

**From:** [Bobby Caldwell](#)  
**To:** [Lisa Adair](#)  
**Subject:** Library Board Monthly Report  
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City of Rio Communities Library Board Monthly Report  
City Council Chambers  
360 Rio Communities Blvd  
Rio Communities, NM 87002

Month of : September, 2021

Sept. 08 , Meeting

Present: Chair Bobby Caldwell, Vice Chair Merita Wilson, Secretary Lisa Tabet-Chavez  
Member Deborah Benavidez, Member Lisa LaManna, Member Rita White, City Mgr Dr. Martin  
Moore and Municipal Clerk Lisa Adair.

Chair Caldwell called the meeting to order at 6:10pm. The pledge of allegiance was led by LaManna and the roll call was taken with 6 present.

Approval of the agenda was a 6-0 vote as was the minutes for 8/24/21 a 6-0 vote.

The board welcomed Kathleen Pickering the Belen Library Director and Harvey House director for a question and answer session which had been arranged by Dr. Moore at the request of the board. The session went on for about 45 minutes and was extremely informative to the boards members as to the business of running a public library. (please refer to the minutes of Sept. 8) Ms Pickering stated that she is willing to help with providing information about libraries anytime. Besides Friends of the Library being a source to raise funds, funding from the city, technology infrastructure fees and grants are possibilities. Having a library director is necessary to qualify for most grants and funding.

City Manager Dr. Moore gave the library board an overview of their budget, \$6,250 current total, and can be changed if necessary, \$5,000 for software, \$500 general office, \$500 for other supplies, and \$250 for postage.

Dr. Moore said any items costing more than our budget would have to go before the council because we are new. Dr. Moore explained the fiscal year to the board and stated we may not have the money for a librarian/director.

Mission statements, policy and procedures, and strategic planning are to be looked at next.

Library Board Chair,  
Bobby Caldwell

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