on various aspects of the Rio Dell Water Infrastructure project.

Completion on the Horizon: We're working closely with Clean CA to finalize the Gateway Beautification Project and secure final payment.

Progress Update: Met with Clean CA stakeholders to discuss ongoing progress on both Clean CA grant-funded projects.

Recovery in Action: Submitted a reimbursement request to CalOES for the Hypochlorite generator (Earthquake item #11).

Advocating for Rio Dell: We're actively working with CDAA/CalOES to expedite processing of Rio Dell's Earthquake work/claim requests.

Accurate CDBG Reporting: Collaborating with HCD to ensure accurate reporting of the City's CDBG PI (Performance Indicators).

Maximizing CDBG Funds: Working with HCD, County, and City staff to discuss CDBG program and distribute PI funds effectively.

SB 1383 Grant Management: Partnering with CalRecycle to administer grant funds related to SB 1383.

Ordinance Enforcement: Letters sent to parcel owners subject to the Sewer Lien Ordinance.

Cannabis Regulation: Collected all annual fees from Cannabis businesses.

Completed site visits of Cannabis Cultivation businesses on Dinsmore Plateau.

Infrastructure Coordination: Met with PGE representatives to discuss ongoing and future work impacting Rio Dell.



Collaboration for Rio Dell: Engaging with Caltrans on all current projects impacting our city.

Public Works Water

PG&E Construction meeting and planning

Work with VPI / PG&E on construction locations.

Coordination with Freshwater Environmental on multiple projects, Cross Connection Prevention Plan, Rio Dell Metropolitan Wells Testing, Lead Service Line Inventory survey/analysis.

Ordering replacement raw water pumps and motors for the Infiltration Gallery.

Shut off for non-payments

2" monument water main leak repair

3" PVC water main / service saddle leak repair (VPI contractor assistance)

Service repairs on 2nd and Berkeley

Public Works Wastewater

Giant F.O.G Plug on First Avenue.

Cleaned up spillage from 45 Davis cleanouts, owner and residence have been notified.

Collection system checked weekly, system is much dryer.

Belt Press Screw Conveyor Assembly replaced, belt press is running.

Broken Lateral Repair at 3rd and Berkley.

Monitoring schedule sample bottle order updated for dry season sampling.

Public Works Streets, Buildings and Grounds

Mowing all parks including side streets along Pacific, Bellevue, Riverside, Painter and Davis St.

Mowed North Gate

Picked up weed and feed for the season

Fixed memorial park sign- rotten boards

161 Birch St. broken storm D. I. cover

Sprayed south islands with Neem oil



Mowed city hall

Mowed Douglas Tank

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of June 12, 2024 to July 9, 2024. The summation of Calls for Service may be greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	76	8	2
Beauchaine	75	5	1
Landry	120	11	3
Sierra	19	0	0
Felder	51	3	1
Clark	51	3	N/A
Totals	405	30	7
Averages	14.5 per day	7.5 per week	1.8 per week
2023 Yearly Average	13.7 per day	10.9 per week	3.6 per week

Calls for Service at 355 Center Street

ANIMAL	06/17/2024	13:55:16	355 CENTER ST	6X3	
653M	06/24/2024	00:48:09	355 CENTER ST	6S1	
415	06/24/2024	01:46:11	355 CENTER ST	6S1	
415	06/28/2024	09:36:04	355 CENTER ST	6S2	
415	06/30/2024	06:51:34	355 CENTER ST	6A1	24-0000232
CITIZEN	06/30/2024	07:42:04	355 CENTER ST	6A1	
WELFARE	07/01/2024	06:07:36	355 CENTER ST	6A1	
415	07/01/2024	19:09:06	355 CENTER ST	6S1	
FU	07/05/2024	12:00:09	355 CENTER ST	6S2	
OUT	07/08/2024	21:46:13	355 CENTER ST	6S1	
273D	07/09/2024	19:58:05	355 CENTER ST	6A1	

ANIMAL – Generic animal control detail

653M – Harassing phone calls

415 – Argument or disturbance

CITIZEN – Generic citizen contact

WELFARE – Mental or physical health check



FU – Follow-up or generic call for service

OUT – Assist for another agency

273D – Child abuse investigation

6S2 – Corporal Crystal Landry

6A1 – Chief Jeff Conner

6S1 – Sergeant John Beauchaine

6X3 – Community Services Officer Mary Clark

During the period of June 12 to July 9, 2024, there were twenty-four calls for service relating to animal control. Three feral cats were transported to Miranda's Rescue where they will be neutered and then released. Chief Conner handled a call where an English bulldog bit a ten-year-old girl on the calf causing a laceration that required several stitches to close. The dog will be declared a potentially dangerous dog. A woman relinquished her turtles to the Department. After some research, it was determined that they were river turtles and were released to the river. There were multiple calls for dogs being left confined in their human's car during hot weather. However, in all of the situations, the dogs had been well cared for and were not in distress.

