



**City of Rio Communities Library Board Meeting**  
**City Council Chambers - 360 Rio Communities Blvd**  
**Rio Communities, NM 87002**  
**Wednesday, December 07, 2022 5:30 PM**  
**Minutes**

*Please silence all electronic devices.*

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**Call to Order**

- Chairman Caldwell called the Library Board meeting to order at 5:37 pm.

**Pledge of Allegiance**

- Member Lisa La Mana led the Pledge of Allegiance

**Roll Call**

- PRESENT: Chair Bobby Caldwell, Member Rita White, Member Lisa La Manna.  
ABSENT: Vice Chair Merita Wilson, Secretary Lisa Tabet-Chavez, Member Deborah Benavidez.
  - Present: Manager Dr. Marty Moore, Lalena Aragon Deputy Clerk.

**Approval of Agenda**

- Due to no quorum the agenda was not approved discussion only on agenda items.

**Approval of minutes for Special Library Board on (9/21/22) & Regular Business meeting on (11/2/22)**

- Due to no quorum the minutes were not approved.

**Discussion – MOU vs MOA (Memorandum of Understanding VS. Memorandum of Agreement)**

- Chairman Caldwell explained at the last meeting we discussed the Amigos and that everyone was to do some research about the MOA and a MOU.
- Manager Dr. Moore explained that the attorney would be able to explain that more, I suggest that we invite our attorney to the next meeting, and he would be able to explain what the Amigos can and can not do.
- Chairman Caldwell talked about information he found online
- Manager Dr. Moore explained that in other states it may be different.
- Chairman Caldwell then said we have a member of the Amigos here and maybe he would have some questions.
- Craig asked I know there was a member from friends of Belen and maybe we could go off some of the information she has.
- Chairman Caldwell said Well I feel they may be similar, but we can find out.
- Manager Dr. Moore said yes that would be good.
- Chairman Caldwell asked if we could have the attorney at our January meeting
- Manager Dr. Moore said we will invite them to our January meeting.
- Member White said one is an understanding and one is an agreement is the way I read it the discussion continued.
- Chairman Caldwell said we can move on from that since no one is here to legally explain it.

**Discussion – Budget**

- Chairman Caldwell talked about the budget.
- Manager Dr. Moore explained we have very minimal money. What I need is what you want or need, and we can come back at the next meeting and go over that. He further said what I need

right now is what you want for example, do you want the library open on Saturdays do you want counsel to expand the library do we want programs things like that.

- Chairman Caldwell said all the above.
- Member White said it is hard to know what we need since it hasn't been open
- Manager Dr. Moore explained the security and that the library could be open by next week fingers crossed. He continued to explain the security that has been made and with the changes that will make space for more bookcases.
- Member White asked if the librarian could go into the library.
- Manager Dr. Moore explained yes there is a door, and it is just to make sure the room is safe, and we also have two ways for an emergency exit if needed.
- Manager Dr. Moore explained we will let all of you know and make a public announcement when the library is open.
- Craig asked if we would have another grand opening.
- Manager Dr. Moore explained let's let the holidays pass first and then let's have an event in there to get the public in there and draw people into it. For example, a reading hour for kids or audio for adults something in that nature.
- Chairman Caldwell talked about Tuesday, Wednesday and Thursday are the days of the week they will be open and possibly on a Saturday.
- Manager Dr. Moore explained yes Tuesday, Wednesday, and Thursday it will be open from 10-5 we will have to look into the budget and talk to council.
- Chairman Caldwell talked about money for a training.
- Manager Dr. Moore explained that municipal league has training, or we can talk to the neighbor here in Belen and see what we can do as far as training.
- Chairman Caldwell talked about getting involved in an association and New Mexico library board association has a lot of resources that we can use. He explained that the membership for a person is \$10 a person a year.
- Manager Dr. Moore said that is inexpensive and we could work on getting the board into that as far as training.
- Chairman Caldwell talked about the library board staying on board and up to speed.
- Manager Dr. Moore said one thing I would like to suggest on your wish list is to get activities.
- Member La Manna suggested a book club.
- Craig Orsmon asked if they could spend money on food.
- Manager Dr. Moore explained for it depends for example our fire department has a general fund for the city, and we also have a fire protection fund and those are used for different things like radios or a new unit those kind of things.
- Chairman Caldwell said I would like to go back to the book club idea and think once we get up and running that we need to do this.
- Manager Dr. Moore explained we need to promote it for a long-time growth we can look at that in relation to budgets.
- Member La Manna suggested on having a class for children to do a project or something.
- Manager Dr. Moore explained that there are a lot of community events that we can do.
- Member White asked if we were able to do a book signing.
- Manager Dr. Moore said yes that would be great.
- Chairman Caldwell said Well we need to do some research.
- Manager Dr. Moore said if you have any ideas, please send me or Amy a email on ideas.

- Chairman Caldwell asked if Craig had any thing to add.
- Craig Orsmon said yes, a Mr. Lee Davis gave me about another 230 history books that are nice, and I have them at the shop. He further explained that next Friday the amigos are going to get together to start the bank account and we are still working on a 5013c.
- Manager Dr. Moore said we have one item on the city side we still have some books and DVDs that need to be put in the system. If we could please get some volunteers to get them logged in maybe some time after the holidays.

**Public Comment:**

- There were no comments.

**General Board Discussion/Future Agenda Items**

- Manager Dr. Moore suggested that we invite the attorney to the next meeting.

**Adjourn**

- The library board meeting was adjourned at 6:25 pm.

Respectfully submitted,

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Elizabeth F. Adair, Municipal Clerk  
(Taken and Transcribed by Lalena Aragon, Deputy Clerk)

Date: \_\_\_\_\_

Approved:

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Bobby Caldwell, Chairman

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Merita Wilson, Vice Chairman

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Lisa Tabet-Chavez, Secretary

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Debra Benavidez

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Lisa LaManna

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Rita White