



City of Rio Communities Planning and Zoning Meeting

City Council Chambers - 360 Rio Communities Blvd

Rio Communities, NM 87002

Thursday, June 09, 2022 4:00 PM

Minutes

Please silence all electronic devices.

Call to Order

- Chairman Thomas Scroggins called to order the Planning and Zoning at 4:04.

Pledge of Allegiance

- Chairman Thomas Scroggins led the Pledge of Allegiance.

Roll Call

- PRESENT: Chair Thomas Scroggins, Secretary Scott Adair, (virtual) Member Ralph Fernandez, Member Melodie Good
- ABSENT: Member L.E Rubin.
 - Present: City Manager Dr. Martin Moore, Municipal Clerk Elizabeth Adair.

Approval of Agenda

- Motion made by Secretary Adair approve the agenda. Seconded by Member Good. With a unanimous vote the agenda for the planning and zoning meeting was approved as presented.

Approval of Minutes for April 7 & May 19, 2022

- Chairman Scroggins began asking everyone to read over the minutes days prior to the meetings and get in contact with the Municipal Clerk if there are any errors.
- Motion made by Secretary Adair to approve April 7th, 2022, and May 19th, 2022 minutes. Seconded by Member Good. With a unanimous vote the minutes for April 7, 2022 and May 19, 2022 were approved as written.

Organizational Meeting

- Chair Scroggins explained what it's meant to have an organizational meeting and began a discussion.
- Secretary Scott Adair nominated Melodie Good for Secretary. Thomas Scroggins seconded the nomination. Mrs. Good asked if there can be some supervision since she is new. with a 4-0 vote Melodie Good is now the Secretary for the P&Z through 2022.
- Member Melodie Good nominated Secretary Scott Adair for Chairman and began a discussion.
- Member Melodie Good stated since two of them are new, they don't have much experience.
- Secretary Scott Adair said its not much of sonority its more of who is willing to step up and take initiative.
- Municipal Clerk Adair explained the roles of the Chairman.
- Manager Dr. Moore said it is always good to have someone who has the experience with the leadership position as well as experience with the roles.

- Secretary Scott Adair said he does not feel right with being the chair or vice chair at this time as well as the nomination dropped but continued with the discussion.
- Chair Scroggins suggested the Manager Dr. Moore come in when he is available to help guild P&Z.
- Secretary Scott Adair nominated Ralph Fernandez as Vice Chair. Melodie Good seconded. With a 4-0 vote Ralph Fernandez is Vice Chair for P&Z through 2022.
- Motion made by Member Good for Tom Scroggins to remain as Chair until December. Seconded by Secretary Adair. With a 4-0 vote Thomas Scroggins will remain as Chair for P&Z until December of 2022.

Comprehensive Plan/State of the City

- Chair Scroggins explained the comprehensive plan and stated that it's up to the planning and zoning commission to adopt the plan until the city council adopts the plan as well. He then said he met with Dr. Moore and Mayor Ramsell, and they discussed the comprehensive plans and as he was discussing the plan he was wondering if there is a way to just revise a few pieces of the plan instead of reamending the entire comprehensive plan, this started a discussion.
- Municipal Clerk Adair suggested that this was done years ago in 2014.
- Member Mrs. Good said it states the study was from 2010 Census, stated we could add in the current Census and continued with the discussion.
- Chair Scroggins said now we need to plan where we want the city to be in 5 years.
- Member Mrs. Good stated that if Planning and Zoning are the ones who are supposed to oversee the comprehensive plan, she thinks that they should be meeting with Mr. Mims about infrastructure and diversify the local economy.
- Manager Dr. Moore said he literally went through comprehensive plan, called the State of the City plan, as in picking out a few plans from this and having them mapped out Council really liked it and wants a top-to-bottom review from accomplished, to working on, to getting too. He continued by saying the comprehensive plan is basically a document showing the citizens on how good of a job the city has been doing.
- Chairman Scroggins said would the originals be available if we keep amending the current plan and continued with the discussion.
- Manager Dr. Moore said yes, they are public record.
- Secretary Adair said just looking at the document in hand and knowing what the state and city have accomplished it's a great variation.
- Member Mrs. Good asked how was this sent to the public and continued with the discussion.
- Municipal Clerk Adair said she believes it was sent out by mail.
- Manager Dr. Moore said stated it was published in the newsletter. He continued by stating that they can go in depth with the comprehensive plan and look over each item and might find an item that is marked accomplished but is really not then you would put it back on the list.
- Member Mrs. Good asked does the Council want us to make the appendix this way.
- Manager Dr. Moore said he would like for staff to come up with an updated document for the commission to review and agree or disagree on the changes. He further stated since Amy is now his Assistant to the City Manager, he will be having her help on this document.

- Secretary Adair said he was looking at page 59-85 and it shows the matrix of the holes in this it has these numbers and was wondering what they are. He continued by asking if we can match the state of the city report with the matrix and continued with the discussion.
- Chair Scroggins said there are also some goals that have been partially meet as well and then asked if anyone had ideas on how to approach the comprehensive plan.
- Member Mrs. Good said Manager Dr. Moore is going to give an updated version.
- Manager Dr. Moore asked when would they like to see it.
- Member Mrs. Good said as soon as possible and then asked if they are allowed to have a workshop where they down and chart everything out.
- Municipal Clerk Adair said the discussions in a meeting are their workshops.
- Member Mrs. Good said we could take each goal one by one and knock them out.
- Municipal Clerk Adair explained how the library board completed their policy step by step and how they had discussions over the meetings to be able to knock out and put together their policy in a timely manner.
- Chair Scroggins said if Manager Dr. Moore can do another state of the city is ought to cover the entire comprehensive plan.
- Manager Dr. Moore said he could have the comprehensive plan formatted from Word to a PDF and loaded up to the website and continued the discussion.

Public Comment

- Municipal Clerk Adair read into the minutes Mr. Tommy Westmorland public comment into the record as stated, "I find it interesting that two previous members were removed from P&Z. I do not recall any public statement thanking them for their service. We should recognize them with a plaque and during a council meeting, it's just good business. I also believe that for those of us in observant of a new board should be given a proper introduction to the two recently appointed members either in the quarterly news or in the newspaper. I am concern to that Scott Adair serves on P&Z, is in employee of Rio Communities and is the spouse Elizabeth Adair, our current city secretary. It may not be illegal in violation of nepotism or ethically, but the optics are not good. As far as the recommendation for the renewal of the comprehensive plan, I see nothing on your agenda or the cities. I and many others are searching for priorities. I understand you board can only suggest, well lets hear some of the suggestions rather than say nothing at all."
- Chairman Scroggins said he does not have an issue with Secretary Adair, to the best of his knowledge the only time he has been useful for his wife being the clerk is then he's written up the memos about what P&Z has done and she's right there.

General Commission Discussion/Future Agenda Items

- Manager Dr. Moore stated that Secretary Scott Adair is a contractual service basis to assist with grant writing, it will not be dealing with P&Z, nor will it deal with development issues. He continued by saying the grant writer only reports to the city manager on activities and it's for a one-year contract.

Adjourn

- Motion made by Secretary Adair to adjourn the meeting. Seconded by Member Good. With a unanimous vote the planning and zoning meeting was adjourned at 5:12 pm.

Respectfully submitted,

Elizabeth Adair, Municipal Clerk
(Transcribed by Cheyenne Sullivan, Assistant Clerk)

Date: _____

Approved:

Thomas Scroggins, Chairman

Ralph Fernandez, Vice-Chairman

Melodie Good, Secretary

Scott Adair

L.E. Rubin