On June 18, 2024, Corporal Landry assisted the Fortuna Police Department in the search for a man wanted for vehicle theft and numerous other charges. When she was released from the that detail, she checked a residence in Rio Dell that belonged to associate of the suspect. She saw a Jeep that the wanted man had been reported to be driving. She tried to pull over the Jeep, but the driver fled at a high rate of speed. Corporal Landry pursued the Jeep on the freeway and then out Bellevue/Blue Side Road. The Jeep turned onto Price Creek Road and then up a long driveway to a ranch. Corporal Landry continued to follow until the Jeep smashed through two gates and several barbed wire fences. It was found abandoned at the end of the dirt road a short time later. The Jeep was reported stolen off of a dealer's lot in Tracy. The suspect was eventually apprehended by the Fortuna Police Department after another pursuit.

On July 1, 2024, Officer Charlie Fielder was advised of a traffic collision that had just occurred at the intersection of Davis and Wildwood. A family, just returning from a vacation, was headed north on Wildwood. A pickup headed east was stopped at the stop sign on Davis. The pickup proceeded into the intersection as the driver did not see the SUV carrying the family. The pickup broadsided the SUV and knocked it onto its side. The family was able to escape through the front window after Officer Fielder and others removed it from the car. Everyone involved was examined by emergency medical responders and fortunately, no one was injured although the younger children were scared.

On July 2, 2024, a woman disclosed to Chief Conner that she had been raped by her former boyfriend. However, she was unwilling to discuss the incident in detail or assist in prosecution. The following day, the victim spoke with Corporal Landry who had developed rapport with the victim and she told Corporal Landry what had happened to her. Later that same day, Chief Conner spotted the suspect riding his bicycle on Davis and contacted him. He was arrested for rape, kidnapping, false imprisonment, and domestic violence. He is currently incarcerated.

Community Development Department



Roof Inspections 483 Second Ave

Drywall inspection 127 Berkeley Street

Accessory building inspections 444 Davis Street

Prepare staff report and ordinance for Construction Noise and PC Chair and Vice-Chair elections

Deck, stairs, guardrails and handrails inspection 227 Ogle Ave.

Complete FEMA Floodplain Survey.

Foundation, cripple wall inspection 55 Bellevue Ave

Meeting w/Rick Randall re: Summers property on Eeloa Ave.

Submit PRA request (5/17 – 6/21) to DGS re: Cal Fire

Work on Cal Fire web page

Zoom meeting re: Cal Fire

Final Inspection 745 Ireland Ave Unit A

Work on Rio Dell east development concept

Roof inspections 108 Cedar

Mini Split inspection 673 Rigby Ave, Units 2 and 3

Final Inspection for garage/shop 225 Smither Court

Electrical Inspections 390 Third Ave

Final Inspection 745 Ireland Unit B.

Prepare and send out 2024-2025 Annual Cannabis Business Licenses

Review and respond to the chain of emails regarding the Steven Saunders CDBG loan

Meeting with Margo Advisors regarding Dinsmore Plateau Farms State license

Cannabis inspections Dinsmore Plateau

Review revised/corrected plans for Northwestern Flower Company, Building B1, refer to BPR

Roof Inspections 145 First Ave



Foundation/framing 192 Ogle Ave

Zoom meeting with HCD staff re: Steven Saunders, review HCD Grants Management Manual, Federal Code of Regulations, follow-up emails with all

Attempt to record Saunders Deed of Trust, review CGC 27383 re: recording fees

Prepare draft text amendments to Chapter 13.20 Water Wells

Prepare Draft MOU for County to administer City's well permitting

Final inspection 467 Sequoia

Roof Inspections 612 Second Ave

Intergovernmental

Humboldt-Rio Dell Business Park