



Accounts Payable Approval Report

By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 1009 - Municipal Court					
Card Service Center	INV0003314	06/15/2022	hotel stay for Judge Chavez - co...	11000-1009-53010	370.86
Holly Noelle Chavez	INV0003336	06/23/2022	2022 Municipal Judges Confere...	11000-1009-53030	334.12
Department 1009 - Municipal Court Total:					704.98
Department: 2001 - Manager					
Card Service Center	INV0003313	06/15/2022	Martin Moore - Business Cards	11000-2001-56020	16.50
Card Service Center	INV0003313	06/15/2022	Amy Lopez - Business Cards	11000-2001-56020	16.50
Martin D. Moore	INV0003331	06/23/2022	NMML	11000-2001-53030	63.81
Card Service Center	INV0003342	06/23/2022	NMML Conference	11000-2001-57050	100.00
Department 2001 - Manager Total:					196.81
Department: 2002 - General Administration					
Amazon Business	1kl3-kikf-1p1c	06/23/2022	Items for Community Program ...	11000-2002-56020	1,010.84
CIVICPLUS	229920	06/23/2022	Annual Renewal- Municode	11000-2002-56010	3,400.00
Wells Fargo Financial Leasing	5020599726	06/23/2022	Sharp Copier Lease	11000-2002-57130	276.84
Boundtree Medical	84563031	06/23/2022	first Aid Kits City hall building	11000-2002-56090	238.94
Card Service Center	INV0003338	06/23/2022	Water for CH	11000-2002-56999	30.22
Card Service Center	INV0003338	06/23/2022	Water for CH	11000-2002-56999	15.47
Card Service Center	INV0003338	06/23/2022	Water for CH	11000-2002-56999	8.00
Card Service Center	INV0003340	06/23/2022	New Employee Email	11000-2002-56010	50.84
Department 2002 - General Administration Total:					5,031.15
Department: 2004 - Finance/Budget/Accounting					
Card Service Center	INV0003313	06/15/2022	Angela Valadez - Business Cards	11000-2004-56020	16.50
Card Service Center	INV0003313	06/15/2022	Renee Adams - Business Cards	11000-2004-56020	16.50
Card Service Center	INV0003313	06/15/2022	Stephanie Finch - Business Card	11000-2004-56020	16.50
Card Service Center	INV0003339	06/23/2022	CH Postage	11000-2004-57080	80.85
Card Service Center	INV0003339	06/23/2022	CH Postage	11000-2004-57080	80.85
Card Service Center	INV0003341	06/23/2022	Keys made for finance Departm...	11000-2004-54999	14.56
Department 2004 - Finance/Budget/Accounting Total:					225.76
Department: 2008 - Municipal Clerk					
Card Service Center	INV0003313	06/15/2022	Cheyenne Sullivan - Business Ca...	11000-2008-56020	16.50
Card Service Center	INV0003313	06/15/2022	Lisa Elizabeth Adair - Business C...	11000-2008-56020	42.55
Elizabeth F. Adair	INV0003332	06/23/2022	NMML	11000-2008-53030	63.81
Department 2008 - Municipal Clerk Total:					122.86
Department: 2014 - Economic Development					
UKUU Creative	236	06/23/2022	EDC Social Media & Website Ma...	11000-2014-55999	161.81
Department 2014 - Economic Development Total:					161.81
Department: 3004 - Animal Control					
Valencia County Fiscal Office	ac2022-50	06/23/2022	Animal Control	11000-3004-55999	103.50
Department 3004 - Animal Control Total:					103.50
Department: 5101 - Public Works					
Card Service Center	1112978	06/15/2022	fuel for rental equipment	11000-5101-56120	550.00
Card Service Center	194247	06/15/2022	Dump fees	11000-5101-55999	25.97
Card Service Center	26644	06/15/2022	fuel for rental equipment	11000-5101-56120	175.00
Card Service Center	26654	06/15/2022	fuel for rental equipment	11000-5101-56120	175.00
Card Service Center	INV0003313	06/15/2022	Gordon Reeves - Business Cards	11000-5101-56020	26.62
Ralph T. Barnes	2042	06/23/2022	Skilled Labor	11000-5101-55999	1,770.00
Home Depot	689636223	06/23/2022	Items for Public Works	11000-5101-56030	139.47
Department 5101 - Public Works Total:					2,862.06
Department: 5104 - Highways and Streets					
Ranchero Builder Supply Co NSL	028458	06/23/2022	Fencing materials and accessorie...	11000-5104-54030	594.63

