



**City of Rio Communities Library Board Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Wednesday, October 05, 2022 5:30 PM**  
**Minutes**

*Please silence all electronic devices.*

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**Call to Order**

- Chairman Caldwell called the Library Board meeting to order at 5:34 pm.

**Pledge of Allegiance**

- Pledge of Allegiance was led by Vice Chair Merita Wilson.

**Roll Call**

- PRESENT: Chairman Bobby Caldwell, Vice Chairman Merita Wilson, Member Rita White, Member Lisa La Manna (arrived late).  
ABSENT: Lisa Chavez Tabet.
  - Present: City Manager Dr. Martin Moore, Deputy Clerk Lalena Aragon, Maryann Martinez, Craig Orsmon, Lloyd Colson.

**Approval of Agenda**

- Motion made by Member Lisa La Manna to approve the agenda. Vice Chair Wilson seconded it. With a unanimous vote the library board agenda was approved as presented.

**Approval of Minutes for July 27, 2022 & September 7, 2022**

- Motion made by Member Rita White to approve minutes for July 27, 2022 and September 7, 2022. Seconded by Vice Chair Wilson. With a unanimous vote the minutes for July 27, 2022 and September 7, 2022 were approved as written.

**Update on The Friends of the Rio Communities Library**

- Chairman Caldwell began the discussion by saying we do not have a quorum, so we are unable to vote on anything. We will start by welcoming the members of the Friends of the Library.
- MaryAnne Martinez Secretary of Friends of the Library said they named the organization Rio Communities Public Library Amigos instead of just friends of the library. She introduced Lloyd Colson as President and Craig Orsmon as Vice President, Maryann Martinez as secretary and Carolyn as treasure of the organization. She talked about needing a physical address so they can set up a PO box for the friends of the library.
- Craig Orsmon explained that the Belen Library has their own physical address in this case Rio Communities library doesn't have its own physical address it is shared with City Hall.
- Manager Dr. Moore explained that they could try and get a physical address for the library that is different from city hall.
- Craig Orsmon continued to talk about how it stops them from getting started a 501c3 without a physical address. Then explained once they have an address, they can get a PO Box that has already been paid for.
- Chairman Caldwell said a good contact would be New Mexico Library association would be a good place to start as well as the American Library association. He continued to explain that

you can go there and look up samples of mission statements and rules and polices by laws. He suggested that they could use the resources as a guideline.

- Vice Chair Marita Wilson said I did give them copies of the information I had from Belen friends as well.
- Dr. Moore said we do have a quorum now if we can get the vote on the approvals. (There was a break in discussion to vote on approval of agenda and minutes.)
- Maryann Martinez continued the discussion of the friends of the library group.
- Chairman Caldwell asked if they wanted the board to contact the New Mexico Library association. He explained that they do have someone they could contact.
- Manager Dr. Moore said yes, we need to talk to him we have some other issues we need to go over with him.
- Chairman Caldwell asked the members of the Rio Communities Amigos how many other people are involved in the organization.
- Maryann Martinez said two others and continued the discussion.
- Vice Chairman Wilson talked about the fees to join the friends board and continued to talk about joining the group as a member.
- Member White asked if they could all be members.
- Vice Chair Wilson said we can all join we just won't be able to attend events or meetings together if four of us join. Then asked if they could have a quorum in the privacy of their home.
- Dr. Moore explained that if four members are in one place that is a quorum.
- Vice Chair Wilson said I was told by someone else that in the privacy of your home it would be ok.
- Manager Dr. Moore said that is not true and explained the possibility of a quorum needs to be posted 72 hours in advance.
- Chairman Caldwell asked if the board of the friends of the library had to follow the same guidelines as the board for a possible quorum.
- Manager Dr. Moore said no they do not.
- Maryann Martinez continued the discussion of The Rio Communities Amigos and the information they have obtained.
- Chairman Caldwell said at some point, we need to get together and make sure there is no conflict and be a team here and get things done.
- Craig Orsmon a friend of the library talked about a sign that he is working on and the design he came up with.
- Chairman Caldwell asked if it would be hand painted or metal art.
- Craig Orsmon explained it would be made from aluminum depending on the size of scrap he has on hand.
- Chairman Caldwell asked if was going to be 8-foot sign.
- Craig Orsmon said it is 11 feet in size.
- Member Lisa La Mana asked how the sign will be paid for.
- Craig Orsmon said it will be paid for by Hydra cutting incorporation in which he is 100% owner.
- Member White thanked him for the donation.
- Craig Orsmon continued the discussion.
- Chairman Caldwell said let's try and get together before the end of November and see where we make some agreements and getting things approved.
- Craig Orsmon talked about getting a 5013c is the main goal.

- Vice Chair Wilson explained to get members to give incentive even if it is just for donation.
- Chairman Caldwell asked if they make money can they donate it another organization other than the library.
- Vice Chair Wilson said that doesn't happen and explained it is in their bylaws and further explained how the Belen Friends handle their money and budgets they have.
- Chairman Caldwell asked the board to go on the website and look up the information he has gathered and read over it and let's try to get the Friends back in here in November.
- Vice Chairman Wilson asked if the library was open.
- Manager Dr. Moore said due to security reasons the library is not open at this time, we have supplies on order to get up and running soon.
- Vice Chair Wilson discussed the hours of the library being open and the minimum number of hours it needs to be open.
- Manager Dr. Moore explained that we are working on getting the library open until 5pm.
- Member La Manna asked if we are still accepting donations.
- Vice Chairman Wilson said I would hate to turn down donations, I can glance through them and see what sells.

#### **Public Comment**

- There were no comments.

#### **General Board Discussion/Future Agenda Items**

- Chairman Caldwell asked do we have any further business what do we need to talk about for next meeting on November 3, 2022. We need to look at the responsibility of friend and our responsibilities of friends should be.
- Vice Chairman Wilson said we have no responsibilities over them, and they have none to us. The discussion continued.
- Chairman Caldwell said there are guidelines that we need to make sure they are in place, and they need to agree with us, and we need to agree with them
- Vice Chair said no, no they don't we have no connection with the Belen Public library as far as the board.
- Chairman Caldwell said when you read what this site has to say and then we can come back and talk about it.
- Vice chair Wilson said it says the library needs friends not the library board needs friends and continued the discussion.
- Manager Dr. Moore explained that a nonprofit is not part of the city, however the library board is part to the city and continued the discussion.
- Vice Chairman Wilson explained how our library isn't open to school age children.
- Manager Dr. Moore explained that we are working on extending the hours.
- Chairman Caldwell said next meeting to be prepared to continue our discussion on The Rio Communities Library Amigos.

#### **Adjourn**

- Motioned made by Vice Chairman Wilson to adjourn and seconded, by Chairman Bobby Caldwell. With a unanimous vote the library board meeting was adjourned at 6:49 pm.

Respectfully submitted,

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Elizabeth F. Adair, Municipal Clerk  
(Taken and Transcribed by, Lalena Aragon, Deputy Clerk)

Date: \_\_\_\_\_

Approved:

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Bobby Caldwell, Chairman

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Merita Wilson, Vice Chairman

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Lisa Tabet-Chavez, Library Board Secretary

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Deborah Benavidez

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Lisa La Manna

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Rita White