



Staff Highlights – 2025-10-21

City Council

City Manager

City Clerk

Processed Eight (8) Building Permit Applications:

65 Davis St. – New Windows
65 Davis St. – Re-Roof Residence
3 Painter St. – Re-Roof Residence
123 Belleview Ave. - New Foundation
540 First Ave. – Re-Roof Residence
1111 Riverside Dr. – Sewer Lateral and 2 Cleanouts
130 First Ave. – Sewer Cleanout and Check Valve
65 Davis St. – Foundation Seismic Retrofit

Processed Two (2) Business License Applications:

Northwest Plumbing Solutions – Non-Resident Contractor
Sunshift, LLC – Solar Contractor

Misc:

Completed ERMA Employee Contacts Survey for Training
Submitted 2026/27 Excess Cyber Application to Alliant Insurance
Submitted Annual Contacts Update for Caltrans DOT

City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Monthly / weekly water testing
Assist Freshwater Environmental Services – Residential Backflow device compliance program
USA's Locates
Water leak on 6" Water main at Upper Monument Road. (Saturday the 11th)



Water leak on Douglas St
Monthly maintenance and calibration of Water treatment plant pH equipment
Water CIP construction meetings
Water Line Project assistance on shutdowns and flushing main lines

Public Works Wastewater

Setup WWTP Office for new Wastewater Superintendent
Maintenance and repairs on Wastewater treatment plant analyzers and equipment
Review and note items in Wastewater NPDES Permit
Weekly and monthly sampling and monitoring.
Weekly and monthly treatment plant washdowns and cleaning inside tent
Maintenance on Belt Press and Biosolids Dryer
Cleaning and maintenance on Headworks equipment
Sewer lateral tests and inspections by appointment
Start new monthly grease trap inspection

Public Works Streets, Buildings and Grounds

Mark out utilities for USA's (Underground Service Alerts)
Roadside mowing around town
Mow and Weedeat Gateway North and South, City Hall, Memorial and Blue Star parks.
Repair leaking sprinkler heads at city hall and parks. (ongoing)
Eel River Trail garbage pickup and maintenance

Public Works City Engineer

Public Works Capital Projects

Police Department

Patrol Statistics:

During Oct 4th – Oct. 16th 2025, the Rio Dell Police Department handled 250 incidents. This includes 145 calls for service, and 105 Officer Initiated Contacts. 6 arrests were made. A total of 0 citations were issued for traffic offenses or other miscellaneous criminal violations. 11 total cases requiring investigation were taken.

Staffing:

The Police Department is currently down two (2) sworn officer positions.

- One lateral Police Officer is currently in backgrounds with our department.
- Backgrounds are proceeding on a candidate for Entry-level Academy Sponsorship.

**Community Events / Notable Cases:**

- Chief Phinney continues his POST mandated Management School (Week 2 of 3)
- Corporal Landry completed Officer Involved Shooting School for Supervisors.
- With the completion of CSO Clark's Record Supervisor school, the department has begun the process of modernizing our record retention schedule to be followed by the long overdue purge of decades of old cases taking up needed space.

Abatement Projects:**Residential Abatement:**

- Total Active Cases 27
- 2 New open cases, 5 closed cases
- 2 of the cases are for City Owned Property. One for damage to the sidewalk on Painter Street and one for the road conditions in the 400-500 block of Second Avenue.
- 25 of the 27 cases consist of excessive vegetation, junk vehicles, solid waste and ongoing violations.

Vehicular Abatement:

- Total Active Cases 10
- 9 New open cases, 5 closed cases
- 4 vehicles towed

Animal Control:

- 11 Calls for animal related issues
- 2 dogs transported to Miranda's

Community Development Department

Email to owner 65 Davis Street, need Permit for windows

Roof Final Inspection 165 Cedar Street

Respond to information request 474 Walker Lane, porch Permit requirements

Furnace Inspection 951 Pacific Ave

Roof deck inspection 65 Davis Street

Roof deck/underlayment inspection 615 Gunnerson Lane

Final Inspection PV & ESS 583 Second Ave

Final Inspection roof 615 Gunnerson

Footings/Forms/Rebar/Pier Pads inspection 123 Bellevue Ave



HVAC Inspection 1261 Eeloa Ave

Complete and submit HAF grant application for new LED sign

Intergovernmental

Humboldt-Rio Dell Business Park