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Stuart C. Irby Co	INV0003335	06/23/2022	Blanket PO materials for street...	11000-5104-54050	346.28
Department 5104 - Highways and Streets Total:					940.91
Fund 11000 - General Operating Fund Total:					10,349.84
Fund: 20100 - Corrections					
Department: 0001 - No Department					
Municipal Court Judicial Educat...	INV0003329	06/23/2022	May Monthly Fee	20100-0001-21045	6.00
Administrative Office of the Cou...	INV0003330	06/23/2022	May Monthly Fee	20100-0001-21040	12.00
Department 0001 - No Department Total:					18.00
Fund 20100 - Corrections Total:					18.00
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
Card Service Center	INV0003312	06/15/2022	Fire Chief Tabet business cards	20900-3002-56020	31.83
Card Service Center	INV0003313	06/15/2022	Andrew Tabot - Business Cards	20900-3002-56020	16.50
Card Service Center	INV0003315	06/15/2022	Windows 10 Pro	20900-3002-56010	215.86
Card Service Center	INV0003315	06/15/2022	Windows 11 Pro	20900-3002-56010	215.86
Card Service Center	INV0003316	06/15/2022	Book	20900-3002-54050	96.67
Craig Independent Tire Co.	113885	06/23/2022	Tires for Fire/EMS Units	20900-3002-56122	5,904.46
Craig Independent Tire Co.	113908	06/23/2022	Tires for Fire/EMS Units	20900-3002-56122	1,083.13
Craig Independent Tire Co.	114067	06/23/2022	Tires for Fire/EMS Units	20900-3002-56122	2,730.61
Craig Independent Tire Co.	114068	06/23/2022	Tires for Fire/EMS Units	20900-3002-56122	3,253.13
TLC Uniforms	249736	06/23/2022	shirts and uniforms	20900-3002-56110	231.97
Waterway of NM, LLC.	2786	06/23/2022	hose testing and ladder testing	20900-3002-55999	2,136.55
Artesia Fire Equipment Inc.	77441	06/23/2022	wildland masks	20900-3002-56030	1,132.50
Sharp Electronics Corporation	9003856026	06/23/2022	Copies for Fire Department	20900-3002-57090	3.89
Lighthouse Uniforms, Inc.	a-304777	06/23/2022	Class A uniform	20900-3002-56110	3,888.90
Lighthouse Uniforms, Inc.	a-306796	06/23/2022	Class A uniform	20900-3002-56110	86.05
Comcast Business	INV0003333	06/23/2022	Telecommunications	20900-3002-57160	259.75
Century Link	INV0003334	06/23/2022	Fire Substation Phone Charges	20900-3002-57160	89.66
Department 3002 - Fire Protection Total:					21,377.32
Fund 20900 - Fire Protection Total:					21,377.32
Fund: 39900 - Other Capital Projects					
Department: 2002 - General Administration					
Response Marketing	227286	06/23/2022	14' Medina Conference Table - ...	39900-2002-58030	2,199.00
Response Marketing	227286	06/23/2022	Power Module w/ USB for Conf...	39900-2002-58030	1,238.00
Response Marketing	227286	06/23/2022	Medina Conference Credenza - ...	39900-2002-58030	1,149.00
Response Marketing	227286	06/23/2022	90 Degree Corner Workstation ...	39900-2002-58030	439.00
Response Marketing	227286	06/23/2022	Medina 48" Round Table - Conf...	39900-2002-58030	749.00
Response Marketing	227286	06/23/2022	55" Wide Glass Top Reception ...	39900-2002-58030	538.00
Response Marketing	227286	06/23/2022	Steel Box File Drawer - Library	39900-2002-58030	369.00
Response Marketing	227286	06/23/2022	55" Wide Workstation - Library	39900-2002-58030	878.00
Amazon Business	ikl3-k1kf-34t6	06/23/2022	12 Executive Chairs - Conferenc...	39900-2002-58030	1,268.87
Department 2002 - General Administration Total:					8,827.87
Fund 39900 - Other Capital Projects Total:					8,827.87
Grand Total:					40,573.03

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	10,349.84
20100 - Corrections	18.00
20900 - Fire Protection	21,377.32
39900 - Other Capital Projects	8,827.87
Grand Total:	40,573.03

Account Summary

Account Number	Account Name	Expense Amount
11000-1009-53010	Travel - Elected Officials	370.86
11000-1009-53030	Travel - Employees	334.12
11000-2001-53030	Travel - Employees	63.81
11000-2001-56020	Supplies - General Office	33.00
11000-2001-57050	Employee Training	100.00
11000-2002-56010	Software	3,450.84
11000-2002-56020	Supplies - General Office	1,010.84
11000-2002-56090	Supplies - Safety	238.94
11000-2002-56999	Supplies - Other	53.69
11000-2002-57130	Rent of Equipment/Machi...	276.84
11000-2004-54999	Other Maintenance	14.56
11000-2004-56020	Supplies - General Office	49.50
11000-2004-57080	Postage	161.70
11000-2008-53030	Travel - Employees	63.81
11000-2008-56020	Supplies - General Office	59.05
11000-2014-55999	Contract - Other Services	161.81
11000-3004-55999	Contract - Other Services	103.50
11000-5101-55999	Contract - Other Services	1,795.97
11000-5101-56020	Supplies - General Office	26.62
11000-5101-56030	Supplies - Field Supplies	139.47
11000-5101-56120	Supplies - Vehicle Fuel	900.00
11000-5104-54030	Maintenance & Repairs - ...	594.63
11000-5104-54050	Maintenance & Repair - F...	346.28
20100-0001-21040	Admin Office of Courts Pa...	12.00
20100-0001-21045	Judicial Education Payable	6.00
20900-3002-54050	Maintenance & Repair - F...	96.67
20900-3002-55999	Contract - Other Services	2,136.55
20900-3002-56010	Software	431.72
20900-3002-56020	Supplies - General Office	48.33
20900-3002-56030	Supplies - Field Supplies	1,132.50
20900-3002-56110	Supplies - Uniforms/Linen	4,206.92
20900-3002-56122	Supplies - Vehicle Tires	12,971.33
20900-3002-57090	Printing/Publishing/Advert..	3.89
20900-3002-57160	Telecommunications	349.41
39900-2002-58030	Furniture & Fixtures	8,827.87
Grand Total:		40,573.03

Project Account Summary

Project Account Key	Expense Amount
None	40,573.03
Grand Total:	40,573.03

MAYOR & COUNCILORS

JOSHUA RAMSELL, MAYOR

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM

LAWRENCE GORDON, COUNCILOR

ARTHUR APODACA, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK